

**LEGISLATIVE APPROPRIATIONS REQUEST
FOR FISCAL YEARS 2018-2019**

Submitted to the
Governor's Office of Budget and Planning
and the Legislative Budget Board

by

**TEXAS STATE BOARD OF EXAMINERS
OF PSYCHOLOGISTS**

AUGUST 12, 2016

<u>Board Member</u>	<u>Date of Term</u>	<u>Hometown</u>
Jeff Baker, Ph.D.	2010-2015	League City
Donna Lord Black, M.A.	2007-2017	Frisco
Tim F. Branaman, Ph.D.	2008-2019	Dallas
Jo Ann Campbell, M.S.	2008-2017	Abilene
Carlos R. Chacón	2008-2015	Houston
Angela A. Downes, J.D.	2008-2019	Dallas
John Huffman, J.D.	2012-2017	Southlake
Lou Ann Todd Mock, Ph.D.	2008-2019	Bellaire
Leslie D. Rosenstein, Ph.D.	2010-2015	Austin

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Administrator's Statement

85th Regular Session, Agency Submission, Version 1
Automated Budget and Evaluation System of Texas (ABEST)

520 Board of Examiners of Psychologists

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OVERVIEW

The Texas State Board of Examiners of Psychologists was created by the 61st Legislature in 1969 with the passage of the Psychologists' Licensing Act, V.T.C.S., Article 4512c. In 1999, the 76th Legislature recodified the Act to the Occupations Code, Chapter 501. The Act has been amended in the following years: 1975, 1981, 1985, 1989, 1991, 1993, 1995, 1997, 1999, 2001, 2003, 2005, 2011, 2013 and 2015. The Board was created as a regulatory agency for the practice of psychology and to serve as a source of information to the public, the profession, and governmental entities. The Board's activities include (1) the implementation and administration of the Act requiring the examination, licensure, and annual renewal of psychologists, provisionally licensed psychologists, psychological associates and specialists in school psychology, (2) the investigation and enforcement of compliance with the Act and the rules of the Board, (3) establishing and monitoring professional development requirements, and (4) responding to requests for information and other needs of the public. The Board is currently under Sunset review, having last been reviewed in 2004 and continued by the 79th Legislature until September 1, 2017.

1. OVERVIEW OF 4% BASELINE REDUCTION

A. Programs Affected and Amounts Cut. In response to the mandated 4% reduction in the 2018-19 baseline request, this agency has identified the following amounts, totaling \$65,736 for biennium, to be cut from the identified program areas each fiscal year:

1. Licensing Program (\$20,444). Reduce consumeables-\$1590, Eliminate all travel except for Board meetings-\$2400, Eliminate one copier-\$1080, Eliminate all software licenses/equipment purchases-\$900, Eliminate all printing-\$240, Eliminate purchases of replacement computers/printers-\$2400, Reduce postage-\$1200, Eliminate all "Other Operating" costs-\$1034, Eliminate storage unit rental-\$2100, Reduce Oral Examiner fees-\$7500
2. Enforcement Program (\$10,604). Reduce consumeables-\$1060, Eliminate all travel except for Board meetings-\$1600, Eliminate one copier-\$720, Eliminate all software licenses/equipment purchases-\$600, Eliminate all printing-\$160, Eliminate purchases of replacement computers/printers-\$1600, Reduce postage-\$800, Eliminate all "Other Operating" costs-\$689, Eliminate all professional case reviews-\$1000, Eliminate toll-free complaint line-\$500, Eliminate all court reporter and transcript fees-\$1000, Eliminate Lexis Nexis subscription-\$875
3. Indirect Administration – Licensing (\$1,092). Eliminate EAP-\$252, Reduce membership dues-\$360, Reduce registrations for training-\$480
4. Indirect Administration – Enforcement (\$728). Eliminate EAP-\$168, Reduce membership dues-\$240, Reduce registrations for training-\$320

B. Rational Used to Determine 4% Cuts. After taking into consideration those budget items factored into the reduced baseline request which are not subject to reduction (e.g., longevity pay, Texasonline fees, HPC transfer fees, juris exam fees), the agency was able to identify the foregoing budget cuts as being the least likely to result in

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its complete inability to carry out its licensing and enforcement functions. The budget cuts identified by the agency represent those areas which serve to elevate the agency's performance and capabilities above the most basic of operational needs, and bring the agency's capabilities closer to the public's expectations for the level of service provided.

C. Impact to Agency Performance. The impact anticipated to follow these cuts if made permanent is significant. While the Board believes it will be able to continue its mission of protecting the public through its licensing and enforcement programs, albeit on a much more limited basis, the efficiency and responsiveness of the remaining programs will undoubtedly suffer. By way of example, the cut in the fee paid to oral examiners in the licensing program will result in fewer oral examiners willing to serve, thereby reducing the agency's testing capacity and lengthening the amount of time it takes to become fully licensed. The negative impact of this particular cut cannot be emphasized enough given the critical reliance placed upon the dwindling number of licensees who volunteer to serve as oral examiners. The elimination of the professional case review funds in the enforcement program will result in the agency being unable to prosecute complaints where expert testimony is needed to substantiate a violation of the law. This is particularly concerning in light of HB1449 (84th Leg.) and the emphasis the bill places upon the weight and validity of child custody evaluations and the professionals who provide them. Complaints involving child custody evaluations often require a professional review before any violation of the law can be substantiated, but if these cuts are left in place, no such review will be possible. Furthermore, if the cuts to court reporter and transcript fees are left in place, the agency will be faced with the dilemma of having to decide whether to pursue a contested case hearing at SOAH and run the risk of being unable to pay for the record in those cases governed by 1 TAC Section 155.423(b), or dismissing or resolving the case with a reduced sanction.

The cuts will also result in the agency not being able to comply with its computer replacement schedule or purchase a replacement for any computer or printer that stops working during the 2018-19 biennium. Such an occurrence would not only lead to lost productivity in the position experiencing the loss of a computer or printer, but in any position forced to share its computer or printer as well. According to the Board's replacement schedule, all agency computers and printers are due to be replaced by the end of FY2018. Additionally, in the event of a serious network or server failure, the agency would not be able to repair or replace the bad equipment if these cuts are left in place. While the loss of an individual computer or printer would have a lesser impact on agency operations, an unresolved network or server failure could result in a significant delay in the agency's licensing and enforcement functions.

Lastly, eliminating all travel except for Board meeting travel will result in the agency being unable to carry out its efforts to educate stakeholders about changes in or agency interpretation of governing law through public presentations and speaking engagements. Agency staff regularly receive requests from state and local stakeholder associations to give presentations to their members about agency operations, as well as any recent changes in the agency's rules. Not only do these presentations afford stakeholders an update on changes to the law, they also serve as an invaluable opportunity for input and feedback to and from the agency and its staff. If the cuts to agency travel are left in place, the Board will be unable to continue its education and outreach efforts.

2. SIGNIFICANT CHANGES IN POLICY

A. Significant Rule Changes Adopted by the Board. The Board adopted several significant changes to its rules governing the supervision of those acquiring the supervised experience necessary for licensure, as well as the supervision required for practice by provisionally licensed psychologists, psychological associates, and specialists in school psychology. This process began in October 2012, and was completed in February of 2016. The objective was to further clarify the legal requirements for the delivery of psychological services under supervision, and increase the measure of protection afforded the public. To aid in this process, the Board utilized an ad hoc committee made up of stakeholders, held public hearings, sought input through its website, and gave presentations around the state regarding the changes being considered. While significant time and effort was put into public education during the rule development process, additional education efforts will be needed as various changes become effective. An overview of these rule changes can be found in the Board's Summer 2016 newsletter, which can be viewed at www.tsbep.texas.gov/newsletters.

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The Board adopted several other significant rule changes as well, including allowing LSSPs to use their title while acquiring supervised experience; requiring an individual engaged in the practice of psychology to have a license or trainee status issued by the Board, or be exempt under §501.004 of the Act; exempting individuals undergoing their post-doctoral year of supervised experience in a formal post-doctoral program from the aforementioned licensure and trainee status requirement; adopting a prohibition against dual office holding by Board members and the Executive Director; expanding licensure and renewal opportunities for military veterans and their spouses; clarifying and restructuring the temporary licensure rule; establishing rules and policies regarding staff training, use of the agency sick leave pool, and agency contracting and purchasing; revising the forensic services rule by incorporating the changes related to child custody evaluations mandated by HB1449 (84th); and eliminating a licensee's duty to report an arrest, while expanding the duty to report administrative actions taken by an agency or office within the federal government.

3. SIGNIFICANT CHANGES IN PROVISION OF SERVICES

A. Implementation of Online Jurisprudence Examination. Effective November 1, 2015, the Board began administering its Jurisprudence Examination in an online format utilizing a DIR approved vendor to administer the exam. The online version of the examination represents a significant improvement over the previous mail-out version because examinees do not have to wait for the exam to arrive by mail, they are able to take the exam from any location having internet access, and they receive immediate (official) notification of their results upon completion of the exam. Moreover, these advancements were achieved with only a \$24 increase in cost to the applicant and no additional cost to the Board.

B. Expanded Use of Online Processes Sought. According to the 2016-2020 State Strategic Plan for Information Resources Management: "Public sector organizations have come to view information technology (IT) as the foundation for providing quality services to their constituents. Managing IT within state government requires balancing traditional daily operations, citizen expectations, efficiency measures, and security against budget constraints. In a constantly changing technology environment, agencies have to be cost efficient, yet innovative; measured, yet responsive; operational, yet visionary."

Recent advancements in technology, programming, and third-party services have allowed the Board to provide applicants and licensees with improved responsiveness and access previously unachievable, and the Board hopes to continue its progress by exploring the use of an online application system for all license applications. While the costs of online application systems may have outweighed their benefits in the past, an increasing focus on licensure mobility, rapidly expanding use of the internet, and increasing trend toward interjurisdictional practice, together with a dearth of mental health providers in Texas, require that the cost-benefit analysis of an online application system be revisited. Moreover, given the public's expectation of 24/7 access to digital services, combined with the efficiencies and mobility-friendly characteristics inherent in online application systems, it is highly likely that the actual and perceived benefits of such a system now outweigh the costs of implementation.

With the foregoing in mind, the Board has begun exploring the various online application systems available to it and has identified two systems with a great deal of potential. First, the Board could utilize the online application function built into its own shared database, which would allow the information entered by the user to be stored directly into the Board's database system. Alternatively, the Board could utilize the PLUS System, a secure online application system designed with mobility between licensing jurisdictions in mind. While each of these systems has certain benefits and drawbacks that must be considered before rendering a final decision, it is unlikely that decision can be made prior to the conclusion of the Board's Sunset review or the upcoming legislative session due to the possibility of legislative changes to the agency. That being said, should the Board eventually determine that a third-party system represents the best option available, the Board will need the 85th Legislature to grant it pass-through funding authority so that it can collect the portion of its application fee payable to the third-party vendor. Similar authority for electronic based tests was granted to all state agencies under Art. IX, Section 8.14, of Tex. H.B. 1, 84th Leg., R.S. (2015), and the Board believes that language could be carried forward and expanded to include online applications as well.

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C. Increasing Number of Licensees. While it is difficult to accurately estimate the number of people who receive psychological services in this state due to confidentiality laws, we do know that licensees of this Board provide services to these individuals in many venues, including public schools, private practice, organizational settings, court proceedings, as well as in many exempt settings. At the close of FY2015, the Board was regulating 9,512 licenses. This number included 4,826 psychologist licenses, 231 provisional licenses, 1,105 psychological associate licenses, and 3,350 specialists in school psychology licenses. We also know that the number of individuals licensed by this agency has increased by 31.6% since 2004, and that employment of psychologists is expected to be much faster than the average for all occupations through 2024 due to greater demand for psychological services in schools, hospitals, social service agencies, and mental health centers. In fact, employment of psychologists is projected to increase by 19% between 2014 and 2024.

The growing demand for qualified mental health care providers only serves to emphasize the importance of the Board's mission, while simultaneously increasing pressure on the agency's already limited resources. Facing such increasing demands, the Board must receive adequate resources if it is to be successful in carrying out its mission. Adequate funding and resources will help to ensure the continuing availability of a knowledgeable and capable staff; effective implementation of the governing law; a good working relationship with stakeholders; advancement toward meeting public expectations with regard to services offered; and the monitoring and adaptation to the dynamic and changing landscape of mental health care. Simply put, the Board must receive adequate funding to address the increasing number of licensees, and budget cuts such as those referenced in paragraph 1 above serve only to undermine the Board's efforts.

4. SIGNIFICANT EXTERNALITIES

A. Fluctuating Appropriated Receipts. The Board regularly experiences fluctuating appropriated receipts due to the nature of the sources from which the receipts are derived. Factors affecting the annual total for these receipts include things such as the number of license verifications requested and the administrative costs collected in disciplinary proceedings. The bulk of appropriated receipts is for issuance of written verifications of licensure and disciplinary status and come primarily from requests from insurance companies and HMOs. However, because of the shared database public search feature that allows the public to search in real-time for the status of a licensee, and because some of the information sought through verifications may also be found on the Board's website in the profile information of active psychologists, individuals and entities seeking licensure information are able to obtain information for free rather than pay for written verifications. Such factors make it difficult to estimate this source of revenue, which comprises part of the agency's base method of funding set by the Legislature. In the past four fiscal years, the appropriated receipts collected ranged from approximately \$71,000 to \$82,000.

B. Litigation. Three recent appellate cases have resulted in final decisions of particular significance to the Board and its licensees. The first case, *Serafine v. Branaman*, was brought by an unlicensed individual who challenged the restrictions on the use of the title "psychologists" set out in the Psychologists' Licensing Act. Through her lawsuit, the plaintiff also sought a ruling that the Act was unconstitutionally overbroad in how it defined the practice of psychology. Although the Board prevailed in the trial court, the agency was ultimately unsuccessful on appeal. In summary, the appellate court held that Section 501.003(b)(1) of the Act was unconstitutional to the extent that it restricted an unlicensed individual from using the title "psychologist" in the context of campaign speech. The court also went on to hold that Section 501.003(c) of the Act, the portion of the law that defines what the practice of psychology in Texas includes, was overlybroad and as a result unconstitutional. While the Board requested an en banc review by the court, that request was denied and the case was remanded back to the district court for entry of judgment. The parties are currently awaiting the district court's decision on the wording of the injunction and judgment, as well as its determination of the amount of attorney fees to be awarded to the plaintiff. Plaintiff has requested attorney fees in the amount of \$57,092.25. Given the time left remaining in FY2016 and the approvals needed before a judgment can be paid, the Board believes that any judgment entered will not be approved by the Governor until sometime in FY2017. As a result, the Board has requested permission from the LBB and Governor to transfer any unexpended balance it has in its FY 2016 budget, to FY 2017 in order to pay the judgment once entered. In the event the Board's request is denied, or should the judgment be entered and approved by the Governor in FY2016, the agency will need to seek emergency funding from the Governor's office to satisfy the judgment.

