

Psychology Board Minutes January 24-25, 2002

The Texas State Board of Examiners of Psychologists met in Austin, Texas on January 24-25, 2002. The following Board members were in attendance: M. David Rudd, Ph.D., Chair; Brian Stagner, Ph.D., Vice-Chair; Barry E. Dewlen, Ph.D.; Ruben Rendon, Jr., M.S.; Nelda Smith, M.A.; Stephanie Sokolosky, M.P.S.; and Emily G. Sutter, Ph.D. Also in attendance were Sherry L. Lee, Executive Director, and Brett Norbraten, General Counsel.

THURSDAY, January 24, 2002

1. The meeting was called to order at 9:06 a.m. by Dr. Rudd.
(Dr. Rudd noted that Dr. Stagner was experiencing car trouble and would arrive shortly.)
2. The Board moved into Item II, Public Comments.
There was no public comment.
3. The Board moved into Item IV, Minutes.
A MOTION WAS MADE BY DR. SUTTER AND SECONDED BY DR. DEWLEN TO APPROVE THE MINUTES FROM THE NOVEMBER 1-2, 2001 BOARD MEETING. THE MOTION CARRIED WITH MR. RENDON, MS. SMITH, AND MS. SOKOLOSKY VOTING IN FAVOR OF THE MOTION. DR. STAGNER WAS ABSENT FOR THE VOTE.
The Board reviewed its Unfinished Business list from the November 1-2, 2001 Board meeting, noting that all items will have been covered by the end of this meeting.
4. The Board moved into Item VI, Chair's Report.
 - A. Ms. Lee introduced Mr. Tim Schaffner, the agency's new internal auditor from Rupert & Associates. Mr. Schaffner addressed the Board on the procedures followed in an internal audit.
(Dr. Stagner joined the meeting at 9:32 a.m.)
 - B. Dr. Rudd informed the Board that Ms. Karla Hayes has resigned her position from the Board due to medical reasons. Dr. Rudd stated that he would be meeting with the Governor's office in reference to new Board member appointments.
 - C. The Board reviewed its Fiscal Year 2002 Board Goals and Performance Measures
 - D. The Board discussed the Association of State and Provincial Psychology Boards (ASPPB)/Certificate of Professional Qualification in Psychology (CPQ) issues. The Board reviewed the drafted response to the ASPPB, deciding to have Dr. Rudd and Dr. Stagner redraft the letter for approval the following day.

- E. The Board discussed its attendance at upcoming meetings and conferences.
 - F. The Board reviewed the Consolidated State Auditor's Report. Dr. Rudd stated that he had a follow-up conversation with the Governor's Office regarding the flawed methodology used in the audit.
 - G. Dr. Rudd briefly discussed his research concerning Impaired Psychologists.
 - H. The Board discussed the Policy on Continuing Education in reference to online CE's. After discussion, the Board decided to put the policy change on its Unfinished Business List.
5. The Board moved into Item V, Presentation by the Texas Association of School Psychologists.
- At the Board's request representatives from the Texas Association of School Psychologists (TASP) were in attendance to address licensure issues and concerns with the Board.
- A. Jan Opella - Ms. Opella presented the Board with a Licensed Specialist of School Psychology (LSSP) brochure. Ms. Opella spoke to the Board on the duties and services provided by LSSPs, and the need to clarify the LSSP title. Ms. Opella expressed concern over the need for more LSSPs in the state of Texas.
 - B. Rob Matthews - Mr. Matthews spoke to the Board regarding internship requirements of LSSPs. Mr. Matthews expressed concern over school districts need for better understanding of the requirements of practicing psychology in a school setting.
6. The Board moved into Item III, Executive Session, to seek legal advice pursuant to Title 5, Chapter 551, Government Code, §551.071.
- The Board entered into Executive Session at 11:48 a.m.
- The Board returned to open session at 12:17 p.m.
7. The Board moved into Item VII, Executive Director's Report.
- A. Ms. Lee discussed issues pertaining to the Health Professions Council (HPC) and Small Agency Task Force.
 - i. Ms. Lee updated the Board on the status of the imaging system.
 - ii. Ms. Lee informed the Board of the HPC Space Committee's new policies concerning shared space within the William P. Hobby building.
 - iii. Mr. Norbraten briefed the Board on the HPC Complaint Committee meeting. Mr. Norbraten informed the Board that the recommendation of the Committee was to no longer standardize complaint information across licensing Boards.
 - iv. Ms. Lee updated the Board on Senate Bill 11 regarding the privacy of medical and mental health records.

