



TEXAS STATE BOARD OF EXAMINERS OF PSYCHOLOGISTS

333 Guadalupe, Suite 2-450
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For Agency Use Only

EXAM REQUEST FORM

APPLYING FOR: Licensed Psychological Associate Provisionally Licensed Psychologist
 Licensed Specialist in School Psychology Lic. Psychologist via Reciprocity

Only applicants who have been approved to sit for the Board's written examinations and received a *Letter of Approval to Sit for Board Exams* may submit this form. Individuals who have not received a *Letter of Approval to Sit for Board Exams* should not submit this form or examination fees to the Board.

APPLICANT INFORMATION

Name (Last, First, Middle):		
Mailing Address: <input type="checkbox"/> Check this box if you wish to change your address of record to the address listed on this form.		
D.O.B.:	Phone No.:	
Email Address:		
Are you requesting a retake? <input type="checkbox"/> Yes <input type="checkbox"/> No	Candidate File ID No.*:	Entity No.*:

*The Candidate File ID No. and Entity No. may be found on a candidate's *Letter of Approval to Sit for Board Exams*.

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ASPPB ID:	
Date Candidate Info. Entered:	
2 Year Expiration Date for Application:	

EXAMINATIONS

Please check the exam(s) you wish to take:

- Texas Jurisprudence Examination \$234.00
- Examination for Professional Practice in Psychology (EPPP) (No Fee Payable to the Board)

****IMPORTANT INFORMATION FOR APPLICANTS****

Be sure that your address is current. Correspondence from the Board will not be forwarded. **DO NOT CHANGE YOUR NAME ON THIS FORM.** Name changes must be done in accordance with Board rule 461.6.

EPPP Examination:

You must enter an email address on this form so that a testing account can be setup with the exam vendor. Failure to provide an email will delay your ability to sit for the exam.

Following submission of this form, please allow 10 business days for processing before contacting agency staff regarding authorization-to-test for the EPPP exam.

Jurisprudence Examination:

Following submission of this form and exam fee, please allow 10 business days for staff to authorize your taking the Jurisprudence exam with the online vendor.

Please do not contact the Board inquiring about authorization to take an exam during these time periods.

Signature:

Date:

Return this completed form and the examination fee to the address listed above.

Exam Instructions

EPPP Examination

The EPPP exam is computerized and may be applied for by submitting a completed *Exam Request Form*. Upon receipt of an *Exam Request Form*, an account will be setup with the exam vendor, and an email will be sent to you inviting you to login and activate your account. The email will contain a link and authorization code that will allow you to access your account, along with instructions on how to complete the activation of your account. You must activate your account within 90 days of receiving the initial email from the exam vendor. Failure to do so will require you to contact the Board, and request that an account recovery email be sent. Once you have activated your account, you will receive additional instructions on how to complete the examination application process and submit the \$600 examination fee to the exam vendor.

The Texas cutoff score for the EPPP is 500 for doctoral level and 350 for masters level. You will be provided with informal notification of your exam results by the exam vendor upon completion of the examination. If you are not successful in passing the examination, you may take the examination again by filling out and submitting another *Exam Request Form*. However, you must wait until you receive your official exam results from the Board before applying to retake the examination. Failure to do so will result in your request for a retake being returned to you.

If you must retake the examination, you will need to re-register for the examination before submitting this form. To register, go to www.asppb.net/?page=epppsignup and click on the link entitled "Click Here to Register for the EPPP." Your username and password will be the same as when you initially registered for the examination. Please note that the Board will be unable to authorize you to sit for another examination until you have re-registered with ASPPB.

Texas Jurisprudence Examination

The Jurisprudence exam is an open-book computerized exam that must be taken online through the Board's website. In order to take the exam, you must submit a completed *Exam Request Form*, along with the exam fee, to the Board. Upon receipt of your *Exam Request Form* and exam fee, Board staff will authorize you to take the Jurisprudence exam in the online system. Once you have been authorized to take the exam, you must register for the exam through the Board's website. To complete the registration, you will need your Candidate File ID# provided to you previously in the letter approving you to sit for the Board's exams. **Your Candidate File ID# will serve as your File Number when registering for the examination in the online system.**

The Board does not notify candidates once they have been authorized to register for the examination. Thus, you are encouraged to attempt registration on a regular basis following submission of your *Exam Request Form* and exam fee. Prior to registering for the examination, you are encouraged to read the *Jurisprudence Examination Brochure* which is available for download from the Board's website.

Once you have registered for the exam, you will have 14 days to complete the exam. Failure to complete the exam within 14 days will constitute a failure.

The passing score on the Jurisprudence exam for examinees seeking provisional licensure, licensure as a specialist in school psychology, or full licensure is 90%. The passing score for licensure as a psychological associate is 80%. If you are not successful in passing the exam, you may take it again by filling out and submitting another *Exam Request Form*, along with an additional exam fee. You will also need to register for the exam again, which will then begin the 14 day period for completing the exam.

Exam Results

Results for the EPPP exam will be issued monthly by letter, while results for the Jurisprudence exam will be emailed to the examinee upon completion of the exam.

Do not call the Board office to check on your EPPP scores until six weeks have elapsed since you completed the examination.

Deadline to Complete All Written Exams

Pursuant to Board rule 463.19, applicants must successfully pass all examinations required of them within two years of the date they are approved to sit for the exam. Failure to do so will result in your application going void.