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Following the appellate court's decision, the Board formed an ad hoc committee to assist it with preparing a revised definition for the practice of psychology. Relying extensively upon the expertise of this committee in developing its suggested revisions, the Board has published a revised version of §501.003 for public comment. Once the comment period has ended, the Board will review the comments, make any changes to the statute it believes necessary, and then present the revised statute to the Sunset Advisory Commission for consideration during the Board's review cycle. The revised statute will also be made available for use by the public during the upcoming 85th legislative session.

The second case of importance, *Tex. State Bd. of Exam'rs of Marriage & Family Therapists v. Tex. Med. Assoc.*, is a lawsuit brought by the Texas Medical Association which sought to invalidate several rules promulgated by the Texas State Board of Examiners of Marriage and Family Therapists, claiming the rules impermissibly expanded the scope of practice of marriage and family therapists. More specifically, the TMA claimed that the rules permitted marriage and family therapists to make diagnoses, when no such authority was found within the LMFT Board's enabling legislation. The TMA prevailed at trial and in the 3rd Court of Appeals. Although the LMFT Board sought review of the underlying appellate court's decision by the Texas Supreme Court, its petition for discretionary review was denied. This case is of particular importance to the Board and its licensees because, like the marriage and family therapists, psychologists regularly make diagnoses, yet the Psychologists' Licensing Act contains no express mention of the term "diagnose" or any of its derivatives. To further reinforce the existing authority granted by §501.003, and in an effort to avoid needless and costly litigation in the future, the Board has suggested in its Sunset review that §501.003 be amended to include the term "diagnose."

The last case of importance, *N.C. State Bd. of Dental Exam'rs v. FTC*, involved the question of whether a state agency may claim state-action antitrust immunity in response to a lawsuit brought by the Federal Trade Commission for violation of federal antitrust laws. The SCOTUS ruled that a state agency governed by a controlling number of market participants may claim immunity from federal antitrust laws if the state has articulated a clear policy to allow the anticompetitive conduct, and the state provides active supervision of the anticompetitive conduct. This case is of particular importance because, while the Board believes the Psychologists' Licensing Act satisfies the clearly articulated policy requirement of the opinion, the recent lawsuit brought by *Teladoc, Inc.* against the Texas Medical Board highlights a potential argument against the state with regard to the active supervision requirement.

C. Changes in the Health Professions Council. Currently, the Board utilizes an imaging system known as LaserFiche for archiving various agency documents. This system was identified as a legacy system in the 2014 Legacy Systems Study conducted by DIR. The cost for this system is shared by all HPC members, except for the Veterinarian and Medical Boards. Following several meetings and a presentation on the newer LaserFiche RIO, a workflow and archival system with superior capabilities to the current system, HPC members voted to request the additional funding necessary to transition to LaserFiche RIO.

Since the Board is a member of the HPC, it transfers funds through interagency contract (GAA Article VIII Special Provisions) to HPC for its prorated share of HPC's operating budget. Please refer to the HPC LAR for an Exceptional Item funding request necessary for Information Technology improvements. The Board supports HPC's requests assuming additional appropriations are made to this agency for any increases in its prorated share of HPC's operating budget.

5. PURPOSE OF NEW FUNDING REQUESTED (Exceptional Items for 2018-19)

A. Restoration of 4% Mandatory Baseline Reduction. The mandatory 4% baseline reduction will result in the Board being unable to carry out its statutory mission with the same level of efficiency that it has exhibited in the past, and will significantly impair the agency's ability to provide services at a level commensurate with public expectations. Therefore, the Board requests additional funds totaling \$65,736 for the biennium to restore the mandatory 4% baseline reductions. Without the requested increase, the agency will be unable to meet or improve upon its past performance measure targets, and will have only limited capabilities with which to carry out its statutory mission of protecting the public from unqualified and incompetent mental health care providers.

B. Request for Lump Sum Retirement Payouts. The Board's Deputy Executive Director and CFO are both currently eligible to retire, and at least one is expected to do so

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during the 2018-19 biennium. Furthermore, both are expected to have significant accrued annual leave for which they must be reimbursed upon retirement. Should both elect to retire during the 2018-19 biennium, the maximum amount needed to pay for their accrued annual leave is \$45,145. Therefore, the Board requests additional funds totaling \$45,145 for FY2018 to pay its employees for their accrued annual leave upon retirement. The Board further requests that any unexpended balance from FY2018 be carried forward to FY2019 for the same purpose, and that any unexpended balance from FY2019 simply lapse. Access to the additional funding should be contingent upon an employee retiring, as well as the amount of leave eligible for reimbursement at the time of retirement.

C. Targeted Staff Salary Increases. According to the January 2015 SAO Legislative Workforce Summary, the disparity between the average salary at this agency and the average salary at other Article VIII regulatory agencies was at \$10,423 for FY2014. Employee discontent with this disparity is reflected in the agency's most recent Survey of Employee Engagement. With past turnover rates as high as 37% and ongoing concerns about salary disparity, the Board is at serious risk of losing its greatest asset, its trained and experienced staff. In an effort to retain those staff, the Board is asking for additional funds totaling \$20,000 for the biennium so that it may award merit salary increases to deserving staff. Specifically, the Board is requesting the funds for merit salary increases for its CFO, Enforcement Manager, Legal/Accounting Assistant, and for its Licensing and Permit Specialists II and Investigator II positions. Each of these employees has demonstrated exceptional efficiency, innovation, output, or cooperative ability and deserves to be rewarded for their job performance. Without such increases, the Board anticipates having turnover in at least one of these positions.

6. SUMMARY EXPLAINING APPROACH TO PREPARING 10% REDUCTION OPTIONS, AND OVERALL IMPACT OF REDUCTION OPTIONS

In response to a mandated 10% reduction in general base revenue, this agency has identified the following cuts which would need to be made.

For the first 5% reduction, the agency would: 1)eliminate the Board member per diem, 2)reduce the remaining consumeables, 3)eliminate one board meeting per year, 4)eliminate its enforcement assistant position, 5)reduce receptionist position to ¾ time, and 6)reduce payroll contribution by 1.5% for affected positions.

For the second 5% reduction, the agency would: 1)eliminate a second board meeting each year, 2)eliminate its receptionist position, 3)make targeted staff salary reductions of four percent, 4)eliminate two phone lines, and 5) reduce payroll contribution by 1.5% for affected positions.

The cuts identified herein will result in higher employee turnover and significantly reduced performance measures.

7. SUMMARY EXPLAINING APPROACH IN ESTIMATING COSTS/SAVINGS RELATED TO IMPLEMENTATION OF FEDERAL HEALTHCARE REFORM

The implementation of federal healthcare reform has not resulted in any added costs or savings to this agency.

8. BACKGROUND CHECKS

A. Statutory Authority to Conduct Background Checks. Tex. Gov't Code Ann. §§411.122 and 411.087 provide the Board with authority to obtain DPS and FBI criminal history record checks on applicants and licensees, while §411.135 allows the Board to obtain public criminal history information on its employees. Tex. Crim. Proc. Code Ann. §60.061 requires the Board to obtain quarterly DPS criminal record checks on all licensees at a set cost.

B. Background Check Procedures. The Board secures background checks on its employees as needed, on all applicants when they apply, on any individual requesting a criminal history evaluation, and on any licensee it has reason to suspect may have an unreported record. In FY2006 the Board began to obtain DPS criminal history

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records on all applicants for licensure, and in FY2007 it began requiring them to undergo FBI/DPS fingerprint criminal record checks. Then, in FY2015 the Board began requiring each licensee to get fingerprinted as a condition of renewal if they had not previously undergone a fingerprint background check for this agency. Once an applicant or licensee undergoes a fingerprint background check, the agency is automatically provided with any new criminal history information on that individual through the DPS/FBI rap back program. Additionally, applicants and licensees are required to report any convictions or final dispositions of criminal charges to the Board. Failing to report such matters will result in disciplinary action against a licensee and may result in the denial of licensure or an eligibility proceeding against an applicant.

9. TRANSITION TO CAPPS SYSTEM

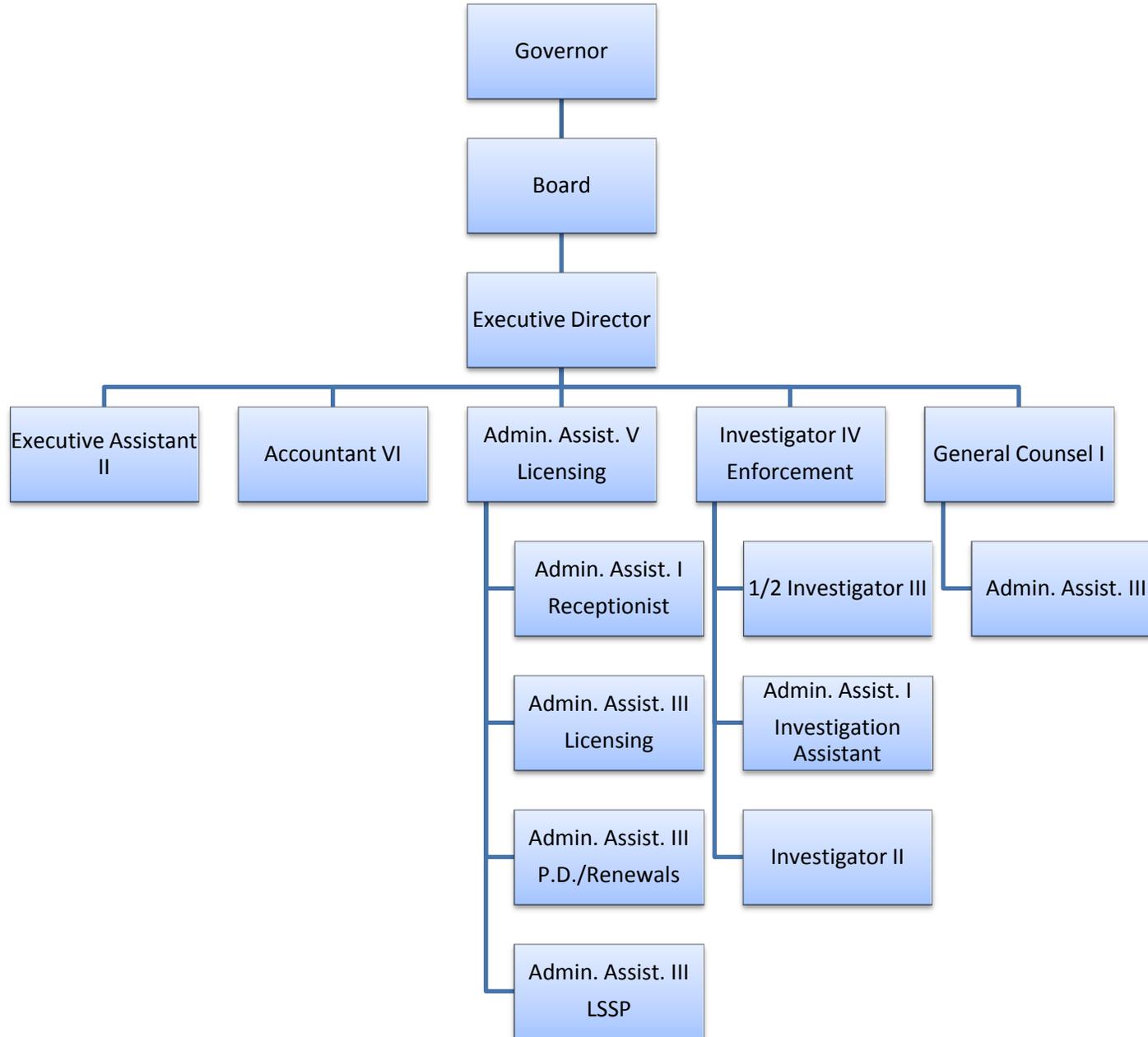
The CPA has scheduled the Board to transition to CAPPS as follows: HR/Payroll in 2017 and Financials in 2021.

CONCLUSION:

The Psychology Board has taken appropriate steps to conserve state funds and to consolidate its services when feasible and cost efficient. These actions have allowed the agency to operate on considerably less funding than the amount of revenue generated without sacrificing performance or customer satisfaction. The Board believes that it has proven its ability to operate in the most efficient manner again and again. The Board continues to explore the expanded use of e-government and continually seeks new and innovative ways to meet state government priorities within its financial capabilities.

However, the Board believes that it must take steps to ensure the future of the agency as more demands are being placed on it by persons seeking licensure in Texas as well as by members of the public who file complaints against licensees or request agency information. Therefore, it must ask for additional funding from the Legislature for the 2018-19 biennium.

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CERTIFICATE

Agency Name Texas State Board of Examiners of Psychologists

This is to certify that the information contained in the agency Legislative Appropriation Request filed with the Legislative Budget Board (LBB) and the Office of the Governor, Budget Division, is accurate to the best of my knowledge and that the electronic submission to the LBB via the Automated Budget and Evaluation System of Texas (ABEST) and the PDF file submitted via the LBB Document Submission application are identical.

Additionally, should it become likely at any time that unexpended balances will accrue for any account, the LBB and the Governor's office will be notified in writing in accordance with Article IX, Section 7.01 (2016-17 GAA).