- B. Ms. Lee updated the Board on Office Operations and Personnel Issues.
- i. Ms. Lee reviewed the State Auditor's Office Annual Report on Full-Time Classified State Employee Turnover for Fiscal Year 2001.
 - ii. Ms. Lee thanked the Board on behalf of the staff for the Christmas luncheon.
- C. Ms. Lee updated the Board on the status of the newsletter.
- i. The Board reviewed the newsletter article on Legal Issues Dealing with Informed Consent.
A MOTION WAS MADE BY DR. DEWLEN AND SECONDED BY MS. SMITH TO APPROVE THE NEWSLETTER ARTICLE WITH MODIFICATIONS. THE MOTION CARRIED WITH MR. RENDON, MS. SOKOLOSKY, DR. STAGNER, AND DR. SUTTER VOTING IN FAVOR OF THE MOTION.
- D. The Board discussed the letter requesting an Attorney General's Opinion regarding the definition of clergy.
A MOTION WAS MADE BY DR. STAGNER AND SECONDED BY DR. DEWLEN TO APPROVE THE LETTER REQUESTING AN ATTORNEY GENERAL'S OPINION. THE MOTION CARRIED WITH MR. RENDON, MS. SMITH, MS. SOKOLOSKY, AND DR. SUTTER VOTING IN FAVOR OF THE MOTION.
- E. Ms. Lee reviewed the Profile Information Survey of Licensed Psychologists form.
- F. The Board reviewed the newsletter article on 77th Session Legislative Mandates: Online Services and Profiles.
A MOTION WAS MADE BY DR. STAGNER AND SECONDED BY MR. RENDON TO APPROVE THE NEWSLETTER ARTICLE WITH MODIFICATIONS. THE MOTION CARRIED WITH DR. DEWLEN, MS. SMITH, MS. SOKOLOSKY, AND DR. SUTTER VOTING IN FAVOR OF THE MOTION.
- G. Ms. Lee reviewed the results of the Survey of Organizational Excellence.
- H. Ms. Lee discussed the Board's response to the Summary of Management on Internal Control and Financial Processes Review from the State Auditor's Office.
- I. The Board reviewed letters with regards to the following individuals:
- i. Iliana M. Castillo, Psy.D. - regarding Dr. Castillo's request for reinstatement of her license as a psychologist.
A MOTION WAS MADE BY DR. STAGNER AND SECONDED BY DR. DEWLEN TO APPROVE THE DRAFTED RESPONSE. THE MOTION CARRIED WITH

MR.RENDON, MS. SMITH, MS. SOKOLOSKY, AND DR. SUTTER VOTING IN FAVOR OF THE MOTION.

- ii. Robert C. Aylmer, Ed.D. - regarding Dr. Aylmer's request for waiver of the EPPP.

A MOTION WAS MADE BY DR. DEWLEN AND SECONDED BY DR. STAGNER TO APPROVE THE DRAFTED RESPONSE. THE MOTION CARRIED WITH MR. RENDON, MS. SMITH, MS. SOKOLOSKY, AND DR. SUTTER VOTING IN FAVOR OF THE MOTION.

- iii. Cynthia L. Brown, M.Ed. - regarding Ms. Brown's request for refund of late fees.

A MOTION WAS MADE BY DR. DEWLEN AND SECONDED BY MR. RENDON TO APPROVE THE DRAFTED RESPONSE. THE MOTION CARRIED WITH MS. SMITH, MS. SOKOLOSKY, DR. STAGNER, AND DR. SUTTER VOTING IN FAVOR OF THE MOTION.

- iv. Richard L. Fulbright, Ph.D. - regarding Dr. Fulbright's request for waiver of Board rule §463.25 for Alberto L. Fernandez.

