

**Texas State Board of Examiners  
of Psychologists  
MINUTES**

**May 6, 2010**

The Texas State Board of Examiners of Psychologists met in Austin, Texas on May 6, 2010. The following Board members were in attendance: Tim Branaman, Ph.D., Chair; Gary Elkins, Ph.D., Vice-Chair; Donna L. Black, M.A.; Jo Ann Campbell, M.S.; Carlos Chacón; Narciso Escareno; Lou Ann Todd Mock, Ph.D.; and Leslie Rosenstein, Ph.D. Also in attendance were Sherry L. Lee, Executive Director and Dianne L. Izzo, General Counsel. Angela Downes, J.D. was absent.

**Thursday, May 6, 2010**

1. The meeting was called to order at 9:04 a.m. by Dr. Branaman.
2. The Board moved into Item II, Welcome to New Board Member.
  - A. Dr. Branaman introduced and welcomed Leslie D. Rosenstein, Ph.D. new Board member.
3. The Board moved into Item III, Public Comment.
  - A. David White, Executive Director, Texas Psychological Association spoke regarding not allowing the use of the title "psychologist" by licensed specialists in school psychology (LSSPs). Mr. White gave a handout to the Board with support and names of their members.

- B. Ollie J. Seay, Ph.D. spoke regarding support of the TPA recommendation of not allowing LSSPs to use the term "psychologist."
- C. Brian Stagner, Ph.D. spoke regarding the doctoral standard for licensed psychologists.
- D. Vicky Spradling, Ph.D. spoke regarding the doctoral standard for licensed psychologists.
- E. Stephanie Sokolosky, M.P.S. past Board member, spoke regarding Board committee work for licensed psychological associates.
- F. Betty Dawson, M.A. spoke regarding changing the rule for supervision of licensed psychological associates. Ms. Dawson gave a handout to the Board regarding this issue.
- G. Mary E. Turner, M.A. spoke regarding the limited amount of mental health providers in her area.
- H. Melba Vasquez, Ph.D., American Psychological Association president elect, spoke regarding the doctoral level of training as significantly higher than master's level. Dr. Vasquez also spoke against the use of the title "psychologist" by LSSPs. Dr. Vasquez gave a handout to the Board regarding both issues.
- I. William Yeatts, Psy.D. spoke regarding the need to clarify rules regarding LPs and LSSPs.
- J. Andoni Zagouris, M.A. spoke regarding the need for more health care workers and removal of the supervision requirement for LPAs.
- K. Norma Salazar-Cortez, M.A. spoke regarding licensed psychological associates.
- L. Barry D. Berger, Ph.D.'s letter was received by the Board regarding removal of the supervision requirement for LPAs.
- M. Xavier Martinez, Ph.D. letter was received by the Board regarding removal of the supervision requirement for LPAs.

- N. Diana Saltzman, M.Ed. spoke regarding removal of the supervision requirement for LPAs.
- 4. The Board moved into Item III, Executive Session, pursuant to Title 5, Chapter 551, Government Code, §551.071 at 9:45 a.m.
- 5. The Board returned from Executive Session at 10:14 a.m.

The Board recessed at 10:14 a.m.

The Board reconvened at 10:25 a.m.

- 6. The Board moved into Item IV, Minutes.

A MOTION WAS MADE BY DR. MOCK AND SECONDED BY MS. BLACK TO APPROVE THE MINUTES OF THE FEBRUARY 11, 2010 BOARD MEETING WITH CHANGES. THE VOTE CARRIED WITH MS. DOWNES ABSENT FROM VOTING.

- 7. The Board moved into Item X, Request by the National Association of School Psychologists (NASP) and the Texas Association of School Psychologists (TASP) for the Board to revise its stance on the use of the Nationally Certified School Psychologist (NCSP) title.
  - A. Ms. Lee stated that the information is clear and that the Board needs to decide if it agrees with the NASP/TASP argument and how it would like to respond to the letter.
  - B. Ms. Izzo stated that the Board could respond that it is looking at a proposed rule change to be submitted to the rules committee.
  - C. Dr. Mock stated that it was her understanding that the Board doesn't get to decide who gets called a psychologist, and that that should be the response to the letter. Also, she stated that the staff should draft a new rule that would expand the use of "specialty" certifications or designations to all licensees of the Board as opposed to just licensed psychologists.
  - D. Dr. Elkins stated that the Board's procedure is

that the rules committee should study the issue and then come forward with recommendations instead of going to the staff.