Chief Executive Officer or Presiding Judge

Darrel Spinks
Signature

Darrel D. Spinks
Printed Name

Executive Director
Title

8/12/2016
Date

Board or Commission Chair

Tim F. Branaman
Signature

Tim F. Branaman
Printed Name

Board Chair
Title

08/09/2016
Date

Chief Financial Officer

Jennifer Noack
Signature

Jennifer Noack
Printed Name

Chief Financial Officer
Title

8-12-16
Date

2.A. Summary of Base Request by Strategy

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Goal / Objective / STRATEGY	Exp 2015	Est 2016	Bud 2017	Req 2018	Req 2019
<u>1</u> Protect Public through Quality Program of Licensure					
<u>1</u> Ensure Practitioners Meet Standards for Licensure					
1 LICENSING	472,696	509,534	506,714	491,115	491,322
2 TEXAS.GOV	36,499	37,000	37,000	37,000	37,000
TOTAL, GOAL 1	\$509,195	\$546,534	\$543,714	\$528,115	\$528,322
<u>2</u> Protect the Public through Enforcement of Laws & Rules					
<u>1</u> Ensure All Practitioners Comply with Established Laws and Rules					
1 ENFORCEMENT	270,058	375,030	376,603	362,103	361,896
TOTAL, GOAL 2	\$270,058	\$375,030	\$376,603	\$362,103	\$361,896
<u>3</u> Indirect Administration					
<u>1</u> Indirect Administration					
1 INDIRECT ADMIN - LICENSING	68,006	1,137	1,137	0	0
2 INDIRECT ADMIN - ENFORCEMENT	49,177	758	758	0	0

2.A. Summary of Base Request by Strategy

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Goal / Objective / STRATEGY	Exp 2015	Est 2016	Bud 2017	Req 2018	Req 2019
TOTAL, GOAL 3	\$117,183	\$1,895	\$1,895	\$0	\$0
TOTAL, AGENCY STRATEGY REQUEST	\$896,436	\$923,459	\$922,212	\$890,218	\$890,218
TOTAL, AGENCY RIDER APPROPRIATIONS REQUEST*				\$0	\$0
GRAND TOTAL, AGENCY REQUEST	\$896,436	\$923,459	\$922,212	\$890,218	\$890,218
<u>METHOD OF FINANCING:</u>					
General Revenue Funds:					
1 General Revenue Fund	782,201	816,061	814,814	782,820	782,820
SUBTOTAL	\$782,201	\$816,061	\$814,814	\$782,820	\$782,820
Other Funds:					
666 Appropriated Receipts	81,837	80,000	80,000	80,000	80,000
777 Interagency Contracts	32,398	27,398	27,398	27,398	27,398
SUBTOTAL	\$114,235	\$107,398	\$107,398	\$107,398	\$107,398
TOTAL, METHOD OF FINANCING	\$896,436	\$923,459	\$922,212	\$890,218	\$890,218

*Rider appropriations for the historical years are included in the strategy amounts.

2.B. Summary of Base Request by Method of Finance
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8/12/2016 1:04:28PM

Agency code: **520** Agency name: **Board of Examiners of Psychologists**

METHOD OF FINANCING	Exp 2015	Est 2016	Bud 2017	Req 2018	Req 2019
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GENERAL REVENUE

1 General Revenue Fund

REGULAR APPROPRIATIONS

Regular Appropriations from MOF Table (2014-15 GAA)

\$765,613	\$0	\$0	\$0	\$0
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Regular Appropriations from MOF Table (2016-17 GAA)

\$0	\$801,010	\$800,937	\$0	\$0
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Regular Appropriations from MOF table (2018-2019 GAA)

\$0	\$0	\$0	\$782,820	\$782,820
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RIDER APPROPRIATION

Art IX, Sec 9.05, Texas.gov Project: Occupational Licenses (2014-15 GAA)

\$2,196	\$0	\$0	\$0	\$0
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TRANSFERS

Art IX, Sec 17.06 Salary Increase for General State Employees (2014-15 GAA)

\$18,101	\$0	\$0	\$0	\$0
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Art IX, Sec 18.02, Salary Increase for General State Employees (2016-17)

2.B. Summary of Base Request by Method of Finance
 85th Regular Session, Agency Submission, Version 1
 Automated Budget and Evaluation System of Texas (ABEST)

8/12/2016 1:04:28PM

Agency code: 520	Agency name: Board of Examiners of Psychologists				
METHOD OF FINANCING	Exp 2015	Est 2016	Bud 2017	Req 2018	Req 2019
<u>GENERAL REVENUE</u>	\$0	\$15,051	\$13,877	\$0	\$0
Comments: During FY 2016, two employees terminated that were on the payroll on 8/31/15 and had the 2.5% salary increase included in the budgeted amount. Therefore, I have reduced the FY 16 amount partially to account for the 2.5% salary increase after termination, and also reduced the FY 17 amount by 2.5% of their entire salary.					
<i>LAPSED APPROPRIATIONS</i>					
Regular Appropriations from MOF Table (2014-15 GAA)					
	\$(3,709)	\$0	\$0	\$0	\$0
TOTAL, General Revenue Fund	\$782,201	\$816,061	\$814,814	\$782,820	\$782,820
TOTAL, ALL GENERAL REVENUE	\$782,201	\$816,061	\$814,814	\$782,820	\$782,820

OTHER FUNDS

666 Appropriated Receipts

REGULAR APPROPRIATIONS

Regular Appropriations from MOF Table (2014-15 GAA)

\$51,640	\$0	\$0	\$0	\$0
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Regular Appropriations from MOF Table (2016-17 GAA)

2.B. Summary of Base Request by Method of Finance
 85th Regular Session, Agency Submission, Version 1
 Automated Budget and Evaluation System of Texas (ABEST)

8/12/2016 1:04:28PM

Agency code: 520		Agency name: Board of Examiners of Psychologists				
METHOD OF FINANCING		Exp 2015	Est 2016	Bud 2017	Req 2018	Req 2019
<u>OTHER FUNDS</u>						
		\$0	\$70,000	\$70,000	\$0	\$0
	Regular Appropriations from MOF table (2018-2019 GAA)	\$0	\$0	\$0	\$80,000	\$80,000
<i>RIDER APPROPRIATION</i>						
	Art IX, Sec 12.02, Publications or Sales of Records (2014-15 GAA)	\$30,197	\$0	\$0	\$0	\$0
	Art. IX, Sec. 12.02, Publications or Sales of Records (2016-2017 GAA)	\$0	\$10,000	\$10,000	\$0	\$0
TOTAL,	Appropriated Receipts	\$81,837	\$80,000	\$80,000	\$80,000	\$80,000
<u>777</u>	Interagency Contracts					
<i>REGULAR APPROPRIATIONS</i>						
	Regular Appropriations from MOF Table (2016-17 GAA)	\$0	\$27,398	\$27,398	\$0	\$0
	Regular Appropriations from MOF Table (2014-15 GAA)					

2.B. Summary of Base Request by Method of Finance
 85th Regular Session, Agency Submission, Version 1
 Automated Budget and Evaluation System of Texas (ABEST)

8/12/2016 1:04:28PM

Agency code: 520		Agency name: Board of Examiners of Psychologists				
METHOD OF FINANCING		Exp 2015	Est 2016	Bud 2017	Req 2018	Req 2019
<u>OTHER FUNDS</u>						
		\$27,398	\$0	\$0	\$0	\$0
	Regular Appropriations from MOF table (2018-2019 GAA)	\$0	\$0	\$0	\$27,398	\$27,398
<i>RIDER APPROPRIATION</i>						
	Art IX, Sec 8.03, Reimbursements and Payments (2014-15 GAA)	\$5,000	\$0	\$0	\$0	\$0
TOTAL,	Interagency Contracts	\$32,398	\$27,398	\$27,398	\$27,398	\$27,398
TOTAL, ALL	OTHER FUNDS	\$114,235	\$107,398	\$107,398	\$107,398	\$107,398
GRAND TOTAL		\$896,436	\$923,459	\$922,212	\$890,218	\$890,218

2.B. Summary of Base Request by Method of Finance

8/12/2016 1:04:28PM

85th Regular Session, Agency Submission, Version 1

Automated Budget and Evaluation System of Texas (ABEST)

Agency code: 520	Agency name: Board of Examiners of Psychologists				
METHOD OF FINANCING	Exp 2015	Est 2016	Bud 2017	Req 2018	Req 2019
FULL-TIME-EQUIVALENT POSITIONS					
REGULAR APPROPRIATIONS					
Regular Appropriations from MOF Table (2014-15 GAA)	14.0	0.0	0.0	0.0	0.0
Regular Appropriations from MOF Table (2016-17 GAA)	0.0	13.5	13.5	0.0	0.0
Regular Appropriations from MOF table (2018-2019 GAA)	0.0	0.0	0.0	13.5	13.5
LAPSED APPROPRIATIONS					
Regular Appropriations from MOF Table (2014-15 GAA)	(0.5)	0.0	0.0	0.0	0.0
UNAUTHORIZED NUMBER OVER (BELOW) CAP					
Unathorized Number Over (Below) Cap	(0.5)	0.0	0.0	0.0	0.0
TOTAL, ADJUSTED FTES	13.0	13.5	13.5	13.5	13.5

NUMBER OF 100% FEDERALLY FUNDED FTES

2.C. Summary of Base Request by Object of Expense

8/12/2016 1:04:28PM

85th Regular Session, Agency Submission, Version 1
Automated Budget and Evaluation System of Texas (ABEST)

520 Board of Examiners of Psychologists

OBJECT OF EXPENSE	Exp 2015	Est 2016	Bud 2017	BL 2018	BL 2019
1001 SALARIES AND WAGES	\$609,195	\$657,130	\$667,792	\$667,792	\$667,792
1002 OTHER PERSONNEL COSTS	\$96,058	\$64,689	\$59,892	\$65,180	\$69,151
2001 PROFESSIONAL FEES AND SERVICES	\$23,345	\$1,820	\$2,420	\$400	\$1,000
2003 CONSUMABLE SUPPLIES	\$9,446	\$7,941	\$7,650	\$5,000	\$5,000
2004 UTILITIES	\$1,201	\$500	\$500	\$0	\$0
2005 TRAVEL	\$22,052	\$24,000	\$24,000	\$20,000	\$20,000
2006 RENT - BUILDING	\$2,748	\$3,300	\$3,300	\$1,200	\$1,200
2007 RENT - MACHINE AND OTHER	\$5,141	\$4,630	\$4,630	\$2,830	\$2,830
2009 OTHER OPERATING EXPENSE	\$127,250	\$159,449	\$152,028	\$127,816	\$123,245
OOE Total (Excluding Riders)	\$896,436	\$923,459	\$922,212	\$890,218	\$890,218
OOE Total (Riders)					
Grand Total	\$896,436	\$923,459	\$922,212	\$890,218	\$890,218

2.D. Summary of Base Request Objective Outcomes
 85th Regular Session, Agency Submission, Version 1
 Automated Budget and Evaluation system of Texas (ABEST)

8/12/2016 1:04:28PM

520 Board of Examiners of Psychologists

Goal/ Objective / Outcome	Exp 2015	Est 2016	Bud 2017	BL 2018	BL 2019
1 Protect Public through Quality Program of Licensure <i>1 Ensure Practitioners Meet Standards for Licensure</i>					
KEY 1 Percent of Licensees with No Recent Violations					
	98.72%	98.00%	98.00%	98.00%	98.00%
KEY 2 Percent of Licensees Who Renew Online					
	86.00%	86.00%	865.00%	86.00%	86.00%
2 Protect the Public through Enforcement of Laws & Rules <i>1 Ensure All Practitioners Comply with Established Laws and Rules</i>					
1 Percent of Complaints Resulting in Disciplinary Action					
	14.00%	12.00%	12.00%	10.00%	10.00%
2 Recidivism Rate for Those Receiving Disciplinary Action					
	5.36	4.50	4.50	4.50	4.50
KEY 3 Percent of Documented Complaints Resolved within Six Months					
	40.00%	50.00%	50.00%	45.00%	45.00%

2.E. Summary of Exceptional Items Request
 85th Regular Session, Agency Submission, Version 1
 Automated Budget and Evaluation System of Texas (ABEST)

DATE: 8/12/2016
 TIME : 1:04:29PM

Agency code: 520

Agency name: Board of Examiners of Psychologists

Priority	Item	2018			2019			Biennium	
		GR and GR/Dedicated	All Funds	FTEs	GR and GR/Dedicated	All Funds	FTEs	GR and GR/Dedicated	All Funds
1	Restoration of 4% Budget Cut.	\$32,868	\$32,868		\$32,868	\$32,868		\$65,736	\$65,736
2	Lump Sum Pay for Retired Employees.	\$45,145	\$45,145		\$0	\$0		\$45,145	\$45,145
3	Targeted Staff Salary Increases	\$10,000	\$10,000		\$10,000	\$10,000		\$20,000	\$20,000
Total, Exceptional Items Request		\$88,013	\$88,013		\$42,868	\$42,868		\$130,881	\$130,881

Method of Financing

General Revenue	\$88,013	\$88,013		\$42,868	\$42,868		\$130,881	\$130,881
General Revenue - Dedicated								
Federal Funds								
Other Funds								
	\$88,013	\$88,013		\$42,868	\$42,868		\$130,881	\$130,881

Full Time Equivalent Positions

Number of 100% Federally Funded FTEs

2.F. Summary of Total Request by Strategy
 85th Regular Session, Agency Submission, Version 1
 Automated Budget and Evaluation System of Texas (ABEST)

DATE : 8/12/2016

TIME : 1:04:29PM

Agency code: 520 Agency name: Board of Examiners of Psychologists

Goal/Objective/STRATEGY	Base 2018	Base 2019	Exceptional 2018	Exceptional 2019	Total Request 2018	Total Request 2019
1 Protect Public through Quality Program of Licensure						
1 <i>Ensure Practitioners Meet Standards for Licensure</i>						
1 LICENSING	\$491,115	\$491,322	\$48,550	\$25,294	\$539,665	\$516,616
2 TEXAS.GOV	37,000	37,000	0	0	37,000	37,000
TOTAL, GOAL 1	\$528,115	\$528,322	\$48,550	\$25,294	\$576,665	\$553,616
2 Protect the Public through Enforcement of Laws & Rules						
1 <i>Ensure All Practitioners Comply with Established Laws and Rules</i>						
1 ENFORCEMENT	362,103	361,896	37,643	15,754	399,746	377,650
TOTAL, GOAL 2	\$362,103	\$361,896	\$37,643	\$15,754	\$399,746	\$377,650
3 Indirect Administration						
1 <i>Indirect Administration</i>						
1 INDIRECT ADMIN - LICENSING	0	0	1,092	1,092	1,092	1,092
2 INDIRECT ADMIN - ENFORCEMENT	0	0	728	728	728	728
TOTAL, GOAL 3	\$0	\$0	\$1,820	\$1,820	\$1,820	\$1,820
TOTAL, AGENCY STRATEGY REQUEST	\$890,218	\$890,218	\$88,013	\$42,868	\$978,231	\$933,086
TOTAL, AGENCY RIDER APPROPRIATIONS REQUEST						
GRAND TOTAL, AGENCY REQUEST	\$890,218	\$890,218	\$88,013	\$42,868	\$978,231	\$933,086

2.F. Summary of Total Request by Strategy
 85th Regular Session, Agency Submission, Version 1
 Automated Budget and Evaluation System of Texas (ABEST)

