

Psychology Board Minutes
November 6, 2003

The Texas State Board of Examiners of Psychologists met in Austin, Texas on November 6, 2003. The following Board members were in attendance: Arthur E. Hernandez, Ph.D., Chair; Pauline A. Clansy, Ed.D., Vice-Chair; Brian Stagner, Ph.D.; Catherine B. Estrada; Ruben Rendon, Jr., M.S.; Jess Ann Thomason; and Stephanie Sokolosky, M.P.S. Also in attendance were Sherry L. Lee, Executive Director and Brett Norbraten, General Counsel. Also in attendance from the Sunset Commission: Joe Walraven, Review Director; Melissa Aerne, Project Manager and Karen Latta, Policy Analyst. The following Board members were absent: M. David Rudd, Ph.D. and Michael D. Nogueira.

THURSDAY, November 6, 2003

1. The meeting was called to order at 9:02 a.m. by Dr. Hernandez.

2. The Board moved into Executive Session at 9:04 a.m.

The Board returned to open session at 9:10 a.m.

3. The Board moved to item II, Minutes.

A MOTION WAS MADE BY DR. CLANSY AND SECONDED BY DR. STAGNER TO APPROVE THE MINUTES FROM THE JULY 31, 2003 BOARD MEETING. THE MOTION WAS UNANIMOUS.

4. The Board moved to item III, Chair's Report.

A. Ms. Lee presented the proposed Board Goals for FY 2004.

A MOTION WAS MADE BY DR. CLANSY AND SECONDED BY MS. THOMASON TO APPROVE THE BOARD GOALS FOR FY 2004. THE MOTION WAS UNANIMOUS.

B. Dr. Stagner summarized the Association of State and Provincial Psychology Boards' Annual Conference held October 2003:

i. average performance on the exam has improved;

- ii. fewer master's level applicants are taking the exam, due to the fact that applicants are waiting until they are better prepared;
- iii. due to the reduced exams being administered, the ASPPB has had to eliminate travel, reduce publications, reduce janitorial and office support costs;
- iv. newly elected president was Kim Jonason (KY), president is Barbara Van Horne (WI);
- v. Asher Pacht (WI), "guru of ASPPB" was presented with the Norma Simon award. The Board decided to send a letter of appreciation to Dr. Pacht, Dr. Stagner will write the letter;
- vi. presentation on problems concerning supervision; and
- vii. presentation on the need to develop ways for impaired practitioners to get treatment.

C. The Board discussed the liaison for the ASPPB.

A MOTION WAS MADE BY DR. STAGNER AND SECONDED BY MS. ESTRADA FOR DR. CLANSY TO BE THE BOARD'S LIAISON TO THE ASPPB. THE MOTION WAS UNANIMOUS.

D. Dr. Hernandez discussed the policy on Ethics Course Guidelines.

A MOTION WAS MADE BY MS. THOMASON AND SECONDED BY DR. CLANSY TO APPROVE THE NEW POLICY WITH CHANGES. THE MOTION WAS UNANIMOUS.

5. The Board moved into item VI, Policies

A. Ms. Lee discussed proposed policy change to be added to the website:

- i. Policy for Out of State Experienced Applicants for Licensure as a Psychologist.

A MOTION WAS MADE BY MR. RENDON AND SECONDED BY DR. CLANSY TO APPROVE THE POLICY. THE MOTION WAS UNANIMOUS.

6. The Board moved into item III, Chair's Report.

A. Ms. Lee reviewed background information for discussion on proposed amendment to Board rule 463.9, Licensed Specialist in School Psychology.

B. Ms. Lee presented the Board with Dr. Rudd's resignation letter.

C. The Board discussed the Unfinished Business List:

- i. Criteria to establish ethics policy – this item was approved as a new policy; and
- ii. number of complaints against Prometric Testing Facilities – Dr. Stagner stated slightly fewer complaints were received against the facilities.

7. The Board moved into item XIII, Enforcement.

A. Mr. Norbraten presented the Agreed Orders and Proposal for Decision for the Board's approval:

- i. The Board reviewed Agreed Order No. 03-083-6740 in the matter of Val Watson Bass, M.S.

A MOTION WAS MADE BY MR. RENDON AND SECONDED BY DR. STAGNER TO APPROVE THE AGREED ORDER. THE MOTION WAS UNANIMOUS.