- E. Dr. Branaman stated that the drafted rule would ultimately be reviewed by the rules committee and then brought to the Board.

AFTER MUCH DISCUSSION DR. MOCK MADE A MOTION THAT THE BOARD WRITE A LETTER TO THE ASSOCIATION STATING THAT THE BOARD DOESN'T HAVE THE AUTHORITY TO CHANGE THE TITLE OF PSYCHOLOGISTS AND THAT THE BOARD WILL CONSIDER THE ISSUE OF "SPECIALITY" CERTIFICATION.

DR. BRANAMAN CLARIFIED THE MOTION, ACCEPTABLE TO THE AUTHOR, THAT A LETTER BE DRAFTED THAT THE ISSUE HAS BEEN CONSIDERED AND CONSISTENT WITH POLICY AND PROCEDURE IT WOULD BE REFERRED TO THE RULES COMMITTEE FOR REVIEW AND CONSIDERATION. THE LETTER WILL BE REVIEWED BY THE CHAIR. MR. CHACÓN SECONDED THE MOTION. THE VOTE CARRIED WITH MS. BLACK ABSTAINING FROM VOTING.

- 8. The Board moved into Item VIII, Presentation by Dr. Brian Stagner, President, Texas Psychological Association (TPA), regarding developments in the accreditation of doctoral training programs and internships.

- A. Dr. Stagner discussed:

- i. Problems emerging in training/licensure;
- ii. Strategies for assessing competencies;
- iii. Adoption of APA competencies model; and
- iv. Implications for TSBEP.

- B. Dr. Stagner requested that the Board establish a task force to study the competencies model and additional items.

A MOTION WAS MADE BY DR. ELKINS AND SECONDED BY MR. CHACÓN TO ESTABLISH A TASK FORCE TO STUDY FORMALLY AND UNEQUIVOCALLY SUPPORT APA ACCREDITATION STANDARDS

WHICH WOULD REQUIRE THAT STUDENTS COME FROM A PROGRAM THAT IS APA ACCREDITED OR ITS EQUIVALENT AND CONSIDER OTHER ITEMS THAT DR. STAGNER DISCUSSED. THE VOTE WAS UNANIMOUS.

- C. Dr. Branaman appointed Dr. Elkins, Dr. Rosenstein and Mr. Chacón to the Task Force committee.
9. The Board moved into Item IX, Presentation by Ms. Black, Ms. Campbell and Dr. Mock regarding materials reviewed by the Board in 2005-2006 in consideration of the request by the Texas Association of Psychological Associates (TAPA) for independent practice for licensed psychological associates.
- A. Ms. Black thanked the staff for getting the necessary past information to the task force members.
  - B. Ms. Black summarized the actions taken by the previous Board committee regarding this issue. She noted that TAPA had requested to be on the Board agenda for the last two Board meetings but the chair declined because the Board had already addressed this issue at a recent previous meeting. Also, Ms. Black noted that the current task force members wanted to review the documentation that led to the Board's decision in the past. Past information reviewed by the current task force included: information submitted by TAPA and TPA; letters; and Board minutes.
  - C. Ms. Black verbally presented a time line of the actions that took place regarding the Board's previous review of this issue.
  - D. Ms. Black noted that the Board received a letter on February 7, 2006 from Representative Vicki Truitt explaining the intent of HB 1015 which repeals the section of the law that relates to the Psychological Advisory Committee. Representative Truitt's letter clarified that the change was not intended to effect the supervision requirements of the psychological associates.

- E. Ms. Black noted that the Board chair at that time received a letter from Senator Jim Brimer and Representative Vicki Truitt further clarifying the issue. The letter stated Senator Brimer and Representative Truitt were aware that the Board was entertaining and deliberating on a rule concerning scope of practice and that this action was inappropriate as had been previously communicated to the Board on several occasions in the past. The letter said that abolition of the LPA advisory committee did not change the supervision requirements nor was it to be interpreted as changing the scope of practice. The letter also pointed out that the office of the attorney general had rendered an opinion in a similar case stating that Boards such as TSBEP did not have the authority to determine scope of practice. This letter further stated that if psychological associates would like to practice independently without the supervision of licensed psychologists, they will need to bring their request forward through appropriately proposed legislation during a regular session of the Texas Legislature. The letter also reminded Dr. Clansy and the Board that the TSBEP was still under the compliance review phase of the Sunset process and should the Board make a decision on this issue, Dr. Clansy would have to appear before the next regularly scheduled meeting of the Sunset Advisory Committee to explain the Board's actions.
- F. Ms. Black reported that at the May 11, 2006 regularly scheduled Board meeting Dr. Elkins had moved that, given those facts and the overall findings from the committee's study of the issue and as the issue is not within the Board's authority, the TAPA suggested rules could not be proposed by the Board. The motion also stated that any further consideration of the matter would ultimately be up to the Texas Legislature, and if psychological associates wanted to request to practice psychology independently without supervision, they would need to bring this request forward in appropriately proposed legislation during a regular session of the Texas Legislature. And the motion stated that this