DATE : 8/12/2016

TIME : 1:04:29PM

Agency code: 520 Agency name: Board of Examiners of Psychologists

Goal/Objective/STRATEGY	Base 2018	Base 2019	Exceptional 2018	Exceptional 2019	Total Request 2018	Total Request 2019
General Revenue Funds:						
1 General Revenue Fund	\$782,820	\$782,820	\$88,013	\$42,868	\$870,833	\$825,688
	\$782,820	\$782,820	\$88,013	\$42,868	\$870,833	\$825,688
Other Funds:						
666 Appropriated Receipts	80,000	80,000	0	0	80,000	80,000
777 Interagency Contracts	27,398	27,398	0	0	27,398	27,398
	\$107,398	\$107,398	\$0	\$0	\$107,398	\$107,398
TOTAL, METHOD OF FINANCING	\$890,218	\$890,218	\$88,013	\$42,868	\$978,231	\$933,086
FULL TIME EQUIVALENT POSITIONS	13.5	13.5	0.0	0.0	13.5	13.5

2.G. Summary of Total Request Objective Outcomes
 85th Regular Session, Agency Submission, Version 1
 Automated Budget and Evaluation system of Texas (ABEST)

Date : 8/12/2016
 Time: 1:04:29PM

Agency code: 520

Agency name: Board of Examiners of Psychologists

Goal/ Objective / Outcome

		BL 2018	BL 2019	Excp 2018	Excp 2019	Total Request 2018	Total Request 2019
1	Protect Public through Quality Program of Licensure						
1	Ensure Practitioners Meet Standards for Licensure						
KEY	1 Percent of Licensees with No Recent Violations						
		98.00%	98.00%	98.00%	98.00%	98.00%	98.00%
KEY	2 Percent of Licensees Who Renew Online						
		86.00%	86.00%	86.00%	86.00%	86.00%	86.00%
2	Protect the Public through Enforcement of Laws & Rules						
1	Ensure All Practitioners Comply with Established Laws and Rules						
	1 Percent of Complaints Resulting in Disciplinary Action						
		10.00%	10.00%	12.00%	11.00%	12.00%	11.00%
	2 Recidivism Rate for Those Receiving Disciplinary Action						
		4.50	4.50	4.50	4.50	4.50	4.50
KEY	3 Percent of Documented Complaints Resolved within Six Months						
		45.00%	45.00%	50.00%	45.00%	50.00%	45.00%

520 Board of Examiners of Psychologists

GOAL: 1 Protect Public through Quality Program of Licensure
 OBJECTIVE: 1 Ensure Practitioners Meet Standards for Licensure
 STRATEGY: 1 Operate Quality Program of Licensure

Service Categories:

Service: 16 Income: A.2 Age: B.3

CODE	DESCRIPTION	Exp 2015	Est 2016	Bud 2017	BL 2018	BL 2019
Output Measures:						
KEY 1	Number of New Certificates/Licenses Issued to Individuals	668.00	700.00	700.00	600.00	600.00
KEY 2	Number of Certificates/Licenses Renewed (Individuals)	8,446.00	8,400.00	8,425.00	8,400.00	8,400.00
3	Number of Individuals Examined	1,014.00	1,000.00	1,000.00	200.00	200.00
Explanatory/Input Measures:						
1	Total Number of Individuals Licensed	8,308.00	8,300.00	8,325.00	8,350.00	8,350.00
Objects of Expense:						
1001	SALARIES AND WAGES	\$330,259	\$367,993	\$373,964	\$373,964	\$373,964
1002	OTHER PERSONNEL COSTS	\$45,083	\$37,094	\$34,336	\$41,023	\$43,373
2001	PROFESSIONAL FEES AND SERVICES	\$21,285	\$400	\$1,000	\$400	\$1,000
2003	CONSUMABLE SUPPLIES	\$5,673	\$4,765	\$4,590	\$3,000	\$3,000
2004	UTILITIES	\$493	\$0	\$0	\$0	\$0
2005	TRAVEL	\$14,078	\$14,400	\$14,400	\$12,000	\$12,000
2006	RENT - BUILDING	\$2,564	\$3,300	\$3,300	\$1,200	\$1,200
2007	RENT - MACHINE AND OTHER	\$3,368	\$2,878	\$2,878	\$1,798	\$1,798
2009	OTHER OPERATING EXPENSE	\$49,893	\$78,704	\$72,246	\$57,730	\$54,987
TOTAL, OBJECT OF EXPENSE		\$472,696	\$509,534	\$506,714	\$491,115	\$491,322

520 Board of Examiners of Psychologists

GOAL: 1 Protect Public through Quality Program of Licensure
 OBJECTIVE: 1 Ensure Practitioners Meet Standards for Licensure
 STRATEGY: 1 Operate Quality Program of Licensure

Service Categories:

Service: 16 Income: A.2 Age: B.3

CODE	DESCRIPTION	Exp 2015	Est 2016	Bud 2017	BL 2018	BL 2019
Method of Financing:						
1	General Revenue Fund	\$389,811	\$430,136	\$427,316	\$411,717	\$411,924
SUBTOTAL, MOF (GENERAL REVENUE FUNDS)		\$389,811	\$430,136	\$427,316	\$411,717	\$411,924
Method of Financing:						
666	Appropriated Receipts	\$50,487	\$52,000	\$52,000	\$52,000	\$52,000
777	Interagency Contracts	\$32,398	\$27,398	\$27,398	\$27,398	\$27,398
SUBTOTAL, MOF (OTHER FUNDS)		\$82,885	\$79,398	\$79,398	\$79,398	\$79,398
TOTAL, METHOD OF FINANCE (INCLUDING RIDERS)					\$491,115	\$491,322
TOTAL, METHOD OF FINANCE (EXCLUDING RIDERS)		\$472,696	\$509,534	\$506,714	\$491,115	\$491,322
FULL TIME EQUIVALENT POSITIONS:		6.9	7.6	7.6	7.6	7.6

STRATEGY DESCRIPTION AND JUSTIFICATION:

520 Board of Examiners of Psychologists

GOAL: 1 Protect Public through Quality Program of Licensure
 OBJECTIVE: 1 Ensure Practitioners Meet Standards for Licensure Service Categories:
 STRATEGY: 1 Operate Quality Program of Licensure Service: 16 Income: A.2 Age: B.3

CODE	DESCRIPTION	Exp 2015	Est 2016	Bud 2017	BL 2018	BL 2019
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The Board is mandated by Ch. 501, Occupations Code, to regulate the practice of psychology. Its mission is to protect the public by setting minimum standards for licensure of psychologists, provisional psychologists, psychological associates and specialists in school psychology. Other functions include: annual renewal of licensure; administration of Jurisprudence and Oral Exams; approval of candidates for the EPPP; and providing public information.

At base funding the agency would not be able to 1)recruit oral examiners; 2)securely store exam materials; 3)replace office equipment; 4)conduct presentations on changes to Board rules; 5)reimburse retiring employees for their accrued annual leave; 6)award merit salary increases, or 7) cover its share of the increased HPC costs.

At base funding, the agency anticipates 1)staff turnover in at least one position, 2)difficulty in meeting performance measure targets; and 3)having to request emergency funding or supplemental appropriations to pay retiring employees.

Resulting negative impact on performance measures:
 Number of Licenses Issued to Individuals would decrease from 700 to 600.
 Number of Individuals Examined would decrease from 300 to 200.

Statewide goal: to ensure Texans are effectively and efficiently served by high quality professionals. Benchmarks: Percentage of Persons who Pass Licensing Exams, New and Renewed Licenses Issued via Internet, and New Licenses as Compared to Existing Population.

EXTERNAL/INTERNAL FACTORS IMPACTING STRATEGY:

520 Board of Examiners of Psychologists

GOAL: 1 Protect Public through Quality Program of Licensure
 OBJECTIVE: 1 Ensure Practitioners Meet Standards for Licensure Service Categories:
 STRATEGY: 1 Operate Quality Program of Licensure Service: 16 Income: A.2 Age: B.3

CODE	DESCRIPTION	Exp 2015	Est 2016	Bud 2017	BL 2018	BL 2019
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External/Internal Factors Impacting Strategy:

- The January 2015 SAO Legislative Workforce Summary indicated that the Board’s average salary is \$10,423 less than the average salary at other Article VIII agencies. SAO reports have repeatedly shown such a disparity going back to 2004. Employee discontent with this disparity is reflected in the agency’s most recent Survey of Employee Engagement.
- The Board depends on its experienced licensing staff to administer the Oral Exam to over 300 applicants and the Jurisprudence Exam to over 700 applicants, and to approve over 300 applicants to take the national psychology exam.
- There is a shortage of mental health care professionals in the state, and the resident population is projected to increase by 5% between 2016 and 2019.
- Nationally, 46.4% of adults experience mental illness in their lifetime and 26.2% of adults experience mental illness annually. 5.8% of adults in the US experience a serious mental illness.
- Nationwide, only 39% of persons with mental illness and just 10.8% of persons with substance abuse issues receive needed mental health treatment, while 66.8% of primary care physicians are unable to refer their patients to high quality mental health specialists.

EXPLANATION OF BIENNIAL CHANGE (includes Rider amounts):

<u>STRATEGY BIENNIAL TOTAL - ALL FUNDS</u>		<u>BIENNIAL</u>	<u>EXPLANATION OF BIENNIAL CHANGE</u>	
Base Spending (Est 2016 + Bud 2017)	Baseline Request (BL 2018 + BL 2019)	CHANGE	\$ Amount	Explanation(s) of Amount (must specify MOFs and FTEs)
\$1,016,248	\$982,437	\$(33,811)	\$(33,811)	Elimination of storage unit for exam supplies, one of two copiers, replacement computer and office equipment purchases. Reduction of travel, consumables, oral examiner fees. All GR.
			\$(33,811)	Total of Explanation of Biennial Change

520 Board of Examiners of Psychologists

GOAL: 1 Protect Public through Quality Program of Licensure
 OBJECTIVE: 1 Ensure Practitioners Meet Standards for Licensure
 STRATEGY: 2 Texas.gov. Estimated and Nontransferable

Service Categories:

Service: 16 Income: A.2 Age: B.3

CODE	DESCRIPTION	Exp 2015	Est 2016	Bud 2017	BL 2018	BL 2019
Objects of Expense:						
2009	OTHER OPERATING EXPENSE	\$36,499	\$37,000	\$37,000	\$37,000	\$37,000
TOTAL, OBJECT OF EXPENSE		\$36,499	\$37,000	\$37,000	\$37,000	\$37,000
Method of Financing:						
1	General Revenue Fund	\$36,499	\$37,000	\$37,000	\$37,000	\$37,000
SUBTOTAL, MOF (GENERAL REVENUE FUNDS)		\$36,499	\$37,000	\$37,000	\$37,000	\$37,000
TOTAL, METHOD OF FINANCE (INCLUDING RIDERS)					\$37,000	\$37,000
TOTAL, METHOD OF FINANCE (EXCLUDING RIDERS)		\$36,499	\$37,000	\$37,000	\$37,000	\$37,000

FULL TIME EQUIVALENT POSITIONS:

STRATEGY DESCRIPTION AND JUSTIFICATION:

520 Board of Examiners of Psychologists

GOAL: 1 Protect Public through Quality Program of Licensure
 OBJECTIVE: 1 Ensure Practitioners Meet Standards for Licensure Service Categories:
 STRATEGY: 2 Texas.gov. Estimated and Nontransferable Service: 16 Income: A.2 Age: B.3

CODE	DESCRIPTION	Exp 2015	Est 2016	Bud 2017	BL 2018	BL 2019
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Description:

The Psychology Board is mandated by Section 2054.111 Government Code to collect fees from online renewal through Texas.gov system and pass these collected fees, called subscription fees, on to the vendor for the system.

Beginning in June 2011, the agency, along with five other small state agencies, upgraded to a shared licensing/enforcement database which has an online component for renewals. Therefore, Texas.gov is no longer used by this agency for processing of online renewals. However, fees are still collected and processed through the payment portal of Texas.gov.

Statewide goal: to ensure Texans are effectively and efficiently served by high quality professionals. Benchmark: New and Renewed Licenses Issued via the Internet.

EXTERNAL/INTERNAL FACTORS IMPACTING STRATEGY:

External/Internal Factors Impacting Strategy:

- The Psychology Board renews approximately 8,300 licenses per year. Although Board licensees no longer use the Texas Online system for renewals of their licenses, they will continue to have to pay the Texas Online subscription fees as part of their annual renewal fee.
- Online renewal has proven to be an efficient and time saving alternative for licensees as well as for Board staff.
- About 87% of the Board’s licensees now use the agency’s shared database online renewal system, instead of Texas Online or renewing by mail.