- ii. The Board reviewed Agreed Order No. 03-031-11243 and 03-036-11243 in the matter of Brock Alan Boekhout, Ph.D.

A MOTION WAS MADE BY MS. SOKOLOSKY AND SECONDED BY DR. STAGNER TO APPROVE THE AGREED ORDER. THE MOTION CARRIED UNANIMOUSLY WITH MR. RENDON AND MS. ESTRADA ABSTAINING FROM VOTING.

- iii. The Board reviewed Agreed Order No. 02-765-5809 in the matter of David D. Cole, Ph.D.

A MOTION WAS MADE BY MS. SOKOLOSKY AND SECONDED BY DR. CLANSY TO APPROVE THE AGREED ORDER. THE MOTION CARRIED UNANIMOUSLY WITH MR. RENDON AND MS. ESTRADA ABSTAINING FROM VOTING.

- iv. The Board reviewed Agreed Order No. 02-784-1738 in the matter of William L. Graham, Ph.D.

A MOTION WAS MADE BY MR. RENDON AND SECONDED BY DR. CLANSY TO APPROVE THE AGREED ORDER. THE MOTION WAS UNANIMOUS.

v. The Board reviewed Agreed Order No. 03-073-10411 in the matter of Charles Gutierrez, Ph.D.

A MOTION WAS MADE BY MS. SOKOLOSKY AND SECONDED BY MS. THOMASON TO APPROVE THE AGREED ORDER. THE MOTION WAS UNANIMOUS.

vi. The Board reviewed Agreed Order No. 00-324-3095 in the matter of Jan Ford Mustin, Ph.D.

A MOTION WAS MADE BY MR. RENDON AND SECONDED BY MS. ESTRADA TO APPROVE THE AGREED ORDER. THE MOTION CARRIED UNANIMOUSLY WITH DR. STAGNER AND MS. SOKOLOSKY ABSTAINING FROM VOTING.

vii. The Board reviewed Agreed Order No. 03-046-11093 in the matter of Annmarie Warren, Ph.D.

A MOTION WAS MADE BY MS. SOKOLOSKY AND SECONDED BY MS. ESTRADA TO APPROVE THE AGREED ORDER. THE MOTION WAS UNANIMOUS.

viii. The Board reviewed Agreed Order No. 02-574-3660 in the matter of Frederick Willoughby, Ph.D.

A MOTION WAS MADE BY MR. RENDON AND SECONDED BY MS. THOMASON TO APPROVE THE AGREED ORDER. THE MOTION CARRIED UNANIMOUSLY WITH DR. STAGNER, DR. CLANSY AND MS. ESTRADA ABSTAINING FROM VOTING.

ix. The Board reviewed Agreed Order No. 03-004-1958 in the matter of Joseph R. Yohman, Ph.D.

A MOTION WAS MADE BY MS. SOKOLOSKY AND SECONDED BY DR. CLANSY TO APPROVE THE AGREED ORDER. THE MOTION CARRIED UNANIMOUSLY WITH MS. ESTRADA AND MR. RENDON ABSTAINING FROM VOTING.

x. The Board reviewed Agreed Order No. 02-691-1125 in the matter of James K. Weatherly, Ph.D. review modification of Agreed Order.

A MOTION WAS MADE BY DR. CLANSY AND SECONDED BY MR. RENDON NOT TO AMEND THE AGREED ORDER. THE MOTION CARRIED UNANIMOUSLY WITH DR. STAGNER ABSTAINING FROM VOTING.

xi. The Board reviewed Agreed Order No. 03-107-3686 in the matter of James Robert Young, Ph.D.

A MOTION WAS MADE BY DR. CLANSY AND SECONDED BY MS. ESTRADA TO APPROVE THE AGREED ORDER. THE MOTION WAS UNANIMOUS.

8. The Board moved into item IV, Executive Director's Report.

A. Ms. Lee informed the Board of personnel changes - Val Martinez, Enforcement Investigator and Tony Bargas, Receptionist resigned.

B. Due to a reduced budget the agency has implemented a pilot project that has Jeanette Waldrop, Licensing Coordinator working ½ day in Licensing and ½ day in Enforcement; Kay Bradford, Accounting Clerk assuming the Receptionist duties; and ½ of the accounting duties performed by Brenda Skiff, Administrative Technician.

