

While agency staff attempt to be responsive to telephone calls and inquires, due to a heavy call volume and limited time and resources, the best method for contacting agency staff is via email. Thus, licensees and members of the public are encouraged to contact agency staff via email for matters which are routine or not time sensitive, but are welcome to contact the Board via telephone for matters requiring immediate attention.

In the event you are unable to speak with a particular staff member via telephone about a time sensitive matter, you are encouraged to email your question or concern instead. When emailing, please be sure to include your telephone number and indicate in the subject line of the email whether your communication is urgent in nature.

Our goal is to respond to urgent or time sensitive matters as quickly as possible, and to respond to routine or non-urgent calls and emails within 3 business days. Response times may vary however due to such things as the volume of calls and emails received, the nature of the inquiry, the need for further research or review, employee absences, and other agency priorities.

Many answers to questions received by the Board are found within the Psychologists' Licensing Act, Board rules, and licensing information accessible through this website. Please refer to these laws and resources before contacting the Board.

Name

Title

Email*

Duties

Executive

Darrel Spinks

Executive Director

Executive.Director@tsbep.texas.gov

Responsible for overall agency operations, including the implementation and enforcement of the Board's

Brian Creath

Deputy Executive Director

Deputy.ED@tsbep.texas.gov

Responsible for assisting the Executive Director, as well as coordinating the Board's Written Examination

Financial

Jennifer Noack

Chief Financial Officer

CFO@tsbep.texas.gov

Responsible for agency accounting and financial matters, as well as technology issues related to on

Legal

Patrick Hyde

General Counsel

General.Counsel@tsbep.texas.gov

Responsible for providing legal advice to the Board and staff, as well as reviewing and prosecuting

In accordance with §2001.007 of the Administrative Procedure Act, please send all email inquiries rega

Agency Contacts

Open Records

Brenda Skiff

Public Information Officer

Open.Records@tsbep.texas.gov

Responsible for responding to all public information requests received by the agency, as well as re

Licensing

Maricela Ramirez

Licensing Manager/LP Licensing Coordinator

Licensing.Manager@tsbep.texas.gov

Responsible for the day-to-day operations of the Licensing Division, as well as processing all applic

Kelly Espeseth

Agency Contacts

Renewal Coordinator

Renewal.Coordinator@tsbep.texas.gov

Responsible for handling license renewals; professional development reporting; conducting profess

Monica Fiero

PLP Licensing Coordinator

PLP-LPA.Coordinator@tsbep.texas.gov

Responsible for processing all applications for provisional licensure. The PLP Licensing Coordinator

Doris Le Grevellec

LSSP/LPA Licensing Coordinator

LSSP.Coordinator@tsbep.texas.gov

Responsible for processing all applications for licensure as specialists in school psychology and psy

Jennifer Bellinghausen

Receptionist

Responsible for telephone licensure verifications, directing incoming calls, assisting visitors, and ma

Enforcement

Alfonso Fernandez

Enforcement Manager/Investigator

Enforcement.Manager@tsbep.texas.gov

Responsible for the day-to-day operations of the Enforcement Division, as well as conducting invest

Kreshelle Flores

Agency Contacts

Investigator

Investigator@tsbep.texas.gov

Responsible for conducting investigations on complaints received involving licensees.

Tracy De Bont

Compliance/Investigator

Compliance@tsbep.texas.gov

Responsible for monitoring licensee compliance with Board orders, and processing the fingerprint o

Charles Gonzales

Enforcement Assistant

Enforcement Res Assistant@tsbep.texas.gov
 Responsible for telephone verifications related to disciplinary history, directing incoming e

*While agency staff attempt to provide clear and accurate guidance, please note that statements or emails from agency staff are not binding on the Board. See 22 Tex. Admin. Code, Pt. 21, §461.2.