520 Board of Examiners of Psychologists

GOAL: 1 Protect Public through Quality Program of Licensure
 OBJECTIVE: 1 Ensure Practitioners Meet Standards for Licensure
 STRATEGY: 2 Texas.gov. Estimated and Nontransferable

Service Categories:
 Service: 16 Income: A.2 Age: B.3

CODE	DESCRIPTION	Exp 2015	Est 2016	Bud 2017	BL 2018	BL 2019
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EXPLANATION OF BIENNIAL CHANGE (includes Rider amounts):

<u>STRATEGY BIENNIAL TOTAL - ALL FUNDS</u>		<u>BIENNIAL</u>	<u>EXPLANATION OF BIENNIAL CHANGE</u>	
Base Spending (Est 2016 + Bud 2017)	Baseline Request (BL 2018 + BL 2019)	CHANGE	\$ Amount	Explanation(s) of Amount (must specify MOFs and FTEs)
\$74,000	\$74,000	\$0	\$0	No change.
			\$0	Total of Explanation of Biennial Change

520 Board of Examiners of Psychologists

GOAL: 2 Protect the Public through Enforcement of Laws & Rules
 OBJECTIVE: 1 Ensure All Practitioners Comply with Established Laws and Rules Service Categories:
 STRATEGY: 1 Operate a Quality Investigation/Enforcement Program Service: 16 Income: A.2 Age: B.3

CODE	DESCRIPTION	Exp 2015	Est 2016	Bud 2017	BL 2018	BL 2019
Output Measures:						
KEY 1	Complaints Resolved	279.00	300.00	300.00	220.00	220.00
Efficiency Measures:						
KEY 1	Average Time for Complaint Resolution	209.00	215.00	215.00	250.00	250.00
Explanatory/Input Measures:						
KEY 1	Number of Jurisdictional Complaints Received	271.00	250.00	250.00	260.00	260.00
Objects of Expense:						
1001	SALARIES AND WAGES	\$192,278	\$289,137	\$293,828	\$293,828	\$293,828
1002	OTHER PERSONNEL COSTS	\$30,048	\$27,595	\$25,556	\$24,157	\$25,778
2001	PROFESSIONAL FEES AND SERVICES	\$1,640	\$1,000	\$1,000	\$0	\$0
2003	CONSUMABLE SUPPLIES	\$3,731	\$3,176	\$3,060	\$2,000	\$2,000
2004	UTILITIES	\$708	\$500	\$500	\$0	\$0
2005	TRAVEL	\$7,974	\$9,600	\$9,600	\$8,000	\$8,000
2006	RENT - BUILDING	\$0	\$0	\$0	\$0	\$0
2007	RENT - MACHINE AND OTHER	\$1,773	\$1,752	\$1,752	\$1,032	\$1,032
2009	OTHER OPERATING EXPENSE	\$31,906	\$42,270	\$41,307	\$33,086	\$31,258
TOTAL, OBJECT OF EXPENSE		\$270,058	\$375,030	\$376,603	\$362,103	\$361,896

520 Board of Examiners of Psychologists

GOAL: 2 Protect the Public through Enforcement of Laws & Rules
 OBJECTIVE: 1 Ensure All Practitioners Comply with Established Laws and Rules
 STRATEGY: 1 Operate a Quality Investigation/Enforcement Program

Service Categories:
 Service: 16 Income: A.2 Age: B.3

CODE	DESCRIPTION	Exp 2015	Est 2016	Bud 2017	BL 2018	BL 2019
Method of Financing:						
1	General Revenue Fund	\$238,708	\$347,030	\$348,603	\$334,103	\$333,896
SUBTOTAL, MOF (GENERAL REVENUE FUNDS)		\$238,708	\$347,030	\$348,603	\$334,103	\$333,896
Method of Financing:						
666	Appropriated Receipts	\$31,350	\$28,000	\$28,000	\$28,000	\$28,000
SUBTOTAL, MOF (OTHER FUNDS)		\$31,350	\$28,000	\$28,000	\$28,000	\$28,000
TOTAL, METHOD OF FINANCE (INCLUDING RIDERS)					\$362,103	\$361,896
TOTAL, METHOD OF FINANCE (EXCLUDING RIDERS)		\$270,058	\$375,030	\$376,603	\$362,103	\$361,896
FULL TIME EQUIVALENT POSITIONS:		4.0	5.9	5.9	5.9	5.9
STRATEGY DESCRIPTION AND JUSTIFICATION:						

520 Board of Examiners of Psychologists

GOAL: 2 Protect the Public through Enforcement of Laws & Rules
 OBJECTIVE: 1 Ensure All Practitioners Comply with Established Laws and Rules Service Categories:
 STRATEGY: 1 Operate a Quality Investigation/Enforcement Program Service: 16 Income: A.2 Age: B.3

CODE	DESCRIPTION	Exp 2015	Est 2016	Bud 2017	BL 2018	BL 2019
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The Board is mandated by Ch. 501, Occupations Code, to regulate the practice of psychology. Its mission is to protect the public by investigating and enforcing compliance with its Act and rules.

At base funding the agency would not be able to 1)conduct professional case reviews; 2)maintain its toll-free complaint line; 3)replace office equipment; 4)conduct presentations on changes to Board rules; 5)reimburse retiring employees for their accrued annual leave; 6)award merit salary increases; or 7) cover its share of the increased HPC costs.

At base funding, the agency anticipates 1)staff turnover in at least one position, 2)difficulty in meeting performance measure targets; and 3)having to request emergency funding or supplemental appropriations to pay retiring employees.

Resulting negative impact on performance measures:
 Percentage of Complaints Resulting in Disciplinary Action would decrease from 12% to 10%
 Number of Complaints Resolved would decrease from 300 to 220
 Average Time for Complaint Resolution would increase from 215 to 250
 Percentage of Complaints Resolved within 6 Months would decrease from 50% to 45%

Negative affect on revenues: The agency anticipates collecting \$6,000 less in GR per year for administrative penalties as a result of decreased disciplinary actions.

Statewide Goal: to ensure Texans are effectively and efficiently served by high quality professionals. Benchmarks: Percentage of Licensees without Documented Complaints and Percentage of Documented Complaints Resolved within Six Months.

520 Board of Examiners of Psychologists

GOAL: 2 Protect the Public through Enforcement of Laws & Rules
 OBJECTIVE: 1 Ensure All Practitioners Comply with Established Laws and Rules Service Categories:
 STRATEGY: 1 Operate a Quality Investigation/Enforcement Program Service: 16 Income: A.2 Age: B.3

CODE	DESCRIPTION	Exp 2015	Est 2016	Bud 2017	BL 2018	BL 2019
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EXTERNAL/INTERNAL FACTORS IMPACTING STRATEGY:

External/Internal Factors Impacting Strategy:

- The January 2015 SAO Legislative Workforce Summary indicated that the Board’s average salary is \$10,423 less than the average salary at other Article VIII agencies. SAO reports have repeatedly shown such a disparity going back to 2004. Employee discontent with this disparity is reflected in the agency’s most recent Survey of Employee Engagement.
- Turnover in enforcement staff delays the processing of complaints, the negotiation of agreed orders, the resolution of cases at SOAH, and results in fewer disciplinary actions and lower administrative penalties collected. The enforcement division has suffered turnover rates as high as 40.8% in FY2014 and 20.4% in FY2015 due in part to low salaries.
- In FY2015, the agency received 270 new complaints, disposed of 278 complaints, heard 32 cases at informal settlement conferences, and issued 40 disciplinary actions despite an exceedingly high turnover rate in the enforcement division.
- The court’s opinion in *Serafine v. Branaman* has also impacted the agency’s decision making process when deciding whether or not to pursue certain types of complaints. The court’s holding that Section 501.003(c) of the Act, the portion of the law that defines what the practice of psychology in Texas includes, is unconstitutional, has made the Board’s ability to fully enforce the Act increasingly difficult, and forced agency staff to decline prosecution of those complaints which rely upon Section 501.003(c) in order to prove a violation of the law.

520 Board of Examiners of Psychologists

GOAL: 2 Protect the Public through Enforcement of Laws & Rules
 OBJECTIVE: 1 Ensure All Practitioners Comply with Established Laws and Rules Service Categories:
 STRATEGY: 1 Operate a Quality Investigation/Enforcement Program Service: 16 Income: A.2 Age: B.3

CODE	DESCRIPTION	Exp 2015	Est 2016	Bud 2017	BL 2018	BL 2019
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EXPLANATION OF BIENNIAL CHANGE (includes Rider amounts):

<u>STRATEGY BIENNIAL TOTAL - ALL FUNDS</u>		BIENNIAL	<u>EXPLANATION OF BIENNIAL CHANGE</u>	
Base Spending (Est 2016 + Bud 2017)	Baseline Request (BL 2018 + BL 2019)	CHANGE	\$ Amount	Explanation(s) of Amount (must specify MOFs and FTEs)
\$751,633	\$723,999	\$(27,634)	\$(27,634)	Elimination of professional case reviewer fees, court reporters and transcript costs, purchases of replacement computers and office equipment. Reduction of travel, consumables, postage. All GR
			\$(27,634)	Total of Explanation of Biennial Change

520 Board of Examiners of Psychologists

GOAL: 3 Indirect Administration
 OBJECTIVE: 1 Indirect Administration
 STRATEGY: 1 Indirect Administration - Licensing

Service Categories:
 Service: 09 Income: A.2 Age: B.3

CODE	DESCRIPTION	Exp 2015	Est 2016	Bud 2017	BL 2018	BL 2019
Objects of Expense:						
1001	SALARIES AND WAGES	\$45,391	\$0	\$0	\$0	\$0
1002	OTHER PERSONNEL COSTS	\$17,231	\$0	\$0	\$0	\$0
2001	PROFESSIONAL FEES AND SERVICES	\$252	\$252	\$252	\$0	\$0
2003	CONSUMABLE SUPPLIES	\$42	\$0	\$0	\$0	\$0
2006	RENT - BUILDING	\$110	\$0	\$0	\$0	\$0
2009	OTHER OPERATING EXPENSE	\$4,980	\$885	\$885	\$0	\$0
TOTAL, OBJECT OF EXPENSE		\$68,006	\$1,137	\$1,137	\$0	\$0
Method of Financing:						
1	General Revenue Fund	\$68,006	\$1,137	\$1,137	\$0	\$0
SUBTOTAL, MOF (GENERAL REVENUE FUNDS)		\$68,006	\$1,137	\$1,137	\$0	\$0
TOTAL, METHOD OF FINANCE (INCLUDING RIDERS)					\$0	\$0
TOTAL, METHOD OF FINANCE (EXCLUDING RIDERS)		\$68,006	\$1,137	\$1,137	\$0	\$0
FULL TIME EQUIVALENT POSITIONS:		1.2	0.0	0.0	0.0	0.0

520 Board of Examiners of Psychologists

GOAL: 3 Indirect Administration
 OBJECTIVE: 1 Indirect Administration Service Categories:
 STRATEGY: 1 Indirect Administration - Licensing Service: 09 Income: A.2 Age: B.3

CODE	DESCRIPTION	Exp 2015	Est 2016	Bud 2017	BL 2018	BL 2019
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STRATEGY DESCRIPTION AND JUSTIFICATION:

Description:

The Board is mandated by Chapter 501, Subtitle I, Title 3 Occupations Code to regulate the practice of psychology. Its mission is to protect the public by setting minimum compliance standards for licensure for psychologists, provisional psychologists, psychological associates and specialists in school psychology. Other functions include: annual renewal of licensure with professional development; administration of Jurisprudence and Oral Exams and approval of candidates for the national psychology exam; and provision of public information including status of licensure and disciplinary action.

Base line funding for this strategy will allow the agency to continue to perform the basic functions that are impacted by this strategy. However, the agency will not be able to maintain its employee assistance program, or the professional development of its licensed professional staff through membership in professional associations and registrations for professional development conferences. Furthermore, the agency will not be able to raise any classified staff salaries with the anticipated result of staff turnover.

Statewide goal: to ensure Texans are effectively and efficiently served by high quality professionals. Benchmarks: Percentages of Persons who Pass Licensing Exams, of New and Renewed Licenses Issued Via the Internet, and of New Licenses as Compared to Existing Population.

EXTERNAL/INTERNAL FACTORS IMPACTING STRATEGY:

520 Board of Examiners of Psychologists

GOAL: 3 Indirect Administration
 OBJECTIVE: 1 Indirect Administration Service Categories:
 STRATEGY: 1 Indirect Administration - Licensing Service: 09 Income: A.2 Age: B.3

CODE	DESCRIPTION	Exp 2015	Est 2016	Bud 2017	BL 2018	BL 2019
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External/Internal Factors Impacting Strategy:

Composition of Indirect Administration for Licensing:

In the past, funding for this strategy has included percentages of 4.5 of the agency's 13.5 staff. However, beginning with FY2015, the agency reduced the FTEs in this strategy by .5, and then in FY2016, it re-directed the salary allocations for the remaining FTEs into the direct strategies to more accurately represent the duties of those positions.

Other components of the indirect licensing strategy include membership dues, registration fees, employee assistance program, subscription fees and miscellaneous contracted services.

EXPLANATION OF BIENNIAL CHANGE (includes Rider amounts):

<u>STRATEGY BIENNIAL TOTAL - ALL FUNDS</u>		BIENNIAL CHANGE	<u>EXPLANATION OF BIENNIAL CHANGE</u>	
Base Spending (Est 2016 + Bud 2017)	Baseline Request (BL 2018 + BL 2019)		\$ Amount	Explanation(s) of Amount (must specify MOFs and FTEs)
\$2,274	\$0	\$(2,274)	\$(2,274)	Elimination of EAP program, membership fees, training fees and Westlaw subscription. All GR.
			<u>\$(2,274)</u>	Total of Explanation of Biennial Change

520 Board of Examiners of Psychologists

GOAL: 3 Indirect Administration
 OBJECTIVE: 1 Indirect Administration
 STRATEGY: 2 Indirect Administration - Enforcement

Service Categories:
 Service: 09 Income: A.2 Age: B.3

CODE	DESCRIPTION	Exp 2015	Est 2016	Bud 2017	BL 2018	BL 2019
Objects of Expense:						
1001	SALARIES AND WAGES	\$41,267	\$0	\$0	\$0	\$0
1002	OTHER PERSONNEL COSTS	\$3,696	\$0	\$0	\$0	\$0
2001	PROFESSIONAL FEES AND SERVICES	\$168	\$168	\$168	\$0	\$0
2006	RENT - BUILDING	\$74	\$0	\$0	\$0	\$0
2009	OTHER OPERATING EXPENSE	\$3,972	\$590	\$590	\$0	\$0
TOTAL, OBJECT OF EXPENSE		\$49,177	\$758	\$758	\$0	\$0
Method of Financing:						
1	General Revenue Fund	\$49,177	\$758	\$758	\$0	\$0
SUBTOTAL, MOF (GENERAL REVENUE FUNDS)		\$49,177	\$758	\$758	\$0	\$0
TOTAL, METHOD OF FINANCE (INCLUDING RIDERS)					\$0	\$0
TOTAL, METHOD OF FINANCE (EXCLUDING RIDERS)		\$49,177	\$758	\$758	\$0	\$0
FULL TIME EQUIVALENT POSITIONS:		0.9	0.0	0.0	0.0	0.0

520 Board of Examiners of Psychologists

GOAL:	3	Indirect Administration	
OBJECTIVE:	1	Indirect Administration	Service Categories:
STRATEGY:	2	Indirect Administration - Enforcement	Service: 09 Income: A.2 Age: B.3

CODE	DESCRIPTION	Exp 2015	Est 2016	Bud 2017	BL 2018	BL 2019
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STRATEGY DESCRIPTION AND JUSTIFICATION:

Description:

The Board is mandated by Chapter 501, Subtitle I, Title 3, Occupations Code to regulate the practice of psychology in Texas. The Board’s mission is to protect the public who receive psychological services by investigating and enforcing compliance with the provisions of the Psychologists’ Licensing Act and the rules and regulations established by the Board.

Base line funding for this strategy will allow the agency to continue to perform the basic functions that are impacted by this strategy. However, the agency will not be able to maintain its employee assistance program, or the professional development of its licensed professional staff through membership in professional associations and registrations for professional development conferences. Furthermore, the agency will not be able to raise any classified staff salaries with the anticipated result of staff turnover.