C. Ms. Lee apprised the Board of the reduced collections of appropriated receipt fees resulting in an unexpected reduction in agency available funding thereby necessitating new agency cost saving initiatives.

AFTER MUCH DISCUSSION REGARDING THE INVESTIGATOR POSITION THE BOARD WILL REVIEW THIS MATTER AT THE FEBRUARY 2004 BOARD MEETING.

Ms. Estrada left at 11:00 a.m.

D. Ms. Lee updated the Board regarding the Health Professions Council (HPC):

i. Consolidation of IT staff by member agencies;

ii. online request for IT service program based on a priority order of type of services requested; and

iii. maintenance of the agency's website would be transferred to another software and no longer outsourced.

E. Ms. Lee discussed the mandated establishment of the Office of Patient Protection (OPP). This agency will:

- i. standardize complaint forms;
- ii. review all rules of HPC agencies that are proposed;
- iii. recommend to Sunset changes in the Act; and
- iv. represent clients/classes complaints to the Board.

F. Ms. Lee informed the Board that the Building and Procurement Commission has been given authority to regulate state office space in Travis County. This will require agencies to use the online reservation system to reserve the Board room rather than HPC.

G. Ms. Lee discussed the Small State Agency Task Force monitoring the Council on State Government regarding outsourcing human resources.

H. Ms. Lee stated that we are waiting for information from the State Auditor's Office on the format to perform a Risk Assessment of the agency.

I. Ms. Lee reviewed the article regarding the Sunset Commission and stated that we should put this in the newsletter and the website. The Board concurred with changes.

J. Ms. Lee discussed items that will be included in the newsletter:

- i. article regarding the Office of Patient Protection;
- ii. changes to Board services and publications costs;
- iii. license alert notice; and
- iv. a request seeking psychologists who specialize in industrial and organizational psychology to serve as Oral Examiners.

K. Ms. Lee reviewed the 2003 Customer Service Survey and noted the agency's improvements.

L. Ms. Lee discussed the President's New Freedom Commission on Mental Health.

M. Ms. Lee reviewed the draft audit report from the Texan Commission on Human Rights and the Board concurred in the drafted response to this report.

9. The Board moved into item V, Opinion Letters.

A. The Board reviewed letters to the following individuals:

i. Constance Adler, Ph.D. – regarding continuing education hours in birth month.

A MOTION WAS MADE BY MR. RENDON AND SECONDED BY MS. SOKOLOSKY TO APPROVE THE DRAFTED RESPONSE. THE MOTION WAS UNANIMOUS.

ii. Lisa Cashion, M.A. – regarding advertisement.

A MOTION WAS MADE BY DR. CLANSY AND SECONDED BY MS. SOKOLOSKY TO APPROVE THE DRAFTED RESPONSE. THE MOTION WAS UNANIMOUS.

iii. Karen E. Chalkley, M.A. – regarding refund of late fees.

A MOTION WAS MADE BY MS. SOKOLOSKY AND SECONDED BY DR. CLANSY TO APPROVE THE DRAFTED RESPONSE. THE MOTION WAS UNANIMOUS.

iv. Harold B. Crasilneck, Ph.D. – regarding refund of late fees.

A MOTION WAS MADE BY DR. STAGNER AND SECONDED BY DR. CLANSY TO APPROVE THE DRAFTED RESPONSE. THE MOTION WAS UNANIMOUS.

v. Laurie Harrier – regarding evaluation supervised experience.

A MOTION WAS MADE BY DR. CLANSY AND SECONDED BY MS. THOMASON TO APPROVE THE DRAFTED RESPONSE WITH CHANGES. THE MOTION WAS UNANIMOUS.

vi. Thomas C. Johnson, Ph.D. – regarding online renewal site.

A MOTION WAS MADE BY MR. RENDON AND SECONDED BY DR. STAGNER TO APPROVE THE DRAFTED RESPONSE WITH CHANGES. THE MOTION WAS UNANIMOUS.

vii. Georgia Gail Kapp, M.S. – regarding hardship waiver.

A MOTION WAS MADE BY DR. CLANSY AND SECONDED BY DR. STAGNER TO APPROVE THE DRAFTED RESPONSE WITH CHANGES. THE MOTION CARRIED UNANIMOUSLY WITH MR. RENDON ABSTAINING FROM VOTING.

viii. Nancy Krogseng, Psy.D. – regarding pre-evaluation of credentials.