A MOTION WAS MADE BY MS. SMITH AND SECONDED BY MS. SOKOLOSKY TO APPROVE THE DRAFTED RESPONSE. THE MOTION CARRIED WITH DR. DEWLEN, MR. RENDON, DR. STAGNER, AND DR. SUTTER VOTING IN FAVOR OF THE MOTION.

- v. Marilyn Nobles, Ph.D. - regarding Dr. Nobles' difficulties becoming licensed in the state of Texas.

A MOTION WAS MADE BY DR. SUTTER AND SECONDED BY DR. STAGNER TO APPROVE THE DRAFTED RESPONSE. THE MOTION CARRIED WITH DR. DEWLEN, MR. RENDON, MS. SMITH, AND MS. SOKOLOSKY VOTING IN FAVOR OF THE MOTION.

- vi. Robbie L. Rhodes, Ph.D. - regarding California's elimination of the Oral Examination.

A MOTION WAS MADE BY MS. SMITH AND SECONDED BY DR. DEWLEN TO APPROVE THE DRAFTED RESPONSE. THE MOTION CARRIED WITH MR. RENDON, MS. SOKOLOSKY, DR. STAGNER, AND DR. SUTTER VOTING IN FAVOR OF THE MOTION.

- vii. Karen B. Schmaling, Ph.D. - regarding Dr. Schmaling's request for refund of application fees.

A MOTION WAS MADE BY MR. RENDON AND SECONDED BY DR. STAGNER TO APPROVE THE

DRAFTED RESPONSE. THE MOTION CARRIED WITH DR. DEWLEN, MS. SMITH, MS. SOKOLOSKY, AND DR. SUTTER VOTING IN FAVOR OF THE MOTION.

- viii. Ken Waldman, Ph.D. - regarding Dr. Waldman's request for clarification of RAW data.

A MOTION WAS MADE BY MR. RENDON AND SECONDED BY DR. DEWLEN TO APPROVE THE DRAFTED RESPONSE WITH MODIFICATIONS. THE MOTION CARRIED WITH MS. SMITH, MS. SOKOLOSKY, DR. SUTTER, AND DR. STAGNER VOTING IN FAVOR OF THE MOTION.

- ix. Sebron B. Williams, Ed.D. - regarding Dr. Sebron's request for reduction of late renewal fees.

A MOTION WAS MADE BY DR. SUTTER AND SECONDED BY DR. STAGNER TO APPROVE THE DRAFTED RESPONSE. THE MOTION CARRIED WITH DR. DEWLEN, MR. RENDON, MS. SMITH, AND MS. SOKOLOSKY VOTING IN FAVOR OF THE MOTION.

8. The Board moved into Item VIII, Publications/Public Information Committee.
A. Ms. Smith reviewed the web site statistics and changes.

B. Dr. Stagner reviewed the revisions to the Oral Examination Brochure.

9. The Board moved into Item IX, Psychological Associate Advisory Committee Report.

A. Ms. Sokolosky reviewed the PAAC report on its January 18, 2002 PAAC Meeting.

B. Ms. Sokolosky informed the Board that the PAAC will be presenting its research and proposed rule change at the April 4-5, 2002 Board meeting

10. The Board moved into Item X, Rules Committee.

A. Dr. Sutter reviewed proposed amendments to Board rule §463.11, Licensed Psychologist.

A MOTION WAS MADE BY DR. SUTTER AND SECONDED BY MR. RENDON TO PROPOSE THE AMENDMENTS TO BOARD RULE §463.11. THE MOTION CARRIED WITH DR. DEWLEN, MS. SMITH, MS. SOKOLOSKY, AND DR. STAGNER VOTING IN FAVOR OF THE MOTION.

B. Dr. Sutter reviewed proposed new Board rule §463.13, Requirements for Experienced Out-of-State Applicants.

A MOTION WAS MADE BY DR. SUTTER AND SECONDED BY MR. RENDON TO PROPOSE NEW BOARD RULE §463.13. THE MOTION CARRIED WITH DR. DEWLEN, MS. SMITH, MS.

SOKOLOSKY, AND DR. STAGNER VOTING IN FAVOR OF THE MOTION.

- C. Dr. Sutter reviewed proposed amendments to Board rule §463.15, Oral Examination.