meant that the Board should discontinue any further research or contact with outside parties regarding the issue. The Board approved the motion.

- G. Ms. Black stated that she had noted the various letters for and against the proposed TAPA rules.
- H. Ms. Black stated that the task force's conclusion based on the review of all documents that were provided and additional information that was provided resulted in the following conclusions:
  - i. It is not within the Board's authority to establish rules regarding scope of practice.
  - ii. It is not clear if the Board is still under compliance of the Sunset Committee
- I. Ms. Black stated that there were several documents presented to the Board in the past suggesting that the Board establish stronger training standards for psychological associates since it is the Board's mission to protect the public. The standards for LPAs appear ambiguous. It is recommended that this be further investigated by the Board perhaps by a task force or another ad hoc committee.
- J. Dr. Mock stated that it was clear to her from viewing the documents that it did appear to be a scope of practice issue and that if LPAs continue to be interested they should pursue the issue through the Legislature.
- K. Dr. Mock and Ms. Black both discussed if the issue of independent practice for psychological associates was to go forward in the future that a lot of changes would have to take place in our standards and the various requirements of psychological associates.
- L. Dr. Branaman asked whether or not the Board is still until the Sunset Commission.
- N. Dr. Elkins responded that it is. He noted that one of the changes that was approved by the

Legislature was establishing an Oral Exam Review Committee and the Board has been very attentive to being in compliance with this Act change and others and has documented that compliance. This will be reviewed at the next Sunset Review in 2017. Further discussion followed.

A MOTION WAS MADE BY DR. MOCK AND SECONDED BY DR. ROSENSTEIN THAT THE COMMITTEE WOULD CREATE A TIMELINE DOCUMENT OF THE MATERIALS REVIEWED AND THE COMMITTEE'S CONCLUSION. THE VOTE WAS UNANIMOUS.

A MOTION WAS MADE BY MS. BLACK AND SECONDED BY MS. CAMPBELL TO ESTABLISH A TASK FORCE TO IMPROVE THE STANDARDS THAT ARE CURRENTLY IN PLACE FOR LICENSEES APPLYING FOR PSYCHOLOGICAL ASSOCIATES PERTAINING TO EDUCATIONAL TRAINING STANDARDS FOR MASTER'S LEVEL. DR. BRANAMAN RECOMMENDED THAT THE TASK FORCE LOOK AT APA STANDARDS. THE VOTE WAS UNANIMOUS. THE TASK FORCE COMMITTEE IS DR. ELKINS, MS. BLACK AND MS. CAMPBELL.

The Board recessed at 11:52 a.m.

The Board reconvened at 12:00 p.m.

10. The Board moved into Item XII, Enforcement Committee - Ms. Black.

A. Ms. Cynthia Barber, Enforcement Manager, presented dismissals for Board ratification:

i. 09-183;

ii. 09-200;

iii. 09-197;

iv. 09-193;

v. 10-024;

vi. 09-154;

vii. 10-054;

viii. 09-201;

- ix. 09-136;
- x. 10-037;
- xi. 10-002;
- xii. 10-019;
- xiii.09-149;
- xiv. 10-042;
- xv. 10-004;
- xvi. 09-196;
- xvii.09-190;
- xviii.09-191;
- xix. 09-171; and
- xx. 09-172

A MOTION WAS MADE BY DR. MOCK AND SECONDED BY MR. CHACÓN TO APPROVE THE DISMISSALS. THE VOTE WAS UNANIMOUS.

- xxi. 09-192; and
- xxii.09-210

A MOTION WAS MADE BY DR. ELKINS AND SECONDED BY MS. BLACK TO APPROVE THE DISMISSALS. THE VOTE CARRIED WITH DR. MOCK, MS. CAMPELL, MR. CHACÓN AND DR. ROSENSTEIN ABSTAINING FROM VOTING.