A MOTION WAS MADE BY DR. CLANSY AND SECONDED BY MS. THOMASON TO APPROVE THE DRAFTED RESPONSE. THE MOTION WAS UNANIMOUS.

ix. Bryan Moffitt – regarding formal internship requirements.

A MOTION WAS MADE BY DR. STAGNER AND SECONDED BY DR. CLANSY TO APPROVE THE DRAFTED RESPONSE. THE MOTION WAS UNANIMOUS.

x. Dina O'Brien, Ph.D. – regarding waiver of late renewal fees.

A MOTION WAS MADE BY DR. CLANSY AND SECONDED BY MS. SOKOLOSKY TO APPROVE THE DRAFTED RESPONSE WITH CHANGES. THE MOTION WAS UNANIMOUS.

xi. Julie Reinberg Porter, Ph.D. – regarding retirement license.

A MOTION WAS MADE BY DR. CLANSY AND SECONDED BY MR. RENDON TO APPROVE THE DRAFTED RESPONSE. THE MOTION WAS UNANIMOUS.

xii. David M. Sabine, Ph.D. – regarding supervision.

A MOTION WAS MADE BY MR. RENDON AND SECONDED BY DR. STAGNER TO APPROVE THE DRAFTED RESPONSE. THE MOTION CARRIED UNANIMOUSLY WITH MS. SOKOLOSKY ABSTAINING FROM VOTING.

xiii. Donna K. Smetana, Ph.D. – regarding post-doctoral supervision.

A MOTION WAS MADE BY MS. THOMASON AND SECONDED BY DR. CLANSY TO APPROVE THE DRAFTED RESPONSE WITH CHANGES. THE MOTION CARRIED UNANIMOUSLY WITH DR. STAGNER ABSTAINING FROM VOTING.

xiv. Karen Stickler(Jennifer Falbo Negron, M.A.) – regarding psychological services.

A MOTION WAS MADE BY DR. STAGNER AND SECONDED BY DR. CLANSY TO APPROVE THE DRAFTED RESPONSE WITH CHANGES. THE MOTION WAS UNANIMOUS.

xv. Paul Tathiah – regarding waiver of licensing fees.

A MOTION WAS MADE BY DR. CLANSY AND SECONDED BY DR. STAGNER TO APPROVE THE DRAFTED RESPONSE. THE MOTION WAS UNANIMOUS.

10. The Board moved into item VI, Policies.

A. Ms. Lee discussed proposed policy changes:

i. Policy on Charges for Agency Publications and Written Documentation.

A MOTION WAS MADE BY DR. CLANSY AND SECONDED BY MS. SOKOLOSKY TO APPROVE THE POLICY. THE MOTION WAS UNANIMOUS.

ii. Policy on Open Records.

A MOTION WAS MADE BY DR. STAGNER AND SECONDED BY DR. CLANSY TO APPROVE THE POLICY. THE MOTION WAS UNANIMOUS.

11. The Board moved into item VII, Sunset.

A. Ms. Lee reviewed with the Board on matters regarding the Sunset Commissions review of the agency.

B. Ms. Lee presented a staff recommendation for amending Section 501.401 of the Licensing Act to include two new subsections. These suggestions will be presented by the Board to the Sunset Advisory Commission.

A MOTION WAS MADE BY MR. RENDON AND SECONDED BY MS. SOKOLOSKY TO APPROVE THE RECOMMENDATION. THE MOTION WAS UNANIMOUS.

Ms. Estrada returned at 2:15 p.m.

C. Ms. Lee discussed the Sunset process.

12. The Board moved into item XIII, Enforcement.

A. Ms. Cynthia Barber, Enforcement Manager presented dismissals for Board ratification:

- i. Case No. 02-736-5353;
- ii. Case No. 02-748-10561;
- iii. Case No. 03-103-3817;
- iv. Case No. 03-054-3915;
- v. Case No. 03-055-3915;
- vi. Case No. 02-746-5141;
- vii. Case No. 02-732-3960;
- viii. Case No. 027-46-5141;
- ix. Case No. 02-732-3960;
- x. Case No. 02-768-6449;
- xi. Case No. 02-767-4124;
- xii. Case No. 03-078-2626;
- xiii. Case No. 02-751-2809;
- xiv. Case No. 02-763-10867;
- xv. Case No. 02-769-4485;
- xvi. Case No. 02-745-4485; and
- xvii. Case No. 03-025-3314

A MOTION WAS MADE BY DR. STAGNER AND SECONDED BY MR. RENDON TO APPROVE THE DISMISSALS. THE MOTION WAS UNANIMOUS.