A MOTION WAS MADE BY DR. SUTTER AND SECONDED BY MR. RENDON TO PROPOSE THE AMENDMENTS TO BOARD RULE §463.15. THE MOTION CARRIED WITH DR. DEWLEN, MS. SMITH, MS. SOKOLOSKY, AND DR. STAGNER VOTING IN FAVOR OF THE MOTION.

- D. Dr. Sutter reviewed the proposed withdrawal and reproposal of Board rule §465.18, Forensic Services.

A MOTION WAS MADE BY DR. SUTTER AND SECONDED BY DR. DEWLEN TO WITHDRAW AND REPROPOSE THE AMENDMENTS TO BOARD RULE §465.18. THE MOTION CARRIED WITH MR. RENDON, MS. SMITH, MS. SOKOLOSKY, AND DR. STAGNER VOTING IN FAVOR OF THE MOTION.

- E. Dr. Sutter reviewed the proposed amendments to Board rule §473.5, Miscellaneous Fees (Not Refundable).

A MOTION WAS MADE BY DR. SUTTER AND SECONDED BY DR. STAGNER TO PROPOSE THE AMENDMENTS TO BOARD RULE §473.5. THE MOTION CARRIED WITH DR. DEWLEN, MR. RENDON, MS. SMITH, AND MS. SOKOLOSKY VOTING IN FAVOR OF THE MOTION.

- F. Dr. Sutter reviewed the proposed amendments to Board rule §465.2, Supervision. After discussion, the Board decided to hold the proposal until the April 4-5, 2002 Board meeting.

- G. Dr. Sutter reviewed the proposed amendments to Board rules §473.1, Application Fees (Not Refundable), and §473.2, Examination Fees (Not Refundable).

A MOTION WAS MADE BY DR. SUTTER AND SECONDED BY MS. SMITH TO PROPOSE THE AMENDMENTS TO BOARD RULES §473.1 AND §473.2. THE MOTION CARRIED WITH DR. DEWLEN, MR. RENDON, MS. SOKOLOSKY, AND DR. STAGNER VOTING IN FAVOR OF THE MOTION.

- H. Dr. Sutter reviewed the proposed amendments to Board rule §465.1, Definitions. After discussion, the Board decided to put the proposal on the Unfinished Business list for consideration at the April 4-5, 2002 Board meeting.

- I. Dr. Sutter reviewed the amendments to Board rule §461.17, Profile Information.

A MOTION WAS MADE BY DR. SUTTER AND SECONDED BY

DR. STAGNER TO ADOPT THE AMENDMENTS TO BOARD RULE §461.17 AND ACCEPT THE ORDER ADOPTING THE RULE. THE MOTION CARRIED WITH DR. DEWLEN, MR. RENDON, MS. SMITH, AND MS. SOKOLOSKY VOTING IN FAVOR OF THE MOTION.

- J. Dr. Sutter reviewed the amendments to Board rule §463.2, Application Process.

A MOTION WAS MADE BY DR. SUTTER AND SECONDED BY DR. STAGNER TO ADOPT THE AMENDMENTS TO BOARD RULE §463.2 AND ACCEPT THE ORDER ADOPTING THE RULE. THE MOTION CARRIED WITH DR. DEWLEN, MR. RENDON, MS. SMITH, AND MS. SOKOLOSKY VOTING IN FAVOR OF THE MOTION.

- K. Dr. Sutter reviewed the amendments to Board rule §463.14, Written Examinations.

A MOTION WAS MADE BY DR. SUTTER AND SECONDED BY DR. STAGNER TO ADOPT THE AMENDMENTS TO BOARD RULE §463.14 AND ACCEPT THE ORDER ADOPTING THE RULE. THE MOTION CARRIED WITH DR. DEWLEN, MR. RENDON, MS. SMITH, AND MS. SOKOLOSKY VOTING IN FAVOR OF THE MOTION.

- L. Dr. Sutter reviewed the amendments to Board rule §465.22, Psychological Records, Test Data and Test Protocols.