Statewide goal: to ensure Texans are effectively and efficiently served by high quality professionals. Benchmarks: Percentages of Licensees without Documented Complaints and Percentages of Documented Complaints Resolved within Six Months.

EXTERNAL/INTERNAL FACTORS IMPACTING STRATEGY:

520 Board of Examiners of Psychologists

GOAL: 3 Indirect Administration
 OBJECTIVE: 1 Indirect Administration Service Categories:
 STRATEGY: 2 Indirect Administration - Enforcement Service: 09 Income: A.2 Age: B.3

CODE	DESCRIPTION	Exp 2015	Est 2016	Bud 2017	BL 2018	BL 2019
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External/Internal Factors Impacting Strategy:

Composition of Indirect Administration for Enforcement:

In the past, funding for this strategy has included percentages of 4.5 of the agency's 13.5 staff. However, beginning with FY2015, the agency has reduced the FTEs in this strategy by .5, and in FY2016 is re-directing the salary allocations for the remaining FTEs into the direct strategies to more accurately represent the duties of those positions.

Other components of the indirect enforcement strategy include membership dues, registration fees, employee assistance program, subscription fees and miscellaneous contracted services.

EXPLANATION OF BIENNIAL CHANGE (includes Rider amounts):

<u>STRATEGY BIENNIAL TOTAL - ALL FUNDS</u>		<u>BIENNIAL CHANGE</u>	<u>EXPLANATION OF BIENNIAL CHANGE</u>	
<u>Base Spending (Est 2016 + Bud 2017)</u>	<u>Baseline Request (BL 2018 + BL 2019)</u>		<u>\$ Amount</u>	<u>Explanation(s) of Amount (must specify MOFs and FTEs)</u>
\$1,516	\$0	\$(1,516)	\$(1,516)	Elimination of EAP program, membership fees, training fees and Westlaw subscription. All GR.
			\$(1,516)	Total of Explanation of Biennial Change

SUMMARY TOTALS:

OBJECTS OF EXPENSE:	\$896,436	\$923,459	\$922,212	\$890,218	\$890,218
METHODS OF FINANCE (INCLUDING RIDERS):				\$890,218	\$890,218
METHODS OF FINANCE (EXCLUDING RIDERS):	\$896,436	\$923,459	\$922,212	\$890,218	\$890,218
FULL TIME EQUIVALENT POSITIONS:	13.0	13.5	13.5	13.5	13.5

3.A.1. PROGRAM-LEVEL REQUEST SCHEDULE
 85th Regular Session, Agency Submission, Version 1

Examiners of Psychologists			Prepared By: Jennifer Noack					
Strategy Name	Program	Program Name	16-17	Requested	Requested	Biennial Total	Biennial Difference	
			Base	2018	2019	18-19	\$	%
						\$0	\$0	
Licensing	A.1.1.1.	Licensing	\$1,016,248	\$491,115	\$491,322	\$982,437	(\$33,811)	-3.3%
Texas.Gov	A.1.2.1.	Texas.Gov	\$74,000	\$37,000	\$37,000	\$74,000	\$0	0.0%
Enforcement	B.1.1.1.	Enforcement	\$751,633	\$362,103	\$361,896	\$723,999	(\$27,634)	-3.7%
Indirect Admin - Licensing	C.1.1.1.	Indirect Admin - Licensing	\$2,274	\$0	\$0	\$0	(\$2,274)	-100.0%
Indirect Admin - Enforcement	C.1.2.1.	Indirect Admin - Enforcement	\$1,516	\$0	\$0	\$0	(\$1,516)	-100.0%
						\$0	\$0	
						\$0	\$0	
						\$0	\$0	
						\$0	\$0	
						\$0	\$0	

4.A. Exceptional Item Request Schedule
 85th Regular Session, Agency Submission, Version 1
 Automated Budget and Evaluation System of Texas (ABEST)

DATE: 8/12/2016
 TIME: 1:04:31PM

Agency code: 520

Agency name: Board of Examiners of Psychologists

CODE	DESCRIPTION	Excp 2018	Excp 2019
	Item Name: Restoration of 4% Budget Cut Item Priority: 1 IT Component: Yes Anticipated Out-year Costs: No Involve Contracts > \$50,000: No Includes Funding for the Following Strategy or Strategies:		
	01-01-01 Operate Quality Program of Licensure		
	02-01-01 Operate a Quality Investigation/Enforcement Program		
	03-01-01 Indirect Administration - Licensing		
	03-01-02 Indirect Administration - Enforcement		
OBJECTS OF EXPENSE:			
2001	PROFESSIONAL FEES AND SERVICES	1,420	1,420
2003	CONSUMABLE SUPPLIES	2,650	2,650
2004	UTILITIES	500	500
2005	TRAVEL	4,000	4,000
2006	RENT - BUILDING	2,100	2,100
2007	RENT - MACHINE AND OTHER	1,800	1,800
2009	OTHER OPERATING EXPENSE	20,398	20,398
TOTAL, OBJECT OF EXPENSE		\$32,868	\$32,868
METHOD OF FINANCING:			
1	General Revenue Fund	32,868	32,868
TOTAL, METHOD OF FINANCING		\$32,868	\$32,868

DESCRIPTION / JUSTIFICATION:

Description and Justification

This exceptional item is necessary to ensure the agency is able to carry out its mission with the same efficiency and responsiveness it has exhibited in the past.

This exceptional item would restore much needed funding of \$20,444 to the Licensing Program, \$10,604 to the Enforcement Program, \$1,092 to Indirect Administration for Licensing, and \$728 to Indirect Administration for Enforcement.

While not an exhaustive list, without restoration of the 4% reduction in baseline funding the agency anticipates 1)a significant reduction in the number of licensees willing to serve as oral examiners, thereby reducing the agency's testing capacity and lengthening the amount of time it takes to become fully licensed; 2)being unable to conduct professional case reviews or prosecuting those complaints which rely upon said reviews to substantiate a violation of the law; 3)having to dismiss or resolve a complaint with a reduced sanction rather than proceeding with a contested hearing at SOAH without funding to pay for a record following the hearing; 4)having to forgo replacement of computers and office equipment according to the agency's replacement schedule; and 5)having to eliminate all travel expenditures related to staff development and training,

Agency code: 520

Agency name:

Board of Examiners of Psychologists

CODE	DESCRIPTION	Excp 2018	Excp 2019
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as well as travel related to agency presentations and speaking engagements around the state.

If the agency secures funding for this exceptional item, the following increase in performance measures is estimated to occur over and above estimated baseline performance measures:

Percent of Complaints Resulting in Disciplinary Action would increase from 10% to 12%.

Complaints Resolved in 6 Months would increase from 45% to 50%.

Number of Complaints Resolved would increase from 220 to 275.

Number of New Licenses Issued would increase from 600 to 700.

Number of Individuals Examined would increase from 200 to 300.

EXTERNAL/INTERNAL FACTORS:

External/Internal Factors

- Employment of psychologists is projected to increase by 19% between 2014 and 2024.
- At the close of FY2015, the Board was regulating 9,512 licenses. This number included 4,826 psychologist licenses, 231 provisional licenses, 1,105 psychological associate licenses, and 3,350 specialists in school psychology licenses.
- The number of individuals licensed by this agency has increased by 31.6% since 2004, and employment of psychologists is expected to be much faster than the average for all occupations through 2024 due to greater demand for psychological services in schools, hospitals, social service agencies, and mental health centers.
- Members of the public and stakeholders have come to expect a certain level of service from state government, especially with regard to access to digital services.

DESCRIPTION OF IT COMPONENT INCLUDED IN EXCEPTIONAL ITEM:

Replacement computers and software upgrades.

IS THIS IT COMPONENT RELATED TO A NEW OR CURRENT PROJECT?

CURRENT

PROPOSED SOFTWARE EXAMPLES (Client-side, server-side, Midrange and Mainframe)

N/A

PROPOSED HARDWARE EXAMPLES (Desktop, Laptop, Tablets, Servers, Mainframes, Printers and Monitors)

N/A

DEVELOPMENT COST AND OTHER COSTS

\$4,000 for replacement computer equipment and \$500 for software upgrades to Microsoft Office.

TYPE OF PROJECT

Daily Operations

ALTERNATIVE ANALYSIS

There is no alternative solution for replacement of obsolete or non-functioning computer equipment, or software that is outdated and not supported.

4.A. Exceptional Item Request Schedule
 85th Regular Session, Agency Submission, Version 1
 Automated Budget and Evaluation System of Texas (ABEST)

DATE: **8/12/2016**
 TIME: **1:04:31PM**

Agency code: **520**

Agency name:
Board of Examiners of Psychologists

CODE	DESCRIPTION							Excp 2018	Excp 2019
ESTIMATED IT COST									
		2016	2017	2018	2019	2020	2021	2022	Total Over Life of Project
		\$0	\$0	\$4,500	\$4,500	\$0	\$0	\$0	\$9,000

4.A. Exceptional Item Request Schedule
 85th Regular Session, Agency Submission, Version 1
 Automated Budget and Evaluation System of Texas (ABEST)

DATE: 8/12/2016
 TIME: 1:04:31PM

Agency code: 520

Agency name:
Board of Examiners of Psychologists

CODE	DESCRIPTION	Excp 2018	Excp 2019
	Item Name: Lump Sum Vacation Payments to Retiring Employees		
	Item Priority: 2		
	IT Component: No		
	Anticipated Out-year Costs: No		
	Involve Contracts > \$50,000: No		
	Includes Funding for the Following Strategy or Strategies:		
	01-01-01 Operate Quality Program of Licensure		
	02-01-01 Operate a Quality Investigation/Enforcement Program		

OBJECTS OF EXPENSE:

1001	SALARIES AND WAGES	45,145	0
TOTAL, OBJECT OF EXPENSE		\$45,145	\$0

METHOD OF FINANCING:

1	General Revenue Fund	45,145	0
TOTAL, METHOD OF FINANCING		\$45,145	\$0

DESCRIPTION / JUSTIFICATION:

Description and Justification

This exceptional item is necessary to ensure the agency is able to pay its CFO and Deputy Executive Director for their accrued annual leave in the event both retire during the 2018-19 biennium. The Board's Deputy Executive Director and CFO are both currently eligible to retire, and at least one is expected to do so during the 2018-19 biennium. Furthermore, both are expected to have significant accrued annual leave for which they must be reimbursed upon retirement. Should both elect to retire during the 2018-19 biennium, the maximum amount needed to pay for their accrued annual leave will be \$45,145.

The Board requests additional funds totaling \$45,145 for FY2018 to pay its employees for their accrued annual leave upon retirement. The Board further requests that any unexpended balance from FY2018 be carried forward to FY2019 for the same purpose, and that any unexpended balance from FY2019 simply lapse. Access to the additional funding should be contingent upon an employee retiring, as well as the amount of leave eligible for reimbursement at the time of retirement.

Without this additional funding, the agency will not be able to reimburse its retiring employees for their accrued annual leave at baseline funding, and would instead be forced to seek emergency funding or supplemental appropriations to pay its retiring employees for their accrued annual leave. The agency believes this exceptional item request represents a much more practical and economic approach to resolving this issue than either of the alternatives.

EXTERNAL/INTERNAL FACTORS:

External/Internal Factors

- The agency's CFO and Deputy Executive Director regularly carry-over the maximum amount of annual leave from the previous year, and the agency has no reason to believe this pattern will change in the next biennium.
- The amount of additional funding requested is based upon both the CFO and the Deputy Executive Director electing to retire in the 2018-19 biennium with the maximum

4.A. Exceptional Item Request Schedule
85th Regular Session, Agency Submission, Version 1
Automated Budget and Evaluation System of Texas (ABEST)

DATE: **8/12/2016**
TIME: **1:04:31PM**

Agency code: **520**

Agency name:

Board of Examiners of Psychologists

CODE DESCRIPTION

Excp 2018

Excp 2019

amount of accrued annual leave they could have accumulated (i.e. carryover + leave accrued during the fiscal year) in either FY2018 or FY2019.

4.A. Exceptional Item Request Schedule
 85th Regular Session, Agency Submission, Version 1
 Automated Budget and Evaluation System of Texas (ABEST)

DATE: **8/12/2016**
 TIME: **1:04:31PM**

Agency code: **520**

Agency name:
Board of Examiners of Psychologists

CODE	DESCRIPTION	Excp 2018	Excp 2019
	Item Name: Targeted Staff Salary Increases		
	Item Priority: 3		
	IT Component: No		
	Anticipated Out-year Costs: No		
	Involve Contracts > \$50,000: No		
	Includes Funding for the Following Strategy or Strategies:		
	01-01-01 Operate Quality Program of Licensure		
	02-01-01 Operate a Quality Investigation/Enforcement Program		

OBJECTS OF EXPENSE:

1001	SALARIES AND WAGES	10,000	10,000
TOTAL, OBJECT OF EXPENSE		\$10,000	\$10,000

METHOD OF FINANCING:

1	General Revenue Fund	10,000	10,000
TOTAL, METHOD OF FINANCING		\$10,000	\$10,000

DESCRIPTION / JUSTIFICATION:

Description and Justification

This exceptional item would allow the agency to retain its trained and experienced classified staff and avoid the costs associated with turnover. Alternatively, it will assist the agency in replacing staff who leave or retire with equally competent individuals. The additional funds will be used to give merit salary increases to the CFO, Enforcement Manager, Legal/Accounting assistant, as well as the agency's Licensing and Permit Specialists II and Investigator II positions.

According to the Jan. 2015 SAO Legislative Workforce Summary, the Board's average salary was \$10,423 less than the average salary at other Article VIII agencies, with these same reports reflecting an ever growing disparity since at least 2004. This disparity contributes to the Board's ongoing risk of losing its experienced staff, and can only serve to exacerbate the agency's turnover rates, which in FY2014 reached 37%.

This exceptional item will help to reduce the disparity between average salaries at this agency and other Article VIII regulatory agencies, and will address, at least in part, the primary concern of staff reflected in the agency's most recent Survey of Employee Engagement. Without the requested exceptional item the agency anticipates turnover in at least one of the positions identified above.

If the agency secures funding for this exceptional item, the following increase in performance measures is estimated to occur over and above estimated performance measures for baseline funding for 2018-2019:

Percent of Complaints Resulting in Disciplinary Action would increase from 10% to 11%.

Number of Complaints Resolved would increase from 220 to 250.

Number of Licenses Renewed would increase from 8400 to 8450.

Avg. Time for Comp. Resolution would decrease from 250 to 225.