- xviii. Case No. 02-744-6801

A MOTION WAS MADE BY DR. STAGNER AND SECONDED BY MR. RENDON TO APPROVE THE DISMISSAL. THE MOTION WAS UNANIMOUS WITH MS. ESTRADA, MS. SOKOLOSKY AND DR. CLANSY ABSTAINING FROM VOTING.

13. The Board moved into item XIV, Compliance.

A. Ms. Barber reviewed the status report.

B. Ms. Barber discussed the projected time line schedule changes.

14. The Board moved into item XIII, Enforcement.

A. Mr. Norbraten discussed the new "Authorization for Release of Information to the Texas State Board of Examiners of Psychologists" form to be in compliance with HIPPA.

B. Mr. Norbraten discussed the changes regarding administrative penalty paid for a continuing education complaint.

C. The Board discussed that the next Informal Conference would be held Wednesday, February 4, 2004 with Ms. Sokolosky, Ms. Thomason and Dr. Clansy attending the meetings with Ms. Estrada as an alternate.

15. The Board moved into item XIV, Compliance.

A. Mr. Norbraten reviewed the Agreed Order Compliance list.

16. The Board moved into item X, Budget.

A. Ms. Lee discussed Performance Measures FY 03.

B. Ms. Jennifer Noack, Fiscal Manager reviewed the Operating Budget.

C. Ms. Lee and Ms. Noack informed the Board of reduction in Appropriated Receipts from 1998-2003.

D. Ms. Lee discussed excess of revenue collected compared to actual/estimated agency expenditures for FY 2002-2005.

E. Ms. Lee reviewed with the Board the rationale for raising fees for agency publications.

A MOTION WAS MADE BY DR. STAGNER AND SECONDED BY DR. CLANSY TO APPROVE THE RATIONALE FOR RAISING FEES. THE MOTION WAS UNANIMOUS.

F. Ms. Noack reviewed the Annual Financial Report for FY 03.

17. The Board moved into Item IX, Rules.

A. The Board reviewed the Proposed Rules:

i. The Board reviewed proposed amendments to Board rule §461.11, Continuing Education.

A MOTION WAS MADE BY DR. CLANSY AND SECONDED BY MS. ESTRADA TO APPROVE THE PROPOSED AMENDMENTS. THE MOTION WAS UNANIMOUS.

ii. The Board reviewed proposed amendments to Board rule §463.9, Licensed Specialist in School Psychology.

A MOTION WAS MADE BY DR. STAGNER AND SECONDED BY MS. ESTRADA TO APPROVE THE PROPOSED AMENDMENTS WITH CHANGES. THE MOTION WAS UNANIMOUS.

iii. The Board reviewed proposed amendments to Board rule §471.1, Notification of Renewal.

A MOTION WAS MADE BY DR. STAGNER AND SECONDED BY DR. CLANSY TO APPROVE THE PROPOSED AMENDMENTS. THE MOTION WAS UNANIMOUS.

iv. The Board reviewed proposed amendments to Board rule §473.1, Application Fees (Not Refundable).

A MOTION WAS MADE BY DR. STAGNER AND SECONDED BY DR. CLANSY TO APPROVE THE PROPOSED AMENDMENTS. THE MOTION WAS UNANIMOUS.

B. The Board reviewed Rules for Adoption.

i. The Board reviewed the amendments to Board rule §463.13, Requirements for Experienced Out-of-State Applicants.

A MOTION WAS MADE BY MR. RENDON AND SECONDED BY DR. STAGNER TO ADOPT AMENDMENTS TO BOARD RULE §463.13. THE MOTION WAS UNANIMOUS.

ii. The Board reviewed the amendments to Board rule §463.25, Foreign Graduates.

A MOTION WAS MADE BY DR. STAGNER AND SECONDED BY DR. CLANSY TO ADOPT AMENDMENTS TO BOARD RULE §463.25. THE MOTION WAS UNANIMOUS.

iii. The Board reviewed the repeal to Board rule §471.2, Renewal Forms.