A MOTION WAS MADE BY DR. SUTTER AND SECONDED BY DR. STAGNER TO ADOPT THE AMENDMENTS TO BOARD RULE §465.22 AND ACCEPT THE ORDER ADOPTING THE RULE. THE MOTION CARRIED WITH DR. DEWLEN, MR. RENDON, MS. SMITH, AND MS. SOKOLOSKY VOTING IN FAVOR OF THE MOTION.

- M. Dr. Sutter reviewed the amendments to Board rule §465.33, Improper Sexual Conduct.

A MOTION WAS MADE BY DR. SUTTER AND SECONDED BY DR. STAGNER TO ADOPT THE AMENDMENTS TO BOARD RULE §465.33 AND ACCEPT THE ORDER ADOPTING THE RULE. THE MOTION CARRIED WITH DR. DEWLEN, MR. RENDON, MS. SMITH, AND MS. SOKOLOSKY VOTING IN FAVOR OF THE MOTION.

- N. Dr. Sutter reviewed the Rule Review Plan with the Board.

A MOTION WAS MADE BY DR. SUTTER AND SECONDED BY MS. SMITH TO ADOPT THE RULE REVIEW PLAN. THE MOTION

CARRIED WITH DR. DEWLEN, MR. RENDON, MS. SOKOLOSKY,
AND DR. STAGNER VOTING IN FAVOR OF THE MOTION.

11. The Board moved into Item XI, Budget Committee.

The Board discussed the letter from the Governor's Office regarding cost savings. After discussing the agency's response, the Board decided to have Dr. Rudd respond to the request from the Governor's Office.

A MOTION WAS MADE BY DR. DEWLEN AND SECONDED BY DR. STAGNER TO HAVE DR. RUDD RESPOND TO THE LETTER FROM THE GOVERNOR'S OFFICE. THE MOTION CARRIED WITH MR. RENDON, MS. SMITH, MS. SOKOLOSKY, AND DR. SUTTER VOTING IN FAVOR OF THE MOTION.

12. The Board moved into Item XII, Legal Matters.

Mr. Norbraten reviewed the American Psychological Association (APA) Ethics Code revisions with the Board.

13. The Board moved into Item XIII, Technology Committee.

- A. The Board reviewed the update on Senate Bill 187 and Senate Bill 645 regarding online renewal services. Ms. Lee informed the Board that the agency is scheduled to offer online renewals by January 2003.
- B. Dr. Rudd discussed the trial e-mail newsletter, suggesting that the Board not implement the process at this time.
- C. Dr. Rudd reported that the Teletherapy Workgroup is moving forward and that APA's Teletherapy report is complete and will be reviewed with the Board upon availability.

14. The Board moved into Item XIV, Oral Examination Committee.

- A. Dr. Stagner reviewed the proposed removal of School Psychology Vignettes 10, 11, 12, 13, 14, and 15.
A MOTION WAS MADE BY DR. STAGNER AND SECONDED BY DR. SUTTER TO REMOVE SCHOOL PSYCHOLOGY VIGNETTES 10, 11, 12, 13, 14, AND 15. THE MOTION CARRIED WITH DR. DEWLEN, MR. RENDON, MS. SMITH, AND MS. SOKOLOSKY VOTING IN FAVOR OF THE MOTION.
- B. Dr. Stagner discussed the Board's most recent Oral Examination, suggesting to the Board that it continue administering the Examination as a basis for licensure. The Board discussed the possibility of offering an additional Oral Examination. After discussion, the Board decided to put together a budgeted proposal for offering three Oral Examinations for consideration at the April 4-5, 2002 Board meeting.
- C. The Board reviewed the Applicants Important Dates list.
A MOTION WAS MADE BY DR. STAGNER AND SECONDED BY DR. DEWLEN TO APPROVE THE APPLICANTS IMPORTANT DATES LIST WITH MODIFICATIONS. THE MOTION CARRIED

WITH MR. RENDON, MS. SMITH, MS. SOKOLOSKY, AND DR. SUTTER VOTING IN FAVOR OF THE MOTION.

15. The Board moved into Item XV, Written Examination Committee.
 - A. Dr. Rudd updated the Board on the computerization of the EPPP.
 - B. The Board reviewed the letter from Michael L. Lindsey, Ph.D., concerning disturbances he encountered while being administered the EPPP.

