

Privacy Policy:

We do not use cookies to collect information.

Note: A cookie file contains unique information a website can use to track such things as passwords, lists of pages you have visited and the date when you last looked at a specific page, or to identify your session at a particular website. A cookie is often used in commercial sites to identify the items selected for a specific shopping cart application.

If you send us an electronic mail message that contains personally identifying information, we will only use the personally-identifiable information to respond to your request and analyze trends. We may redirect your message to another government agency or person who is in a better position to answer your question.

Statewide Accessibility Policy:

Purpose

The purpose of the Electronic and Information Resources (EIR) Accessibility Policy is to guide the Texas State Board of Examiners of Psychologists in its compliance with accessibility rules in accordance with the Texas Administrative Code, Title 1, Chapters 206 and 213.

This policy sets forth guidance for the Texas State Board of Examiners of Psychologists (TSBEP) with regard to the accessibility of all electronic and information resources developed, procured, or changed by Users including but not limited to:

- Telecommunication products, such as telephones;
- Transaction machines;
- Applications;
- Internet and intranet websites;
- Multi-media (including videotapes); and
- Office equipment, such as copiers and fax machines

Scope

- This policy applies to all Users and EIR owners while employed or contracted with TSBEP. All Users and EIR owners are responsible for understanding and complying with the terms and conditions of this policy.
- This policy applies to, but is not limited to, electronic and information resources developed, procured, maintained, or used by TSBEP directly, or by TSBEP vendors and/or service providers whose contract terms require the use of electronic and information resources.

Policy

1. General

TSBEP's electronic and information resources must be accessible to Users with all levels of ability. TSBEP must comply with all provisions of Chapter 2054, Subchapter M of the Texas Government Code and Texas Administrative Code Chapters 206 and 213.

2. Procurement

TSBEP will take reasonable steps to ensure that EIR accessibility requirements are included in bid solicitations, vendor bid responses, and procurement contact language. TSBEP will also take reasonable steps in procurement decisions by making preliminary assessments regarding the availability of commercial EIR technology services with features that support accessibility, researching information from a vendor's VPAT, and working to validate vendor-supplied accessibility information.

3. Responsibilities

TSBEP must ensure provisions of this policy for state websites and electronic and information resources are fulfilled.

4. Request for Accommodation

Reasonable efforts shall be made to accommodate Users of EIR with enabling software, assistive devices, or other means. When a User is unable to access TSBEP's EIR, he or she may contact TSBEP to request that an alternate format or method to access the information be provided. TSBEP shall provide instructions on its websites for requesting an accommodation.

5. Exception from Compliance

Only the TSBEP Executive Director may grant an exception from complying with an accessibility rule, in accordance with the TSBEP Compliance Exception Procedure. See Tex. Gov't Code §2054.460, and TAC 213.17

EIR owners of inaccessible EIR shall submit an exception request to the Executive Director for each developed or procured EIR including outsourced development, which does not comply with appropriate standards and specifications. See Tex. Gov't Code §2054.460, and TAC 206/213. To request an exception, you must submit a signed copy of the *EIR Accessibility Exception Request Form* to TSBEP's EIR Accessibility Coordinator. The *EIR Accessibility Exception Request Form* can be obtained by emailing the Public Information Officer and requesting a copy of the form.

Any approved exception shall include a plan for alternate methods of access for persons with disabilities.

TSBEP has approved the following exceptions from compliance with EIR accessibility rules: None.

6. TSBEP EIR Accessibility Implementation and Remediation Plan

The TSBEP EIR Accessibility Implementation and Remediation Plan describes methods and procedures the agency shall follow to ensure that its EIR developed, procured, or changed by Users is accessible. See TAC 206/213. The plan also outlines exception provisions.

Compliance

The Executive Director and each member of management are responsible for ensuring adherence to this policy.

Disciplinary Action

Instances of failure to adhere to this policy will be brought to the attention of the appropriate manager. The manager may seek consultation/advice from the Executive Director and General Counsel.

Change Management

This policy is subject to change.

Contact Information

If you need special accommodations pursuant to this policy or the Americans with Disabilities Act, please contact Brian Creath, Deputy Executive Director and EIR Accessibility Coordinator, at 512-305-7703.

Definitions and Acronyms

508 compliance: The technical standards issued by the US Access Board implementing Section 508 of the Rehabilitation Act of 1973 as amended, 29 U.S.C. § 794 (d). In particular, the standards related to web accessibility contained in 36 CFR Part 1194.

Accessibility: Strategies, guidelines, and resources to help make the EIR accessible to people with disabilities. EIR accessibility means that people with disabilities can perceive, understand, navigate, and interact with EIR. Accessible EIR that can be used in a variety of ways and that does not depend on a single sense or ability.

Alternate format: Alternate format usable by people with disabilities may include, but are not limited to, Braille, ASCII text, large print, recorded audio, and electronic formats that comply with this policy .

Alternate method: Different means of providing information, including product documentation, to people with disabilities. Alternate methods may include, but are not limited to, voice, fax, relay service, TTY, Internet posting, captioning, text-to-speech synthesis, and audio description.

Assistive technology: Any item, piece of equipment, or system, whether acquired commercially, modified, or customized, that is commonly used to increase, maintain, or improve functional capabilities of individuals with disabilities.

Electronic and information resources: Includes information technology and any equipment or interconnected system or subsystem of equipment that is used in the creation, conversion, duplication, storage, or delivery of data or information. The term includes, but is not limited to, telecommunications products (such as telephones), information kiosks and transaction machines, websites, multimedia, and office equipment such as copiers and fax machines. The term does not include any equipment that contains embedded information technology that is used as an integral part of the product, but the principal function of which is not the acquisition, storage, manipulation, management, movement, control, display, switching, interchange, transmission, or reception of data or information. For example, HVAC (heating, ventilation, and air conditioning) equipment such as thermostats or temperature control devices and medical equipment where information technology is integral to its operation are not electronic and information resources.

EIR accessibility standards: Texas accessibility standards for electronic and information resources that comply with the applicable specifications contained in 1 TAC 206 and/or 1 TAC 213.

EIR owner:An individual or group with primary responsibility for an EIR. This might include the author of a document, manager or project manager of an EIR application / project.

Exception: A justified, documented non-conformance with one or more standards or specifications of Chapter 206 and/or Chapter 213 of this title, which has been approved by the agency head.

PDF: Portable Document Format file types (refer to Adobe's website for further information on tools enabling access to PDF files for the visually impaired).

State website: A website that is connected to the Internet and is owned, funded, or operated by or for a state agency or institution of higher education, including the home page, all subordinate pages, and other key public entry points.

User: Any individual (including, but not limited to, TSBEP personnel, temporary employees, employees of independent contractors, vendors, or volunteers) who is authorized to access TSBEP electronic and information resources.

W3C: World Wide Web Consortium is an international consortium where member organizations, a full-time staff, and the public work together to develop web standards.

Additional information about accessibility programs in Texas is available from the Governor's Committee on People with Disabilities at <http://www.governor.state.tx.us/disabilities/> .

Disclaimer:

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