



**TEXAS STATE BOARD OF
EXAMINERS OF
PSYCHOLOGISTS**

333 Guadalupe, Suite 2-450
Austin, Texas 78701
(512) 305-7700

For Agency Use Only

APPLICATION TO DETERMINE FOREIGN EQUIVALENCY

- APPLYING FOR: Licensed Psychological Associate, Rule 463.8
 Licensed Specialist in School Psychology, Rule 463.9
 Provisionally Licensed Psychologist, Rule 463.10

Before completing an application for Provisional Licensure, Psychological Associate, or Specialist in School Psychology, an applicant with a foreign education must submit this application and documentation for evaluation in accordance with Board Rule 463.25.

APPLICANT INFORMATION	
Name (Last, First, Middle):	
Former/Maiden Name(s):	
Mailing Address:	
Telephone No.:	Email Address:
Date of Birth:	Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female
Place of Birth (City, State/Province, Country):	

EDUCATION	
Name of University/Institution Awarding Degree:	
Address:	

Degree Earned (e.g., Ph.D.):	Date Awarded:
Is the degree in psychology? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Designated Major/Program:	
Dissertation Title:	

DOCUMENTATION
Have you included all required documentation (see Application Checklist): <input type="checkbox"/> Yes <input type="checkbox"/> No
If you want any of the original documents submitted to be returned to you, please list those documents below:

PERSONAL ACKNOWLEDGMENT		
<p>I acknowledge that the information contained in this application is true and correct.</p> <p>In making this application to the Texas State Board of Examiners of Psychologists, I acknowledge having read and understood the Psychologists' Licensing Act and Board rules, and hereby agree to abide by those laws, as well as directives from the Board. I further acknowledge that the fee submitted with this application is non-refundable.</p> <p>I hereby authorize the Board to seek any information or references it deems pertinent in the consideration of this application.</p> <p>I understand that the Public Information Act is enforced as required by State Law.</p>		
<table border="1"> <tr> <td>Signature:</td> <td>Date:</td> </tr> </table>	Signature:	Date:
Signature:	Date:	

Return this completed form and supporting documentation to:
Texas State Board of Examiners of Psychologists
333 Guadalupe St, Suite 2-450
Austin, Texas 78701

APPLICATION CHECKLIST

To ensure that your application is processed efficiently, please submit the following information to the Texas State Board of Examiners of Psychologists:

I. Before submitting an application for licensure as a Provisionally Licensed Psychologist, Psychological Associate, or Specialist in School Psychology, an individual with a degree from a foreign institution of higher education must submit the following documentation for evaluation in accordance with Board rule 463.25.

1. Complete the Application to Determine Foreign Equivalency. Be sure to answer all questions and sign where indicated.
2. Submit an evaluation fee of \$90 (non-refundable), payable to The University of Texas at Austin, to cover the cost of reviewing the required documentation.
3. An original or certified copy of the diploma or other certificate of graduation awarded to you by the foreign institution, as well as one photocopy. The photocopy will be retained, but the original or certified copy will be returned to you, if requested.
4. A transcript or comparable document of all course work completed.
5. A certified translation of all documents submitted in a language other than English.
6. Satisfactory evidence of supervision, if required for licensure.
7. Evidence that your doctoral dissertation was primarily psychological in nature. The Board may, in its sole discretion, require you to submit a copy of your dissertation for review. In your statement (see No. 8) list the title and a description of your dissertation illustrating how it is primarily psychological in nature.
8. A written statement based on the documents referenced herein, indicating the chronological sequence of studies and research. The format of this statement must be comparable to a transcript issued by American universities.
9. A postage prepaid envelope with your return address. Please ensure the envelope has sufficient postage to cover the return of your diploma and any other original documents that you request be returned. Documents submitted along with an application **will not** be returned unless a postage prepaid return envelope is provided.

II. Some information about the procedure that may be helpful:

1. Please allow three weeks for UT to process your evaluation. After receiving formal notification from UT that the potential applicant's formal education is equivalent to a masters or doctoral degree from a regionally accredited educational institution in the United States, the Board will notify the potential applicant of the equivalency determination and will then accept a formal application for licensure.
2. If you do not use this application within the next three months, please check back on the Board's website for an updated version.

PLEASE READ OVER THIS ENTIRE CHECKLIST BEFORE SUBMITTING YOUR APPLICATION TO AVOID ANY DELAYS IN THE EVALUATION PROCESS.