A MOTION WAS MADE BY DR. SUTTER AND SECONDED BY DR. DEWLEN TO APPROVE THE DRAFTED RESPONSE. THE MOTION CARRIED WITH MR. RENDON, MS. SMITH, MS. SOKOLOSKY, AND DR. STAGNER VOTING IN FAVOR OF THE MOTION.

- C. The Board reviewed the amendments to the Policy on Jurisprudence Exam.

A MOTION WAS MADE BY MR. RENDON AND SECONDED BY DR. STAGNER TO APPROVE THE AMENDMENTS TO THE POLICY. THE MOTION CARRIED WITH DR. DEWLEN, MS. SMITH, MS. SOKOLOSKY, AND DR. SUTTER VOTING IN FAVOR OF THE MOTION.

16. The meeting recessed at 4:55 p.m.

FRIDAY, January 25, 2002

17. The meeting was called to order at 9:03 a.m. by Dr. Rudd.
(Mr. Rendon was not in attendance.)

18. The Board reviewed the revised letter to the ASPPB regarding the CPQ.
A MOTION WAS MADE BY DR. STAGNER AND SECONDED BY DR. SUTTER TO APPROVE THE LETTER TO THE ASPPB. THE MOTION CARRIED WITH DR. DEWLEN, MS. SMITH, AND MS. SOKOLOSKY VOTING IN FAVOR OF THE MOTION.

19. The Board moved into Item XXIII, Applications Committee.

Dr. Dewlen updated the Board on the progress of the change in the approval of applications.

20. The Board moved into Item XVI, Enforcement Committee.

- A. Ms. Vicky White, Enforcement Manager, presented the status report for the Board's review.
 - B. Ms. White presented the Projected Time Schedule Changes for the Board's approval.

A MOTION WAS MADE BY DR. STAGNER AND SECONDED BY DR. SUTTER TO APPROVE THE PROJECTED TIME SCHEDULE

CHANGES. THE MOTION CARRIED WITH DR. DEWLEN, MS. SMITH, AND MS. SOKOLOSKY VOTING IN FAVOR OF THE MOTION.

- C. Ms. White provided the Board a list of complaints and Continuing Education violations handled at the Staff Dismissal Meeting held on January 23, 2002. A copy of the case summaries from the Staff Dismissal Meeting and a listing of all cases involved is attached hereto and made a part of these minutes.

A MOTION WAS MADE BY DR. STAGNER AND SECONDED BY MS. SMITH TO RATIFY THE RECOMMENDATIONS OF THE STAFF ON THE FIRST NINE COMPLAINTS. THE MOTION CARRIED WITH DR. DEWLEN, MS. SOKOLOSKY, AND DR. SUTTER VOTING IN FAVOR OF THE MOTION.

A MOTION WAS MADE BY DR. STAGNER AND SECONDED BY MS. SOKOLOSKY TO RATIFY THE RECOMMENDATION OF THE STAFF ON CASE NUMBER 00-358-7219. THE MOTION CARRIED WITH MS. SMITH AND DR. SUTTER VOTING IN FAVOR OF THE MOTION. DR. DEWLEN ABSTAINED FROM VOTING.

A MOTION WAS MADE BY MS. SMITH AND SECONDED BY DR. STAGNER TO RATIFY THE RECOMMENDATION OF THE STAFF ON CASE NUMBER 00-356-3095. THE MOTION CARRIED WITH MS. SOKOLOSKY AND DR. SUTTER VOTING IN FAVOR OF THE MOTION. DR. DEWLEN ABSTAINED FROM VOTING.

- D. The Board confirmed that Ms. Smith, Ms. Sokolosky, and Dr. Stagner would serve on the IFC panel in June 2002.

- E. The Board reviewed the Agreed Orders and Proposals for Decision.

- i. The Board reviewed Agreed Order No. 01-453-9530 and 01-454-6754 in the matter of Mary Kelly Chirafis, M.A.

A MOTION WAS MADE BY DR. SUTTER AND SECONDED BY DR. DEWLEN TO APPROVE THE AGREED ORDER FOR MARY KELLY CHIRAFIS, M.A., AND TO AUTHORIZE THE CHAIR TO SIGN IT. THE MOTION CARRIED WITH MS. SMITH, MS. SOKOLOSKY, AND DR. STAGNER VOTING IN FAVOR OF THE MOTION.