- B. Ms. Barber reviewed the Status Report.
- C. Ms. Barber discussed the Projected Time Schedule.
- D. The August 2010 IFC attendees will be Dr. Branaman, Ms. Campbell and Mr. Chacón.
- E. The October 2010 IFC attendees will be Dr. Elkins, Ms. Black and Mr. Chacón.

- F. The February 2011 IFC attendees will be Dr. Mock, Ms. Black and Mr. Escareno.
  - G. The April 2011 IFC attendees will be Dr. Rosenstein, Mr. Campbell and Mr. Chacón.
  - H. The August 2011 IFC attendees will be Dr. Branaman, Dr. Mock and Mr. Chacón.
11. The Board moved into Item XIII, Compliance Committee - Dr. Branaman.
- A. Ms. Barber reviewed the Compliance Report.
12. The Board moved into Item XII, Enforcement Committee - Ms. Black.
- A. Ms. Izzo presented the Agreed Orders for the Board's approval:
    - i. The Board reviewed Agreed Order No. 10-040-7149 in the matter of Mercy Chieza, Psy.D.

A MOTION WAS MADE BY MR. CHACÓN AND SECONDED BY MR. ESCARENO TO APPROVE THE AGREED ORDER. THE VOTE WAS UNANIMOUS.

- ii. The Board reviewed Agreed Order No. 09-032-2194 in the matter of Linda Cameron, Ph.D.

A MOTION WAS MADE BY DR. ELKINS AND SECONDED BY MR. ESCARENO TO APPROVE THE AGREED ORDER. THE VOTE CARRIED WITH DR. BRANAMAN, MS. BLACK AND MR. CHACÓN ABSTAINING FROM VOTING.

- iii. The Board reviewed Agreed Order No. 09-131-12332 in the matter of Quentin L. Yancey, M.A.

A MOTION WAS MADE BY DR. ELKINS AND SECONDED BY MR. ESCARENO TO APPROVE THE AGREED ORDER. THE VOTE CARRIED WITH DR. BRANAMAN, MS. BLACK AND MR. CHACÓN ABSTAINING FROM VOTING.

- iv. The Board reviewed Agreed Order No. 09-132-6138 in the matter of Heather L. Queener, Ph.D.

A MOTION WAS MADE BY DR. ELKINS AND SECONDED BY MR. ESCARENO TO APPROVE THE AGREED ORDER. THE VOTE CARRIED WITH MS. BLACK ABSTAINING FROM VOTING.

- v. The Board reviewed Agreed Order No. 09-135-3189 in the matter of Joseph M. Peraino, Ph.D.

A MOTION WAS MADE BY DR. ELKINS AND SECONDED BY ESCARENO TO APPROVE THE AGREED ORDER. THE VOTE CARRIED WITH DR. BRANAMAN, MS. BLACK AND MR. CHACÓN ABSTAINING FROM VOTING.

- vi. The Board reviewed Agreed Order No. 09-215-3148 in the matter of Nilsa S. Colon Ortiz, Ph.D.

A MOTION WAS MADE BY MS. BLACK AND SECONDED BY MR. ESCARENO TO APPROVE THE AGREED ORDER. THE VOTE WAS UNANIMOUS.

- vii. The Board reviewed Agreed Order No. 09-213-7437 in the matter of Brenda M. Vardy, M.A.

A MOTION WAS MADE BY MS. BLACK AND SECONDED BY MR. ESCARENO TO APPROVE THE AGREED ORDER. THE VOTE WAS UNANIMOUS.

- viii. The Board reviewed Agreed Order No. 10-032-5168 in the matter of Linzy N. Messerly, Ph.D.

A MOTION WAS MADE BY MS. BLACK AND SECONDED BY MR. ESCARENO TO APPROVE THE AGREED ORDER. THE VOTE WAS UNANIMOUS.

- ix. The Board reviewed Agreed Order No. 10-035-9245 in the matter of Frances E. Ruben, M.S.

A MOTION WAS MADE BY MR. CHACÓN AND SECONDED BY MR. ESCARENO TO APPROVE THE AGREED ORDER. THE VOTE WAS UNANIMOUS.

- x. The Board reviewed Agreed Order No. 09-119-6226 in the matter of Matthew H. Leddy, Ph.D.

A MOTION WAS MADE BY DR. MOCK AND SECONDED BY MR. ESCARENO TO APPROVE THE AGREED ORDER. THE VOTE CARRIED WITH DR. ROSENSTEIN ABSTAINING FROM VOTING.