Agency code: 520

Agency name:

Board of Examiners of Psychologists

CODE	DESCRIPTION	Excp 2018	Excp 2019
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EXTERNAL/INTERNAL FACTORS:

External/Internal Factors

- Some staff currently have second jobs in order to make ends meet.
- Now there is a shortage of trained mental health professionals in our state, and the population of Texas is projected to increase. Licensing new individuals and enforcement of Board rules are essential to the mental health care system in the state.
- The Board depends on its trained and experienced staff to issue licenses and to resolve complaints in a timely manner.
- Despite the repeal of the \$200 professional fee in the 84th Legislature, the agency anticipates collecting on average \$897,500 more per year in revenue than it spends for the 2018-19 biennium.
- Merit salary increases for deserving staff may also serve to dissuade some of the more experienced staff currently eligible for retirement or eligible in the near future from retiring and taking their vast wealth of institutional knowledge with them.
- According to the agency's most recent Survey of Employee Engagement, it received an overall score of 392 out of a possible 500. According to the Institute for Organizational Excellence, this is a desirable score and well above the threshold for concern. Moreover, the survey revealed that 42% of agency staff are either highly engaged or engaged compared with a national average of only 30%.

Agency code: **520** Agency name: **Board of Examiners of Psychologists**

Code	Description	Excp 2018	Excp 2019
Item Name:		Restoration of 4% Budget Cut	
Allocation to Strategy:		1-1-1	Operate Quality Program of Licensure
OUTPUT MEASURES:			
<u>1</u>	Number of New Certificates/Licenses Issued to Individuals	100.00	100.00
<u>2</u>	Number of Certificates/Licenses Renewed (Individuals)	50.00	50.00
<u>3</u>	Number of Individuals Examined	100.00	100.00
OBJECTS OF EXPENSE:			
2003	CONSUMABLE SUPPLIES	1,590	1,590
2005	TRAVEL	2,400	2,400
2006	RENT - BUILDING	2,100	2,100
2007	RENT - MACHINE AND OTHER	1,080	1,080
2009	OTHER OPERATING EXPENSE	13,274	13,274
TOTAL, OBJECT OF EXPENSE		\$20,444	\$20,444
METHOD OF FINANCING:			
	1 General Revenue Fund	20,444	20,444
TOTAL, METHOD OF FINANCING		\$20,444	\$20,444

Agency code: 520 Agency name: Board of Examiners of Psychologists

Code	Description	Excp 2018	Excp 2019
Item Name: Restoration of 4% Budget Cut			
Allocation to Strategy: 2-1-1 Operate a Quality Investigation/Enforcement Program			
STRATEGY IMPACT ON OUTCOME MEASURES:			
	<u>1</u> Percent of Complaints Resulting in Disciplinary Action	12.00%	12.00%
	<u>3</u> Percent of Documented Complaints Resolved within Six Months	50.00%	50.00%
OUTPUT MEASURES:			
	<u>1</u> Complaints Resolved	55.00	55.00
EFFICIENCY MEASURES:			
	<u>1</u> Average Time for Complaint Resolution	215.00	215.00
OBJECTS OF EXPENSE:			
2001	PROFESSIONAL FEES AND SERVICES	1,000	1,000
2003	CONSUMABLE SUPPLIES	1,060	1,060
2004	UTILITIES	500	500
2005	TRAVEL	1,600	1,600
2007	RENT - MACHINE AND OTHER	720	720
2009	OTHER OPERATING EXPENSE	5,724	5,724
TOTAL, OBJECT OF EXPENSE		\$10,604	\$10,604
METHOD OF FINANCING:			
	1 General Revenue Fund	10,604	10,604
TOTAL, METHOD OF FINANCING		\$10,604	\$10,604

Agency code: 520 Agency name: Board of Examiners of Psychologists

Code	Description	Excp 2018	Excp 2019
Item Name: Restoration of 4% Budget Cut			
Allocation to Strategy: 3-1-1 Indirect Administration - Licensing			
OBJECTS OF EXPENSE:			
2001	PROFESSIONAL FEES AND SERVICES	252	252
2009	OTHER OPERATING EXPENSE	840	840
TOTAL, OBJECT OF EXPENSE		\$1,092	\$1,092
METHOD OF FINANCING:			
1	General Revenue Fund	1,092	1,092
TOTAL, METHOD OF FINANCING		\$1,092	\$1,092

Agency code: 520 Agency name: Board of Examiners of Psychologists

Code	Description	Excp 2018	Excp 2019
Item Name: Restoration of 4% Budget Cut			
Allocation to Strategy: 3-1-2 Indirect Administration - Enforcement			
OBJECTS OF EXPENSE:			
2001	PROFESSIONAL FEES AND SERVICES	168	168
2009	OTHER OPERATING EXPENSE	560	560
TOTAL, OBJECT OF EXPENSE		\$728	\$728
METHOD OF FINANCING:			
1	General Revenue Fund	728	728
TOTAL, METHOD OF FINANCING		\$728	\$728

Agency code: 520 Agency name: Board of Examiners of Psychologists

Code	Description	Excp 2018	Excp 2019
Item Name: Lump Sum Vacation Payments to Retiring Employees			
Allocation to Strategy: 1-1-1 Operate Quality Program of Licensure			
OBJECTS OF EXPENSE:			
1001	SALARIES AND WAGES	23,256	0
TOTAL, OBJECT OF EXPENSE		\$23,256	\$0
METHOD OF FINANCING:			
1	General Revenue Fund	23,256	0
TOTAL, METHOD OF FINANCING		\$23,256	\$0

Agency code: 520 Agency name: Board of Examiners of Psychologists

Code	Description	Excp 2018	Excp 2019
Item Name: Lump Sum Vacation Payments to Retiring Employees			
Allocation to Strategy: 2-1-1 Operate a Quality Investigation/Enforcement Program			
OBJECTS OF EXPENSE:			
1001	SALARIES AND WAGES	21,889	0
TOTAL, OBJECT OF EXPENSE		\$21,889	\$0
METHOD OF FINANCING:			
1	General Revenue Fund	21,889	0
TOTAL, METHOD OF FINANCING		\$21,889	\$0

Agency code: 520 Agency name: Board of Examiners of Psychologists

Code	Description	Excp 2018	Excp 2019
Item Name: Targeted Staff Salary Increases			
Allocation to Strategy: 1-1-1 Operate Quality Program of Licensure			
OUTPUT MEASURES:			
	<u>1</u> Number of New Certificates/Licenses Issued to Individuals	50.00	50.00
	<u>2</u> Number of Certificates/Licenses Renewed (Individuals)	50.00	50.00
OBJECTS OF EXPENSE:			
1001	SALARIES AND WAGES	4,850	4,850
TOTAL, OBJECT OF EXPENSE		\$4,850	\$4,850
METHOD OF FINANCING:			
	1 General Revenue Fund	4,850	4,850
TOTAL, METHOD OF FINANCING		\$4,850	\$4,850

Agency code: 520 Agency name: Board of Examiners of Psychologists

Code	Description	Excp 2018	Excp 2019
Item Name:	Targeted Staff Salary Increases		
Allocation to Strategy:	2-1-1 Operate a Quality Investigation/Enforcement Program		
STRATEGY IMPACT ON OUTCOME MEASURES:			
<u>1</u>	Percent of Complaints Resulting in Disciplinary Action	11.00%	11.00%
OUTPUT MEASURES:			
<u>1</u>	Complaints Resolved	30.00	30.00
EFFICIENCY MEASURES:			
<u>1</u>	Average Time for Complaint Resolution	225.00	225.00
OBJECTS OF EXPENSE:			
1001	SALARIES AND WAGES	5,150	5,150
TOTAL, OBJECT OF EXPENSE		\$5,150	\$5,150
METHOD OF FINANCING:			
1	General Revenue Fund	5,150	5,150
TOTAL, METHOD OF FINANCING		\$5,150	\$5,150

4.C. Exceptional Items Strategy Request
 85th Regular Session, Agency Submission, Version 1
 Automated Budget and Evaluation System of Texas (ABEST)

DATE: 8/12/2016
TIME: 1:04:32PM

Agency Code: **520** Agency name: **Board of Examiners of Psychologists**

GOAL: 1 Protect Public through Quality Program of Licensure

OBJECTIVE: 1 Ensure Practitioners Meet Standards for Licensure

STRATEGY: 1 Operate Quality Program of Licensure

Service Categories:

Service: 16 Income: A.2 Age: B.3

CODE DESCRIPTION	Excp 2018	Excp 2019
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STRATEGY IMPACT ON OUTCOME MEASURES:

<u>1</u> Percent of Licensees with No Recent Violations	98.00 %	98.00 %
<u>2</u> Percent of Licensees Who Renew Online	86.00 %	86.00 %

OUTPUT MEASURES:

<u>1</u> Number of New Certificates/Licenses Issued to Individuals	50.00	50.00
<u>2</u> Number of Certificates/Licenses Renewed (Individuals)	50.00	50.00
<u>3</u> Number of Individuals Examined	100.00	100.00

EXPLANATORY/INPUT MEASURES:

<u>1</u> Total Number of Individuals Licensed	8,350.00	8,350.00
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OBJECTS OF EXPENSE:

1001 SALARIES AND WAGES	28,106	4,850
2003 CONSUMABLE SUPPLIES	1,590	1,590
2005 TRAVEL	2,400	2,400
2006 RENT - BUILDING	2,100	2,100
2007 RENT - MACHINE AND OTHER	1,080	1,080
2009 OTHER OPERATING EXPENSE	13,274	13,274
Total, Objects of Expense	\$48,550	\$25,294

METHOD OF FINANCING:

1 General Revenue Fund	48,550	25,294
Total, Method of Finance	\$48,550	\$25,294

EXCEPTIONAL ITEM(S) INCLUDED IN STRATEGY:

4.C. Exceptional Items Strategy Request
 85th Regular Session, Agency Submission, Version 1
 Automated Budget and Evaluation System of Texas (ABEST)

DATE: 8/12/2016
TIME: 1:04:32PM

Agency Code: **520** Agency name: **Board of Examiners of Psychologists**

GOAL: 1 Protect Public through Quality Program of Licensure

OBJECTIVE: 1 Ensure Practitioners Meet Standards for Licensure

Service Categories:

STRATEGY: 1 Operate Quality Program of Licensure

Service: 16 Income: A.2 Age: B.3

CODE	DESCRIPTION	Exp 2018	Exp 2019
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Restoration of 4% Budget Cut

Lump Sum Vacation Payments to Retiring Employees

Targeted Staff Salary Increases

Agency Code: **520** Agency name: **Board of Examiners of Psychologists**

GOAL: 2 Protect the Public through Enforcement of Laws & Rules

OBJECTIVE: 1 Ensure All Practitioners Comply with Established Laws and Rules

Service Categories:

STRATEGY: 1 Operate a Quality Investigation/Enforcement Program

Service: 16 Income: A.2 Age: B.3

CODE DESCRIPTION	Exp 2018	Exp 2019
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STRATEGY IMPACT ON OUTCOME MEASURES:

<u>1</u> Percent of Complaints Resulting in Disciplinary Action	12.00 %	11.00 %
<u>2</u> Recidivism Rate for Those Receiving Disciplinary Action	4.50	4.50
<u>3</u> Percent of Documented Complaints Resolved within Six Months	50.00 %	45.00 %

OUTPUT MEASURES:

<u>1</u> Complaints Resolved	55.00	55.00
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EFFICIENCY MEASURES:

<u>1</u> Average Time for Complaint Resolution	215.00	215.00
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EXPLANATORY/INPUT MEASURES:

<u>1</u> Number of Jurisdictional Complaints Received	260.00	260.00
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OBJECTS OF EXPENSE:

1001 SALARIES AND WAGES	27,039	5,150
2001 PROFESSIONAL FEES AND SERVICES	1,000	1,000
2003 CONSUMABLE SUPPLIES	1,060	1,060
2004 UTILITIES	500	500
2005 TRAVEL	1,600	1,600
2007 RENT - MACHINE AND OTHER	720	720
2009 OTHER OPERATING EXPENSE	5,724	5,724
Total, Objects of Expense	\$37,643	\$15,754

METHOD OF FINANCING:

1 General Revenue Fund	37,643	15,754
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4.C. Exceptional Items Strategy Request
 85th Regular Session, Agency Submission, Version 1
 Automated Budget and Evaluation System of Texas (ABEST)

DATE: 8/12/2016
TIME: 1:04:32PM

Agency Code: **520** Agency name: **Board of Examiners of Psychologists**

GOAL: 2 Protect the Public through Enforcement of Laws & Rules

OBJECTIVE: 1 Ensure All Practitioners Comply with Established Laws and Rules

Service Categories:

STRATEGY: 1 Operate a Quality Investigation/Enforcement Program

Service: 16 Income: A.2 Age: B.3

CODE DESCRIPTION	Excp 2018	Excp 2019
Total, Method of Finance	\$37,643	\$15,754

EXCEPTIONAL ITEM(S) INCLUDED IN STRATEGY:

Restoration of 4% Budget Cut

Lump Sum Vacation Payments to Retiring Employees

Targeted Staff Salary Increases

4.C. Exceptional Items Strategy Request
 85th Regular Session, Agency Submission, Version 1
 Automated Budget and Evaluation System of Texas (ABEST)

DATE: 8/12/2016
TIME: 1:04:32PM

Agency Code: **520** Agency name: **Board of Examiners of Psychologists**

GOAL: 3 Indirect Administration

OBJECTIVE: 1 Indirect Administration

STRATEGY: 1 Indirect Administration - Licensing

Service Categories:

Service: 09 Income: A.2 Age: B.3

CODE DESCRIPTION	Exp 2018	Exp 2019
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OBJECTS OF EXPENSE:

2001 PROFESSIONAL FEES AND SERVICES	252	252
2009 OTHER OPERATING EXPENSE	840	840
Total, Objects of Expense	\$1,092	\$1,092

METHOD OF FINANCING:

1 General Revenue Fund	1,092	1,092
Total, Method of Finance	\$1,092	\$1,092

EXCEPTIONAL ITEM(S) INCLUDED IN STRATEGY:

Restoration of 4% Budget Cut

4.C. Exceptional Items Strategy Request
 85th Regular Session, Agency Submission, Version 1
 Automated Budget and Evaluation System of Texas (ABEST)

DATE: 8/12/2016
TIME: 1:04:32PM

Agency Code: **520** Agency name: **Board of Examiners of Psychologists**

GOAL: 3 Indirect Administration

OBJECTIVE: 1 Indirect Administration

STRATEGY: 2 Indirect Administration - Enforcement

Service Categories:

Service: 09 Income: A.2 Age: B.3

CODE DESCRIPTION	Excp 2018	Excp 2019
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OBJECTS OF EXPENSE:

2001 PROFESSIONAL FEES AND SERVICES	168	168
2009 OTHER OPERATING EXPENSE	560	560
Total, Objects of Expense	\$728	\$728

METHOD OF FINANCING:

1 General Revenue Fund	728	728
Total, Method of Finance	\$728	\$728

EXCEPTIONAL ITEM(S) INCLUDED IN STRATEGY:

Restoration of 4% Budget Cut

6.A. Historically Underutilized Business Supporting Schedule
 85th Regular Session, Agency Submission, Version 1
 Automated Budget and Evaluation System of Texas (ABEST)

Date: 8/12/2016
 Time: 1:04:32PM

Agency Code: 520 Agency: Board of Examiners of Psychologists

COMPARISON TO STATEWIDE HUB PROCUREMENT GOALS

A. Fiscal Year 2014 - 2015 HUB Expenditure Information

Statewide HUB Goals	Procurement Category	% Goal	HUB Expenditures FY 2014			Total Expenditures FY 2014		HUB Expenditures FY 2015			Total Expenditures FY 2015
			% Actual	Diff	Actual \$	% Goal	% Actual	Diff	Actual \$	FY 2015	
26.0%	Other Services	2.0 %	0.0%	-2.0%	\$0	\$24,071	0.5 %	0.9%	0.4%	\$223	\$26,173
21.1%	Commodities	50.0 %	44.2%	-5.8%	\$11,327	\$25,645	45.0 %	52.0%	7.0%	\$14,423	\$27,722
	Total Expenditures		22.8%		\$11,327	\$49,716		27.2%		\$14,646	\$53,895

B. Assessment of Fiscal Year 2014 - 2015 Efforts to Meet HUB Procurement Goals

Attainment:

The agency did not meet either of its two goals for FY 2014, but met both its two goals (100%) for FY 2015.