- ii. The Board reviewed Agreed Order No. 00-408-480 in the matter of R. Michael Ganim, Ph.D.

A MOTION WAS MADE BY DR. DEWLEN AND SECONDED BY MS. SOKOLOSKY TO APPROVE THE AGREED ORDER FOR R. MICHAEL GANIM, PH.D., AND TO AUTHORIZE THE BOARD TO SIGN IT. THE MOTION CARRIED WITH MS. SMITH VOTING IN FAVOR OF THE MOTION. DR.

STAGNER AND DR. DEWLEN ABSTAINED FROM VOTING.

- iii. The Board reviewed Agreed Order No. 01-493-1833 in the matter of Ann C. McDonald, Ph.D.

A MOTION WAS MADE BY DR. SUTTER AND SECONDED BY DR. DEWLEN TO APPROVE THE AGREED ORDER FOR ANN C. MCDONALD, PH.D., AND TO AUTHORIZE THE CHAIR TO SIGN IT. THE MOTION CARRIED WITH MS. SMITH, MS. SOKOLOSKY, AND DR. STAGNER VOTING IN FAVOR OF THE MOTION.

- iv. The Board reviewed Agreed Order No. 01-463-8899 and 01-464-6822 in the matter of Elizabeth Qualls, M.Ed.

A MOTION WAS MADE BY DR. STAGNER AND SECONDED BY DR. DEWLEN TO APPROVE THE AGREED ORDER FOR ELIZABETH QUALLS, M.ED., AND TO AUTHORIZE THE BOARD TO SIGN IT. THE MOTION CARRIED WITH MS. SMITH, MS. SOKOLOSKY, AND DR. SUTTER VOTING IN FAVOR OF THE MOTION.

- v. The Board reviewed Agreed Order No. 01-513-10920 in the matter of Michelle Lynn Snyder, M.Ed.

A MOTION WAS MADE BY DR. SUTTER AND SECONDED BY DR. DEWLEN TO APPROVE THE AGREED ORDER FOR MICHELLE LYNN SNYDER, M.ED., AND TO AUTHORIZE THE CHAIR TO SIGN IT. THE MOTION CARRIED WITH MS. SMITH, MS. SOKOLOSKY, AND DR. STAGNER VOTING IN FAVOR OF THE MOTION.

- F. The Board reviewed the Overall Procedure on Professional Reviews.

- G. The Board reviewed the Policy on Selection of Professionals to Assist Investigations and Enforcements.

A MOTION WAS MADE BY DR. SUTTER AND SECONDED BY DR. DEWLEN TO APPROVE THE POLICY. THE MOTION CARRIED WITH MS. SMITH, MS. SOKOLOSKY, AND DR. STAGNER VOTING IN FAVOR OF THE MOTION.

- H. The Board reviewed the procedure on Types of Complaint Processing/Resolution.

A MOTION WAS MADE BY DR. SUTTER AND SECONDED BY DR. STAGNER TO APPROVE THE PROCEDURE WITH MODIFICATIONS. THE MOTION CARRIED WITH DR. DEWLEN, MS. SMITH, AND MS. SOKOLOSKY VOTING IN FAVOR OF THE MOTION.

- I. The Board discussed the information on Educational Review Sessions. Mr. Norbraten received directive from the Board to present and outline of how to incorporate the procedures along with a policy on choice of educational reviewers. After discussion, the Board agreed to place the topic on its Unfinished Business List.
21. The Board moved into Item XVII, Compliance Committee.
 - A. Ms. Smith reviewed the Agreed Order Compliance Report with the Board.
 - B. The Board discussed the Guidelines for Psychological evaluation.
22. The Board untabled Item XI, Budget Committee.
 - A. Ms. Jennifer Noack, Fiscal Benefits Division Manager, updated the Board on the Internal Audit.
 - B. Ms. Noack discussed the agency's operating budget with the Board.
23. The Board moved into Item XX, Planning for Future Board Meetings. The Board reviewed its scheduled dates of upcoming Board meetings.
24. The meeting was adjourned at 10:50 a.m. by Dr. Rudd.