- xi. The Board reviewed Agreed Order No. 10-017-15110 in the matter of Joseph W. Dickson, Ph.D.

A MOTION WAS MADE BY MS. BLACK AND SECONDED BY MR. CHACÓN TO APPROVE THE AGREED ORDER. THE VOTE WAS UNANIMOUS.

- 13. The Board moved into Item XXII, Customer Service Committee - Mr. Escareno.

- A. Mr. Escareno commented that staff was doing a very efficient job.
- B. Ms. Lee reviewed the customer service report.

A MOTION WAS MADE BY DR. MOCK AND SECONDED BY MS. BLACK TO APPROVE THE CUSTOMER SERVICE REPORT. THE VOTE WAS UNANIMOUS.

The Board recessed for lunch at 12:25 p.m.

The Board reconvened from lunch at 1:48 p.m.

Mr. Escareno left at 1:48 p.m.

- 14. The Board moved into Item XVI, Budget Committee - Dr. Branaman.

- A. Ms. Lee discussed the 2<sup>nd</sup> Quarter Performance Measures.
- B. Ms. Lee reviewed the letter that the Health Professions Council sent to Jim Pitts, Chairman House Appropriations Committee, regarding excluding the appropriation for the shared database system from calculations of the mandated 5% cutback on current biennium appropriations.

- C. Ms. Lee presented to the Board a summary of the Legislative Appropriation Request for FY 2012-2013.

A MOTION WAS MADE BY MR. CHACÓN AND SECONDED BY DR. ROSENSTEIN TO APPROVE THE REQUEST. THE VOTE WAS UNANIMOUS.

- 15. The Board moved into Item VI, Chair's Report - Dr. Branaman.
  - A. Dr. Branaman reviewed the progress of Board goals for FY 2010.
- 16. The Board moved into Item VII, Executive Director's Report- Ms. Lee
  - A. Ms. Lee informed the Board that Priscilla Tenorio had her baby.
  - B. Ms. Lee stated that health benefits for state employees were changing effective September 2010.
  - C. Ms. Lee introduced Christina Limon, new TSBEP staff personnel.
  - D. Ms. Lee stated that the State Auditor's office would once again be reviewing executive directors' salaries.
  - E. Ms. Lee discussed the 5% cutback impact to the Board.
  - F. Ms. Lee updated the Board on the shared database migration project.
  - G. Ms. Lee discussed the response letter to the State Office of Risk Management.
  - H. Ms. Lee reviewed the Strategic Plan for FY 2011-2015.

A MOTION WAS MADE BY MR. CHACÓN AND SECONDED BY DR. MOCK TO APPROVE THE STRATEGIC PLAN. THE VOTE WAS UNANIMOUS.

I. The Board reviewed letters received from the following individuals:

i. Don Goldston, Ph.D. - regarding use of titles.

A MOTION WAS MADE BY MS. CAMPBELL AND SECONDED BY MR. CHACÓN TO APPROVE THE DRAFTED RESPONSE. THE VOTE CARRIED WITH MS. BLACK ABSTAINING FROM VOTING.

ii. Anita Harkey - regarding waiver of late fee.

A MOTION WAS MADE BY MR. CHACÓN AND SECONDED BY DR. ELKINS TO APPROVE THE DRAFTED RESPONSE. THE VOTE WAS UNANIMOUS.

iii. Robert G. Harwell, M.A. - regarding supervision.

A MOTION WAS MADE BY MR. CHACÓN AND SECONDED BY DR. ELKINS TO APPROVE THE DRAFTED RESPONSE. THE VOTE WAS UNANIMOUS.

iv. Carmen Kaimann, Ph.D. - regarding psychological opinion.

A MOTION WAS MADE BY MR. CHACÓN AND SECONDED BY DR. MOCK TO APPROVE THE DRAFTED RESPONSE. THE VOTE CARRIED WITH DR. ROSENSTEIN ABSTAINING FROM VOTING.

v. Laurie Klose, Ph.D. - regarding supervision.

A MOTION WAS MADE BY MR. CHACÓN AND SECONDED BY DR. ELKINS TO APPROVE THE DRAFTED RESPONSE WITH CHANGES. THE VOTE CARRIED WITH MS. BLACK ABSTAINING FROM VOTING.

vi. Betsy Nacim, Ph.D. - regarding use of title.