Applicability:

The "Heavy Construction", "Building Construction", and "Special Trade Construction" categories were not applicable to agency operations in either FY 2014 or FY 2015. Additionally, for both FY 2014 and FY 2015 the agency had no expenditures in the "Professional Services" category.

Factors Affecting Attainment:

The agency did not meet its "Other Services" goal in FY 2014 because agency expenditures in that category included individual contracts with (1) licensees who administer the oral examination, (2) licensees who are Jurisprudence exam consultants and oral exam vignette writing committee members, and (3) licensees who are professional reviewers in complaint cases. Additionally, the agency contracts with many other state agencies via interagency contracts for services such as printing and telecommunications.

The agency did not meet its "Commodities" goal for FY 2014, but did exceed the statewide goal for that category.

"Good-Faith" Efforts:

The agency made good faith efforts to comply with statewide HUB goals in the following ways:

- 1) the agency has a policy in effect that requires it to follow state purchasing rules for obtaining bids from HUB vendors when bids are required,
- 2) the agency monitors expenditures in HUB awarded contracts and non-HUB awarded contracts for quality service, and
- 3) the agency uses the CMBL and HUB vendor directories during the procurement process.

6.E. Estimated Revenue Collections Supporting Schedule
85th Regular Session, Agency Submission, Version 1
Automated Budget and Evaluation System of Texas (ABEST)

Agency Code: **520** Agency name: **Board of Examiners of Psychologists**

FUND/ACCOUNT	Act 2015	Exp 2016	Exp 2017	Bud 2018	Est 2019
<u>1</u> General Revenue Fund					
Beginning Balance (Unencumbered):	\$0	\$0	\$0	\$0	\$0
Estimated Revenue:					
3171 Prof-Fees-HB11, GR Increase	814,000	0	0	0	0
3175 Professional Fees	1,574,003	1,662,779	1,745,918	1,833,214	1,924,875
3770 Administrative Penalties	20,850	20,000	21,000	22,000	23,000
3775 Returned Check Fees	75	150	100	100	100
Subtotal: Actual/Estimated Revenue	2,408,928	1,682,929	1,767,018	1,855,314	1,947,975
Total Available	\$2,408,928	\$1,682,929	\$1,767,018	\$1,855,314	\$1,947,975
DEDUCTIONS:					
Expended/Estimated/Budgeted	(782,201)	(816,061)	(814,814)	(782,820)	(782,820)
Indirect Costs	(188,024)	(221,000)	(221,000)	(221,000)	(221,000)
Total, Deductions	\$(970,225)	\$(1,037,061)	\$(1,035,814)	\$(1,003,820)	\$(1,003,820)
Ending Fund/Account Balance	\$1,438,703	\$645,868	\$731,204	\$851,494	\$944,155

REVENUE ASSUMPTIONS:

Assumption based on 5% revenue growth and no significant changes to the agency's revenue structure during the legislative session.

CONTACT PERSON:

Jennifer Noack

6.E. Estimated Revenue Collections Supporting Schedule
 85th Regular Session, Agency Submission, Version 1
 Automated Budget and Evaluation System of Texas (ABEST)

Agency Code: **520** Agency name: **Board of Examiners of Psychologists**

FUND/ACCOUNT	Act 2015	Exp 2016	Exp 2017	Bud 2018	Est 2019
666 Appropriated Receipts					
Beginning Balance (Unencumbered):	\$0	\$0	\$0	\$0	\$0
Estimated Revenue:					
3719 Fees/Copies or Filing of Records	44,076	48,000	48,000	48,000	48,000
3752 Sale of Publications/Advertising	5,600	4,000	4,000	4,000	4,000
3802 Reimbursements-Third Party	32,161	28,000	28,000	28,000	28,000
Subtotal: Actual/Estimated Revenue	81,837	80,000	80,000	80,000	80,000
Total Available	\$81,837	\$80,000	\$80,000	\$80,000	\$80,000
DEDUCTIONS:					
Expended/Estimated/Budgeted	(81,837)	(80,000)	(80,000)	(80,000)	(80,000)
Total, Deductions	\$(81,837)	\$(80,000)	\$(80,000)	\$(80,000)	\$(80,000)
Ending Fund/Account Balance	\$0	\$0	\$0	\$0	\$0

REVENUE ASSUMPTIONS:

Assumption that the agency will continue to collect appropriated receipts at the current levels.

CONTACT PERSON:

Jennifer Noack

6.E. Estimated Revenue Collections Supporting Schedule
85th Regular Session, Agency Submission, Version 1
Automated Budget and Evaluation System of Texas (ABEST)

Agency Code: **520** Agency name: **Board of Examiners of Psychologists**

FUND/ACCOUNT	Act 2015	Exp 2016	Exp 2017	Bud 2018	Est 2019
<u>777</u> Interagency Contracts					
Beginning Balance (Unencumbered):	\$0	\$0	\$0	\$0	\$0
Estimated Revenue:					
3765 Supplies/Equipment/Services	32,398	27,398	27,398	27,398	27,398
Subtotal: Actual/Estimated Revenue	32,398	27,398	27,398	27,398	27,398
Total Available	\$32,398	\$27,398	\$27,398	\$27,398	\$27,398
DEDUCTIONS:					
Expended/Estimated/Budgeted	(32,398)	(27,398)	(27,398)	(27,398)	(27,398)
Total, Deductions	\$(32,398)	\$(27,398)	\$(27,398)	\$(27,398)	\$(27,398)
Ending Fund/Account Balance	\$0	\$0	\$0	\$0	\$0

REVENUE ASSUMPTIONS:

Assumption that the agency will continue its contract with Texas Funeral Service Commission for budget, accounting and payroll services.

CONTACT PERSON:

Jennifer Noack

6.I. Percent Biennial Base Reduction Options

10 % REDUCTION

85th Regular Session, Agency Submission, Version 1
Automated Budget and Evaluation System of Texas (ABEST)

Date: 8/12/2016
Time: 1:04:33PM

Agency code: **520** Agency name: **Board of Examiners of Psychologists**

Item Priority and Name/ Method of Financing	REVENUE LOSS			REDUCTION AMOUNT			TARGET
	2018	2019	Biennial Total	2018	2019	Biennial Total	
1 1st 5% Cut							
Category: Programs - Service Reductions (FTEs-Layoffs)							
Item Comment: Insert comment							
Strategy: 1-1-1 Operate Quality Program of Licensure							
<u>General Revenue Funds</u>							
1 General Revenue Fund	\$0	\$0	\$0	\$12,040	\$12,040	\$24,080	
General Revenue Funds Total	\$0	\$0	\$0	\$12,040	\$12,040	\$24,080	
Strategy: 2-1-1 Operate a Quality Investigation/Enforcement Program							
<u>General Revenue Funds</u>							
1 General Revenue Fund	\$0	\$0	\$0	\$26,786	\$26,786	\$53,572	
General Revenue Funds Total	\$0	\$0	\$0	\$26,786	\$26,786	\$53,572	
Item Total	\$0	\$0	\$0	\$38,826	\$38,826	\$77,652	
FTE Reductions (From FY 2018 and FY 2019 Base Request)				1.0	1.0		
2 2nd 5% Cut							
Category: Programs - Service Reductions (FTEs-Layoffs)							
Item Comment: Insert Comment							
Strategy: 1-1-1 Operate Quality Program of Licensure							
<u>General Revenue Funds</u>							
1 General Revenue Fund	\$0	\$0	\$0	\$30,481	\$30,481	\$60,962	
General Revenue Funds Total	\$0	\$0	\$0	\$30,481	\$30,481	\$60,962	
Strategy: 2-1-1 Operate a Quality Investigation/Enforcement Program							

6.I. Percent Biennial Base Reduction Options

10 % REDUCTION

85th Regular Session, Agency Submission, Version 1
Automated Budget and Evaluation System of Texas (ABEST)

Date: 8/12/2016
Time: 1:04:33PM

Agency code: **520** Agency name: **Board of Examiners of Psychologists**

Item Priority and Name/ Method of Financing	REVENUE LOSS			REDUCTION AMOUNT			TARGET
	2018	2019	Biennial Total	2018	2019	Biennial Total	
<u>General Revenue Funds</u>							
1 General Revenue Fund	\$0	\$0	\$0	\$9,021	\$9,021	\$18,042	
General Revenue Funds Total	\$0	\$0	\$0	\$9,021	\$9,021	\$18,042	
Item Total	\$0	\$0	\$0	\$39,502	\$39,502	\$79,004	
FTE Reductions (From FY 2018 and FY 2019 Base Request)				1.0	1.0		
AGENCY TOTALS							
General Revenue Total				\$78,328	\$78,328	\$156,656	\$156,564
Agency Grand Total	\$0	\$0	\$0	\$78,328	\$78,328	\$156,656	
Difference, Options Total Less Target							\$92
Agency FTE Reductions (From FY 2018 and FY 2019 Base Request)				2.0	2.0		

7.A. Indirect Administrative and Support Costs

8/12/2016 1:04:34PM

85th Regular Session, Agency Submission, Version 1
Automated Budget and Evaluation System of Texas (ABEST)

520 Board of Examiners of Psychologists

Strategy		Exp 2015	Est 2016	Bud 2017	BL 2018	BL 2019
3-1-1	Indirect Administration - Licensing					
OBJECTS OF EXPENSE:						
1001	SALARIES AND WAGES	\$45,391	\$ 0	\$ 0	\$ 0	\$ 0
1002	OTHER PERSONNEL COSTS	17,231	0	0	0	0
2001	PROFESSIONAL FEES AND SERVICES	252	252	252	0	0
2003	CONSUMABLE SUPPLIES	42	0	0	0	0
2006	RENT - BUILDING	110	0	0	0	0
2009	OTHER OPERATING EXPENSE	4,980	885	885	0	0
Total, Objects of Expense		\$68,006	\$1,137	\$1,137	\$0	\$0
METHOD OF FINANCING:						
1	General Revenue Fund	68,006	1,137	1,137	0	0
Total, Method of Financing		\$68,006	\$1,137	\$1,137	\$0	\$0
Method of Allocation						

Indirect costs are allocated based on percent of budget associated with its corresponding Direct Strategy.

7.A. Indirect Administrative and Support Costs

8/12/2016 1:04:34PM

85th Regular Session, Agency Submission, Version 1
Automated Budget and Evaluation System of Texas (ABEST)

520 Board of Examiners of Psychologists

Strategy		Exp 2015	Est 2016	Bud 2017	BL 2018	BL 2019
3-1-2	Indirect Administration - Enforcement					
OBJECTS OF EXPENSE:						
1001	SALARIES AND WAGES	\$41,267	\$ 0	\$ 0	\$ 0	\$ 0
1002	OTHER PERSONNEL COSTS	3,696	0	0	0	0
2001	PROFESSIONAL FEES AND SERVICES	168	168	168	0	0
2006	RENT - BUILDING	74	0	0	0	0
2009	OTHER OPERATING EXPENSE	3,972	590	590	0	0
Total, Objects of Expense		\$49,177	\$758	\$758	\$0	\$0
METHOD OF FINANCING:						
1	General Revenue Fund	49,177	758	758	0	0
Total, Method of Financing		\$49,177	\$758	\$758	\$0	\$0
Method of Allocation						

Indirect costs are allocated based on percent of budget associated with its corresponding Direct Strategy.

7.A. Indirect Administrative and Support Costs

8/12/2016 1:04:34PM

85th Regular Session, Agency Submission, Version 1
Automated Budget and Evaluation System of Texas (ABEST)

520 Board of Examiners of Psychologists

	Exp 2015	Est 2016	Bud 2017	BL 2018	BL 2019
GRAND TOTALS					
Objects of Expense					
1001 SALARIES AND WAGES	\$86,658	\$0	\$0	\$0	\$0
1002 OTHER PERSONNEL COSTS	\$20,927	\$0	\$0	\$0	\$0
2001 PROFESSIONAL FEES AND SERVICES	\$420	\$420	\$420	\$0	\$0
2003 CONSUMABLE SUPPLIES	\$42	\$0	\$0	\$0	\$0
2006 RENT - BUILDING	\$184	\$0	\$0	\$0	\$0
2009 OTHER OPERATING EXPENSE	\$8,952	\$1,475	\$1,475	\$0	\$0
Total, Objects of Expense	\$117,183	\$1,895	\$1,895	\$0	\$0
Method of Financing					
1 General Revenue Fund	\$117,183	\$1,895	\$1,895	\$0	\$0
Total, Method of Financing	\$117,183	\$1,895	\$1,895	\$0	\$0
Full-Time-Equivalent Positions (FTE)					