

While agency staff attempt to be responsive to telephone calls and inquires, due to a heavy call volume and limited time and resources, the best method for contacting agency staff is via email. Thus, licensees and members of the public are encouraged to contact agency staff via email for matters which are routine or not time sensitive, but are welcome to contact the Board via telephone for matters requiring immediate attention.

Please keep in mind that the Board has limited voicemail capabilities. In the event you encounter a full voicemail box when attempting to contact staff, you are encouraged to email your question or concern instead. When emailing, please be sure to include your telephone number and indicate in the subject line of the email whether your communication is urgent in nature.

Our goal is to respond to urgent or time sensitive matters as quickly as possible, and to respond to routine or non-urgent calls and emails within 3 business days. Response times may vary however due to such things as the volume of calls and emails received, the nature of the inquiry, the need for further research or review, employee absences, and other agency priorities.

Many answers to questions received by the Board are found within the Psychologists' Licensing Act, Board rules, and licensing information accessible through this website. Please refer to these laws and resources before contacting the Board.

Name

Title

Email*

Duties

Executive

Darrel Spinks

Executive Director

Executive.Director@tsbep.texas.gov

Responsible for overall agency operations, including the implementation and enforcement of the Bo

Brian Creath

Deputy Executive Director

Deputy.ED@tsbep.texas.gov

Responsible for assisting the Executive Director, as well as coordinating the Board's Written Exam (

Financial

Jennifer Noack

Chief Financial Officer

CFO@tsbep.texas.gov

Responsible for agency accounting and financial matters, as well as technology issues related to on

Legal

General Counsel

General.Counsel@tsbep.texas.gov

Responsible for providing legal advice to the Board and staff, as well as reviewing and prosecuting

In accordance with §2001.007 of the Administrative Procedure Act, please send all email inquiries rega

Agency Contacts

Open Records

Brenda Skiff

Public Information Officer

Open.Records@tsbep.texas.gov

Responsible for responding to all public information requests received by the agency, as well as re

Licensing

Maricela Ramirez

Licensing Manager/LP Licensing Coordinator

Licensing.Manager@tsbep.texas.gov

Responsible for the day-to-day operations of the Licensing Division, as well as processing all applic

Kelly Espeseth

Renewal Coordinator

Renewal.Coordinator@tsbep.texas.gov

Responsible for handling license renewals and professional development reporting for all licensees.

Monica Fiero

PLP/LPA Licensing Coordinator

PLP-LPA.Coordinator@tsbep.texas.gov

Responsible for processing all applications for provisional licensure and licensure as a psychological

Alfonso Fernandez

LSSP Licensing Coordinator

LSSP.Coordinator@tsbep.texas.gov

Agency Contacts

Responsible for processing all applications for licensure as specialists in school psychology. The LS

Joe Ramos

Receptionist

Responsible for telephone licensure verifications, directing incoming calls, assisting visitors, and ma

Enforcement

Cynthia Barber

Enforcement Manager/Investigator

Enforcement.Manager@tsbep.texas.gov

Responsible for the day-to-day operations of the Enforcement Division, as well as conducting invest

E. Faye Bailey

Agency Contacts

Investigator

Investigator@tsbep.texas.gov

Responsible for conducting investigations on complaints received involving licensees, and processing

Tracy De Bont

Compliance/Investigator

Compliance@tsbep.texas.gov

Responsible for processing complaints against those licensees who fail to timely report their profess

Enforcement/Assistant@tsbep.texas.gov verifications related to disciplinary history, directi

*While agency staff attempt to provide clear and accurate guidance, please note that statements or emails from agency staff are not binding on the Board. See 22 Tex. Admin. Code, Pt. 21, §461.2.