A MOTION WAS MADE BY MR. RENDON AND SECONDED BY MS. ESTRADA TO REPEAL BOARD RULE §471.2. THE MOTION WAS UNANIMOUS.

iv. The Board reviewed the new Board rule 471.2, Renewal Forms.

A MOTION WAS MADE BY MR. RENDON AND SECONDED BY MS. ESTRADA TO ADOPT NEW BOARD RULE §471.2. THE MOTION WAS UNANIMOUS.

v. The Board reviewed the amendments to Board rule §473.1, Application Fees (Not Refundable).

A MOTION WAS MADE BY MS. ESTRADA AND SECONDED BY DR. CLANSY TO ADOPT AMENDMENTS TO BOARD RULE §473.1. THE MOTION WAS UNANIMOUS.

vi. The Board reviewed the amendments to Board rule §473.3, Annual Renewal Fees (Not Refundable).

A MOTION WAS MADE BY DR. STAGNER AND SECONDED BY MS. THOMASON TO ADOPT AMENDMENTS TO BOARD RULE §473.3. THE MOTION WAS UNANIMOUS.

18. The Board moved into item IV, Executive Director's Report.

A. Ms. Lee reviewed with the Board the Rapid Changes to Many Board Services and Publication Costs.

19. The Board moved into Item X, PAAC Report.

A. Ms. Sokolosky reviewed the last PAAC meeting items that were discussed:

- i. changes in Medicaid and CHIPS Providers;
- ii. various legislative items;
- iii. number of LPA applicants are decreasing;
- iv. difficulties defining the term “minimal supervision”; and
- v. set next PAAC meeting for February 27, 2004.

B. Ms. Lee informed the Board the PAAC rider for travel reimbursement was not added to the agency’s budget for this fiscal year. Consequently, the agency had already reimbursed travel expenditures for the September 19, 2003 PAAC meeting. The Comptroller’s office sent an email requesting that those funds should be reimbursed back by the PAAC members. A letter explaining the situation will be sent to each affected PAAC member.

A MOTION WAS MADE BY DR. CLANSY AND SECONDED BY MS. THOMASON TO APPROVE THE LETTER. THE MOTION WAS UNANIMOUS.

C. Ms. Lee requested the Board to complete and return the PAAC Evaluation to Brian Creath.

20. The Board moved into item XI, Legal Matters.

A. Mr. Norbraten reviewed with the Board the Attorney General’s response to public disclosure of complaint information unrelated to the case.

B. Mr. Norbraten discussed posting of Board Meetings.

21. The Board moved into item XII, Technology.

A. Ms. Lee presented the Board with the online renewal statistics.

B. Ms. Lee discussed online renewals regarding sending out postcards for online renewal notification.

C. Ms. Lee updated the Board on online profiles.

D. Ms. Lee discussed preparation for online applications.

E. Ms. Lee reviewed the Memorandum of Understanding for sharing IT services.

F. Ms. Lee discussed the letter from DIR regarding Information Technology Asset Inventory.

G. Ms. Lee discussed the website updates:

i. Board member officers changed;

ii. HIPPA new release of record forms replacing prior forms;

iii. information on homepage of TSBEP website “New Development and Requirements” link; and

iv. applicant alert: fee increase.

22. The Board moved into item XIII, Oral Examination.

A. Dr. Hernandez presented a list of potential oral examiners.

A MOTION WAS MADE BY DR. STAGNER AND SECONDED BY DR. CLANSEY TO APPROVE THE POTENTIAL ORAL EXAMINERS. THE MOTION WAS UNANIMOUS.

B. Dr. Hernandez discussed the feedback forms from examiners.

C. Dr. Hernandez discussed the conduct of the oral examination.

23. The Board moved into Item XIV, Publication/Public Info – No update given.

24. The Board moved into Item XXI, Set Future Board Meeting Dates.

A. Future dates set:

i. February 5-6, 2004

ii. May 13-14, 2004

iii. August 5-6, 2004, there dates were changed to July 29-30, 2004

A MOTION WAS MADE BY DR. STAGNER AND SECONDED BY MS. ESTRADA TO APPROVE THE FUTURE DATES. THE MOTION WAS UNANIMOUS.

25. The meeting was adjourned at 5:13 p.m. by Dr. Hernandez.