A MOTION WAS MADE BY MS. BLACK AND SECONDED BY DR. ELKINS TO APPROVE THE DRAFTED RESPONSE. THE VOTE WAS UNANIMOUS.

vii. Thomas Rose, M.S. - regarding expired license.

A MOTION WAS MADE BY DR. MOCK AND SECONDED BY MR. CHACÓN TO APPROVE THE DRAFTED RESPONSE. THE VOTE WAS UNANIMOUS.

viii. Jayn Higgins, M.Ed. - regarding waiver of supervised experience.

A MOTION WAS MADE DR. MOCK AND SECONDED BY MR. CHACÓN TO APPROVE THE DRAFTED RESPONSE. THE VOTE WAS UNANIMOUS.

J. The Board directed staff to look at Board rule 465.38, Psychological Services in the Schools concerning individuals applying for LSSP license in Texas coming from another state to consider whether they have met the requirement for supervision based on NASP standards for NCSP. The rule would then be sent to the rules chair.

A MOTION WAS MADE BY DR. ROSENSTEIN AND SECONDED BY DR. MOCK TO REVIEW THIS RULE. THE MOTION CARRIED WITH MR. CHACÓN AND DR. ELKINS ABSTAINING FROM VOTING.

17. The Board moved into Item XI, Rules Committee - Dr. Branaman.

A. The Board reviewed the Proposed Rule(s):

i. Amendments to Board rule 465.2, Supervision.

A MOTION WAS MADE BY MS. BLACK AND SECONDED BY DR. ROSENSTEIN TO APPROVE THE PROPOSED AMENDMENT TO BOARD RULE 465.2. THE VOTE WAS UNANIMOUS.

ii. Amendments to Board rule 465.37, Compliance with All Applicable Laws.

A MOTION WAS MADE BY MS. BLACK AND SECONDED BY DR. MOCK TO APPROVE THE PROPOSED AMENDMENT TO BOARD RULE 465.37. THE VOTE WAS UNANIMOUS.

iii. Amendments to Board rule 469.7, Persons with Criminal Backgrounds.

A MOTION WAS MADE BY MS. BLACK AND SECONDED BY DR. MOCK TO APPROVE THE PROPOSED AMENDMENT TO BOARD RULE 469.7. THE VOTE WAS UNANIMOUS.

B. The Board reviewed the Adopted Rule(s):

- i. Amendments to Board rule 469.1, Timeliness of Complaints.

A MOTION WAS MADE BY MS. BLACK AND SECONDED BY MR. CHACÓN TO ADOPT THE RULE. THE VOTE WAS UNANIMOUS.

- ii. Amendments to Board rule 473.3, Annual Renewal Fee (Not Refundable).

A MOTION WAS MADE BY MS. BLACK AND SECONDED BY DR. MOCK TO ADOPT THE RULE. THE VOTE WAS UNANIMOUS.

18. The Board moved into Item XIV, Legislative Committee - Ms. Downes - no items to discuss.

19. The Board moved into Item XV, Legal Matters/General Counsel Report - Ms. Izzo.

- A. Ms. Izzo stated that the Board had 8 pending complaints that would be going to SOAH.

20. The Board moved into Item XVII, Written Examinations Committee - Dr. Mock.

- A. Dr. Mock stated that the committee would be meeting on Friday, May 7, 2010.

21. The Board moved into Item XVIII, Oral Examination Committee - Dr. Branaman - no items to discuss.

22. The Board moved into Item XIX, Technology Committee - Mr. Chacón.

- A. Mr. Chacón discussed the online renewal statistics.

- B. Mr. Chacón discussed the website updates.

- C. Ms. Lee updated the Board on the use of Mr. Chacón's offer regarding the roster.

- D. Mr. Chacón discussed the use of licensee emails to send out the biannual newsletter.

- E. Mr. Chacón stated that the agency email service is Google not Capnet, and that this would allow staff to access their email anytime.
- 23. The Board moved into Item XX, Applications Committee - Dr. Branaman - no items to discuss.
- 24. The Board moved into Item XXI, Personnel Committee - Ms. Campbell.
  - A. Ms. Campbell stated that Board members would need to order Dr. Settles a plaque for his service as Board chair and the Board should try to present it to him at the August 2010 Board meeting.
- 25. The Board moved item Item XXIII, Future Issues.
  - A. Dr. Branaman stated that new committee appointments would be forthcoming in the next few months.
  - B. Board members asked staff to get Board member business cards.
- 26. The meeting was adjourned at 3:30 p.m. by Dr. Branaman.